



## Police and Fire Commission

City of Stevens Point  
1515 Strongs Avenue  
Stevens Point WI 54481

October 19, 2011  
4:35 p.m.

- 1. Roll Call:** Commissioners George Hanson, Dave Schleihs, and Gary Wescott; Commissioner Taylor, excused

**Also**

**Present:** Chief Tracey Kujawa, Director Sally McGinty, Victor Kedrowski

- 2. Discussion, with possible action, request to fill Firefighter/Paramedic vacancy due to resignation**

Commissioner Wescott moved, seconded by Commissioner Hanson, to approve the request to fill a Firefighter/Paramedic vacancy due to the resignation of Firefighter/Paramedic Noah Jacobson.

Ayes, all; Nays, none. Motion carried.

- 3. Discussion, with possible action, request to fill Firefighter/Paramedic vacancy due to potential promotion**

Commissioner Schleihs moved, seconded by Commissioner Wescott, to approve the request to fill a vacancy due to a potential promotion.

Ayes, all; nays, none. Motion carried.

- 4. Update on hiring process for Assistant Chief – EMS**

Chief Kujawa is having a difficult time posting the Assistant Chief of EMS position due to the proposed starting salary of \$60,000.00. Most Captains and Lieutenants currently earn more than \$60,000 so the Chief doesn't believe an internal candidate will apply for the position at the proposed salary. Chief Kujawa will appear before the Personnel Committee in November to negotiate the salary. This, however, will prolong the hiring process.

**5. Discussion of updating Fire Department job descriptions for Captain, Lieutenant and Assistant Chiefs**

The Chief is in the process of updating the job descriptions for Captain, Lieutenant and Assistant Chief.

**6. Adjournment**

The meeting adjourned at 5:20 p.m.