

\*\*\*SPECIAL\*\*\*  
PERSONNEL COMMITTEE AGENDA  
Monday, August 15, 2011 ~ 6:50 p.m.  
City Council Chambers County-City Building

[A quorum of the City Council may attend this meeting]

1. Request to fill Mechanic Vacancy.
2. Adjournment.

Any person who has special needs while attending this meeting or needs agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD# 346-1556, or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00 p.m.

City of Stevens Point  
1515 Strongs Avenue  
Stevens Point, WI 54481-3594



**Department of Public Works**

Engineering

Phone: 715-346-1561

Fax: 715-346-1650

Streets/Fleet

Phone: 715-346-1537

Fax: 715-346-1687

August 12, 2011

Lisa Jakusz  
Human Resources Manager  
1515 Strongs Avenue  
Stevens Point, WI 54481

Dear Lisa,

I am requesting permission to fill a mechanic position that is currently vacant.

If you have any questions or need more information, please feel free to contact me.

Sincerely,

CITY OF STEVENS POINT

A handwritten signature in blue ink that reads 'Joel Lemke'. The signature is written in a cursive style.

Joel Lemke  
Director of Public Works