

PERSONNEL COMMITTEE MEETING
Monday, November 14, 2011 ~ 6:35 p.m.
Lincoln Center ~ 1519 Water Street

PRESENT: Chairperson Molski; Alderpersons Slowinski, Moore, Brooks,
Beveridge

ALSO

PRESENT: Mayor Halverson, Alderpersons Suomi, M. Stroik, R. Stroik,
O'Meara, Trzebiatowski; Clerk Moe; Comptroller/Treasurer Schlice;
Attorney Molepske; Directors Schrader, Lemke, Halverson, Ostrowski;
Chief Kujawa; Assistant Chief Kudronowicz; Assistant Chief Skibba;
Assessor Siebers; Deputy C/T Freeberg; Assistant to the Mayor
Pazdernik; Police & Fire Commission President Schleih; Jack
Negaard; Cathy Dugan; Mike Morrissey; Reid Rocheleau; Barb
Jacob; Sandra Butz Sieber; Mary Ann Laszewski; Brandi Makuski ~
Stevens Point City Times; Brian Kowalski ~ Stevens Point Journal; Matt
Brown ~ Portage County Gazette; Human Resource Manager
Jakusz

Chairperson Molski called the meeting to order.

1. Request to fill vacancy ~ Bus Operator.
Alderman Moore moved to approve filling the vacancy, Alderman
Slowinski seconded. Ayes all, nays none. Motion carried.
2. Request to fill vacancy ~ Assistant Stock Clerk.
Alderman Slowinski moved to approve filling the vacancy, Alderman
Beveridge seconded. Ayes all, nays none. Motion carried.
3. Request to hire above the minimum ~ Assistant Fire Chief.
Chairperson Molski said that she is not in favor of hiring above the start
step for the Police and Fire management positions. Alderman Moore
agreed. Chief Kujawa stated that the FD management staff work a 40
hour week versus a 56 hour week on average that union members work;
not all people view the 40 hour work week as a large benefit because
they work more days. The Assistant Chief position(s) have immense

responsibility in part because of the reduction in the number of management employees a few years back. Chief Kujawa added that the salary she is requesting is similar to what our external comparables pay.

A review of the recent modifications of the management staffing levels of the Fire and Police Departments ensued.

Alderman Moore moved to approve hiring above the minimum, Alderman Slowinski seconded. Ayes all, nays none. Motion carried.

4. Discussion and possible action on authorizing the Community Development Director to also function as CDA Executive Director with salary and benefit split of 50/50 with CDA.

Mayor Halverson stated that he no longer believes it is in the City's best interest to disband the CDA. He feels that the molding of the two positions and maintaining the CDA will actually allow the City to better leverage dollars for economic development and it will allow the City Council more input as they play a role in re-appointment of this Directory. City Attorney Molepske stated that he has been in opposition of disbanding the CDA as well. He opined that the CDA is more nimble in its ability to acquire property. He added that the CDA has open meetings that the public can attend and that the local newspapers report on the meetings. As previously stated, those minutes are now being housed in City Hall to allow greater access to them.

Mary Ann Laszewski voiced her opposition to maintaining the CDA. She feels it allows for momentum to occur before projects come to public meetings. It does not allow for transparency, CDA meetings aren't taped and occur on an "as needed" basis.

Reid Rocheleau voiced his agreement with Mary Ann Laszewski. He added that it's "what the Mayor promised".

Barb Jacob indicated she has mixed feelings about the split. She feels the Council should be doing research. Is it right to have one person performing both functions? They're following the Mayor's direction; how will the collaborating work?

Mayor Halverson stated that having one entity oversee allows for better management; single accountability. One person would be responsible for the coordination of all housing function. Communities such as Madison, Whitewater and Wausau have CDA's that function in a similar manner. It allows for the streamlining of operations and deep connection to the City.

Alderman Beveridge stated that he HAS read the statue and is very comfortable with moving forward on this.

Alderman Beveridge move to approve authorizing the Community Development Director to also function as CDA Executive Director with salary and benefit split of 50/50 with CDA, Alderman Slowinski seconded. Ayes all, nays none. Motion carried.

5. Discussion and possible action to authorize step increase for Community Development Director/CDA Executive Director to Grade L Step 9.

Mayor Halverson stated that he is requesting a two step increase for Director Ostrowski based on the added responsibility.

Alderman Brooks moved to approve the authorization of the step increase for Community Development Director/CDA Executive Director to Grade L Step 9, Alderman Beveridge seconded. Ayes 4; nays 1. Motion carried.

6. Discussion and possible action to authorize creation of Economic Development Specialist/Associate Planner position in Community Development Department in Grade G Step 1.

Motion by Moore, second by Beveridge to postpone action until the Special Personnel Committee meeting prior to the City Council meeting. Ayes all, nays none. Motion carried.

7. Discussion and possible action to authorize Retirement Agreement with Don Butkowski and the City of Stevens Point.

Motion by Moore, second by Beveridge to authorize Retirement Agreement with Don Butkowski and the City of Stevens Point. Ayes all, nays none. Motion carried.

8. Discussion and possible action to authorize Step increase for Facilities Manager in the Parks Department to Grade G Step 10.

Mayor Halverson stated that this individual will be taking on added responsibility due to the retirement of Don Butkowski (his position is not being re-filled). It is a two step increase within his current grade.

Alderman Slowinski moved to authorize Step increase for Facilities Manager in the Parks Department to Grade G Step 10, Alderman Brooks seconded. Ayes all, nays none. Motion carried.

9. Alderman Brooks moved to enter closed session (approximately 7:55 p.m.) pursuant to Wisconsin State Statute 19.85(1) (e) [conducting other specified public business, whenever competitive or bargaining reasons require a closed session] for an update on meetings with Police and Fire Union(s), Alderman Moore seconded.

Roll Call: Molski, Moore, Brooks, Beveridge, Slowinski.

Ayes all, nays none. Motion carried.

As no action was taken by the Personnel Committee, they adjourned from closed session at 8:05 p.m.