

FINANCE COMMITTEE AGENDA
Monday, January 9, 2012 – 6:10 P.M.
(or immediately following previously scheduled meeting)
Lincoln Center - 1519 Water Street

[A quorum of the City Council may attend this meeting]

Discussion and Possible Action on:

1. Request for Additional Funding – 2012 Crossing Guard Program.
2. Write off Bad Debts.
3. Lean Six Sigma Presentation – Chris Spranger.
4. Submission of a Community Development Block Grant Application for Housing Rehabilitation and Related Activities.
5. Approval of Payment of Claims.
6. Adjournment.

Any person who has special needs while attending this meeting or needs agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD# 346-1556, or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

January 4, 2012

To: Finance Committee
From: C/T Schlice
RE: Finance Agenda

Agenda Item:

1. Request for additional funding - 2012 Crossing Guard Program: There is an attachment from Chief Ruder showing the proposed program with a request for an additional \$5,400.00 funding. If approved by the Personnel Committee for pay rate change, staff recommendation will be to transfer the funds from the contingency account to the crossing guard wage and fringe accounts.
2. Write off Bad Debts: Periodically we write off debts that are deemed uncollectable. Attached is a list of accounts that have been determined uncollectable due to bankruptcy, statutory limitations , being unable to find the debtor or the account being too small to cost justify additional collection costs.
3. Lean Six Sigma Presentation- Chris Spranger: This will be a presentation on the Lean Six Sigma program.



Stevens Point Police Department

1515 Strongs Avenue
Stevens Point, WI 54481
Phone 715-346-1500
Fax 715-346-1509

*“Innovative Policing
through Partnerships
with the Community”*



Kevin K. Ruder, Chief of Police

January 3, 2012

Finance Committee
City of Stevens Point

Chairperson Moore:

In an effort to meet the reductions of the police department budget, specifically the crossing guard operating budget line, the Department requested Personnel to adjust the stipend paid to the crossing guard from \$9.41 per crossing to \$8.00 per crossing. The stipend equates to \$16.00 per hour due to crossings typically being a half an hour in length.

At a meeting with the crossing guards the second week in December, they were advised of the request to modify their pay due to the City's budget shortfall. The 2012 operating budget allocated \$26,600 for the crossing guard program. The change in stipend will result in a savings of approximately \$12,000 as compared to the 2011 budget.

The Department requests the Finance Committee consider allocating \$5,400.00 from the contingency fund to supplement the crossing guard budget. The allocated dollars will result in a budget line of \$32,000 to fund the twenty crossings needed during the school year.

The Department commends the crossing guards for their willingness and understanding to review their pay during these difficult economic times.

Respectfully submitted:

Kevin K. Ruder
Chief of Police

**PERSONAL PROPERTY/ACCOUNTS RECEIVABLE
WRITE-OFF LIST AS OF DECEMBER 31, 2011**

2003

Muzzy Broadcasting LLC (PP#11131) \$3,049.43

2008

Curves for Women (PP#11832) \$266.45

2009

Clear Choice Mobile LLC (PP#13232) \$905.84
Hidden Oasis Spa (PP#13316) \$30.02
LMC Properties LLC (Remington Real Estate - PP#12835) \$679.38
LMC Properties LLC (LMC Investments LLC – Carters PP#13349) \$113.23
LMC Properties LLC (LMC Investments LLC – Carters PP#13350) \$113.23
LMC Properties LLC (LMC Investments LLC – Carters PP#13351) \$113.23
LMC Properties LLC (LMC Investments LLC – Carters PP#13352) \$113.23
Psychic Solutions (PP#13362) \$63.98
Shifting Picture Creative (PP#13370) \$73.22
Stodola-Maas Construction (PP#13317) \$447.91
Stonecrop Organics (PP #13180) \$792.61

2010

Hollywood Entertainment (PP#10279) \$1,834.28
LMC Properties LLC (LMC Investments LLC – Carters PP#13349) \$106.98
LMC Properties LLC (LMC Investments LLC – Carters PP#13350) \$106.98
LMC Properties LLC (LMC Investments LLC – Carters PP#13351) \$106.98
LMC Properties LLC (LMC Investments LLC – Carters PP#13352) \$106.98
Rabia Inc (PP#13217) \$1,283.67
White Dove Gifts (PP#13513) \$24.10

TOTAL TO WRITE-OFF FOR PERSONAL PROPERTY \$10,331.73

ACCOUNTS RECEIVABLE

Bohke, Craig (Cust #1881/Inv #10893) \$90.00
Bunge, LindaCarol (Cust #2008/Inv #13697) \$8.00
Check, Susan (Cust #2176/Inv #18461) \$4.00
Hodge, Andrew C. (Cust #1715/Inv #8711) \$1,025.61
Jeske, Steve (Cust #2121/Inv #15525) \$400.00
Klesmith, Mary (Cust #166/Inv #18495) \$2.00
Moran, Patrick (Cust #1810/Inv #9694) \$3,474.27
Vest, Tyler (Cust #2173/Inv #17099) \$619.00
Wagner, Melanie (Cust #593/Inv #8715) \$72.55
Wanserski, Robert (Cust #1772/Inv #8934) \$344.00
Wojdac, David & Deborah (Cust #240829400618/Inv #5076) \$115.00

TOTAL TO WRITE-OFF FOR ACCOUNTS RECEIVABLE \$6,154.43

TOTAL OF WRITE-OFFS \$16,486.16



Memo

Michael Ostrowski, Director
Community Development
City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481
Ph: (715) 346-1567 • Fax: (715) 346-1498
mostrowski@stevenspoint.com

City of Stevens Point – Department of Community Development

To: Finance Committee
From: Michael Ostrowski
CC:
Date: 1/4/2012
Re: CDBG Housing

The City is looking to submit a final application for 2011 CDBG Housing Funds for up to \$550,000. The City has been selected for invitation to apply because of the pre application that was submitted earlier this year. The funds would be used for housing rehab, homebuyer assistance, and other similar projects for low to moderate income households. There will be a public hearing on the matter at the January 16, 2012 Common Council meeting.

The deadline to apply for the grant is February 28, 2012.

I would recommend approval.

If you should have any questions or concerns, please do not hesitate to contact me.

January 6, 2012

To: Finance Committee/Common Council
From: C/T Schlice
Re: Community Development Block Grant – Procurement Requirements

As part of the grant agreement we must adopt by reference the attached requirements for Federal Procurement Practices. Per the City Attorney we are not required to separately establish a formal federal procurement policy due to the fact the requirements change depending on the program.

I have reviewed the requirements and they are similar to prior grant requirements and will not cause undue hardship in implementing the grant.

Please include in the motion to approve that the Federal Procurement Practices are being adopted by reference as part of the grant application approval.

