

**Board of Water and Sewage Commissioners**  
**Monday, June 13th, 2011**  
**12:00 P.M.**

**MINUTES**

**PRESENT:** Eugene Tubbs, Jim Cooper, and Mae Nachman.

**ALSO PRESENT:** Brenda Thomas, Eric Niffenegger, Gary Kuplic, Rob Molski, and Jaime Zdroik.

**EXCUSED ABSENCE:** Paul Adamski and Carl Rasmussen

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**I. ADMINISTRATION**

**1. Approval of minutes of the May 9th, 2011 meeting.**

Motion made by Jim Cooper, seconded by Mae Nachman to approve the minutes of the May 9<sup>th</sup>, 2011 Water & Sewage Commission meeting.

Ayes all. Nays none. Motion carried.

**II. ACCOUNTING**

**2. Consideration of claims for the Water and Sewage Treatment Utilities.**

Eugene Tubbs presented the statement of claims for the Water Utility for May. The balance as of May 1, 2011 was \$2,174,252.33; the bank deposits recorded in May 2011 were \$702,601.15. Checks issued since the May 9<sup>th</sup>, 2011 meeting numbered 44962 through 45035 were in the amount of \$841,731.26. Checks numbered 45036 through 45053 for \$360,938.54 were presented for action on June 13<sup>th</sup>, 2011. The net balance on hand June 13<sup>th</sup>, 2011 was \$1,651,554.09.

Motion made by Mae Nachman, seconded by Jim Cooper to approve the Water Utility claims for the month of May 2011 as audited and read.

Ayes all. Nays none. Motion carried.

Eugene Tubbs also presented the statement of claims for the Sewage Treatment Utility for May. The balance as of May 1<sup>st</sup>, 2011 was \$2,695,585.50; the bank deposits recorded in May 2011 were \$1,737,684.63. Checks issued since the May 9<sup>th</sup>, 2011 meeting numbered 28221 through 28256 were in the amount of \$243,913.85. Checks numbered 28257 through 28279 for \$48,784.51 were presented for action on June 13<sup>th</sup>, 2011. The net balance on hand June 13<sup>th</sup>, 2011 was \$4,075,290.30.

Motion made by Jim Cooper, seconded by Mae Nachman to approve the Sewage Utility claims for the month of May 2011 as audited and read.

Ayes all. Nays none. Motion carried.

### III. WATER OPERATIONS

#### 3. Report on water distribution operations.

Gary stated they have a good start on the Franklin Street Project.

The water main on Highway 66 has been tied into the access road for Well 11 and into the building. The pressure and bacti tests have all been good so far. There is just one more pressure and bacti test to be done.

The crew is working on hydrant maintenance and house to house hook-ups for the Franklin Street Project.

Leak detection was completed City-wide and 12 leaks were found. All of the leaks except one have already been repaired. The one leak that has not been repaired yet is in a lateral on private property. The owners are working on getting that repaired.

The water operations report was distributed and reviewed.

A total of 94 valves have been operated in 2011.

#### 4. Report on water supply operations.

Our pumpage in May was 167,541,000 gallons, a decrease of 42,244,000 gallons of water from May 2010.

### IV. SEWAGE TREATMENT OPERATIONS

#### 5. Report on Collection System Maintenance.

Rob stated everything is going well. They should have the new vachaul truck end of this month or the beginning of next month. Brenda stated that approximately \$197,000 remaining unused on the Clean Water Fund Loan will be able to be applied to the price of the new vachaul truck.

The sewer report for the month of May was reviewed by the Commission.

6. **Report on sewage treatment operations.**

Eric stated the plant is running well.

B.O.D. (4.57 ppm), Phosphorus (0.846 ppm) and Suspended Solid (6.84 ppm) limits were met for the month of May 2011.

***The next Water & Sewage Commission meeting will be on Monday, July 11<sup>th</sup>, 2011 at noon.***

V. **ADJOURNMENT**

Motion made by Mae Nachman to adjourn the meeting.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED  
12:13pm

BOARD OF WATER AND SEWAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY