

REPORT OF THE HISTORIC PRESERVATION / DESIGN REVIEW COMMISSION

Wednesday, September 7, 2011 – 4:30 p.m.

City Conference Room – County/City Building
1515 Strongs Avenue – Stevens Point, WI 54481

PRESENT: Chairperson Lee Beveridge, Alderperson Mary Stroik, Commissioner Tim Siebert, Commissioner Jack Curtis, Commissioner Kathy Kruthoff, and Commissioner Karl Halsey.

ALSO PRESENT: Community Development Director Michael Ostrowski and Cathy Dugan.

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1. Approval of the report from the August 3, 2011 meeting.
2. Discussion and possible action on updating Chapter 22 (Historic Preservation / Design Review) of the Stevens Point Revised Municipal Code and the Design Guidelines for the Historic Preservation / Design Review Commission.
3. Other business.
4. Adjourn.

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1. Approval of the report from the August 3, 2011 meeting.

Motion by Commissioner Siebert to approve the report as presented; seconded by Chairperson Beveridge. Motion carried 6-0.

2. Discussion and possible action on updating Chapter 22 (Historic Preservation / Design Review) of the Stevens Point Revised Municipal Code and the Design Guidelines for the Historic Preservation / Design Review Commission.

Director Ostrowski indicated that he took the Commissioner's recommendation from last meeting and incorporated them into a new document, which was supplied to the Commission. Director Ostrowski indicated that a few other changes may be warranted, including a few clarifications under the definitions section to deal with tenses, phrases, etc., and the inclusion of the service charge language in the penalties and violations section.

Commissioner Seibert indicated that after reviewing other documents that he would like to add another purpose that relates to the tangible link to the community's past. Director Ostrowski indicated that he could incorporate it into the document.

Motion by Commissioner Siebert to approve the ordinance with the changes indicated by Director Ostrowski and Commissioner Seibert; seconded by Commissioner Kruthoff. Motion carried 6-0.

Discussion occurred regarding the current design guidelines and how we can change the layout and content to make them more reader friendly and more specific. It was decided that the Commission would take each section one at a time, starting at the next available meeting.

3. Other business.

Commissioner Kruthoff asked when the historical survey will be completed. Director Ostrowski indicated that it will likely be in October.

4. Adjourn.

Motion by Commissioner Seibert to adjourn; seconded by Alderperson Stroik. Motion carried 6-0.

Meeting adjourned at 5:31 PM.