Federal Procurement Practices

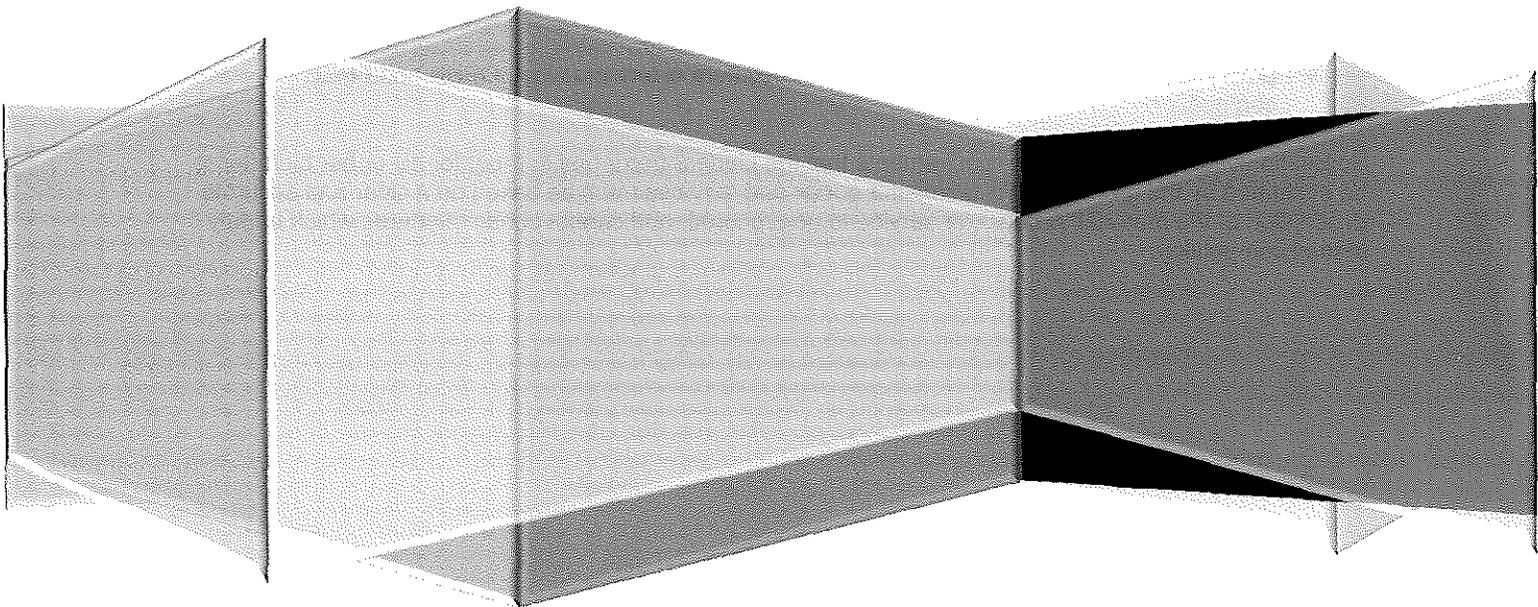
2011 CDBG Final Application Training

Contact

Joanna Schumann, CDBG Program Manager

Tel. 608.261.6535

Email Joanna.schumann@wi.gov



The purpose of this document is to provide information about the federal requirements for procurement of supplies, equipment, and services.

Grantee Responsibilities

The Department requires all grantees to adopt written Procurement Procedures and a written Code of Conduct prior to obtaining Release of Funds for a CDBG grant. A grantee must use procurement procedures that are in conformance with State and local laws and regulations, Federal law and the standards identified in 24 CFR Part 85.

Warning: The grantee must not execute any contract for goods or services prior to the Department issuing the grantee a written Notice of Release of Funds with the exception of contracts for general administration services. The Department may issue pre-agreement letters that allow for the obligation of non-administrative costs prior to Release of Funds.

24 CFR Part 85 Chapter 36

This chapter focuses on 24 CFR Part 85 Chapter 36 which sets forth the standards that are applicable to procurement for Federal grants and cooperative agreements and sub-awards to State, local and Indian tribal governments. Rules governing the contents of bid specifications, especially the required federal provisions, are included. It also addresses the methods of procurement and all the rules governing the utilization of the methods. The remaining information under this regulation pertains to the bonding requirements and general contract provisions.

Procurement procedures do not apply, however, to officials of the grantee who are acting in their official capacity. Consequently, if a city council has officially designated an attorney as city attorney, or an engineer as city engineer, the individual so designated becomes an official of the city. As an official of the city performing Community Development Block Grant (CDBG) related duties, his/her legal or engineering service charges are eligible program costs to the extent that they are:

- (1) reasonable for the services provided;
- (2) follow an appointment made in accordance with state and local laws; and
- (3) the amount of compensation charged to the program will be based on payrolls documented and provided in accordance with generally accepted practices of state and local governments.

General Provisions

The standards and procedures for procurement are intended to ensure that supplies, equipment, construction, and other services are:

- obtained as efficiently and economically as possible; and,
- procured in a manner that provides, to the maximum extent practical, OPEN and FREE competition.

Solicitations must explain all the requirements that the bidder/offeror has to meet for his or her bid/offer to be evaluated by the grantee. Solicitations for goods and services must be based on a clear and accurate description of the material, product, or service to be procured, and cannot contain features which unduly restrict competition.

Some of the situations considered to be restrictive of competition include, but are not limited to:

- placing unreasonable qualifying requirements on firms;
- requiring unnecessary experience and excessive bonding;
- specifying only —brand name products instead of allowing —an equal product;
- non-competitive pricing practices between firms or affiliated companies;
- and non-competitive awards to consultants on retainer contracts.

Awards are to be made to the bidder/offeror whose bid/offer is responsive to the solicitation and is most advantageous to the grantee, price and other factors considered. Any and all bids may be rejected when it is in the grantee's interest to do so. The grantee must ensure that the award is made only to responsible contractors possessing the ability to perform successfully under the terms and conditions of the proposed procurement. Consideration should be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical capabilities.

Summary of Federal Requirements

1. Records and files. According to 24 CFR 85.36(b)(9),
The grantee must maintain records to detail the significant history of a procurement. The grantee must maintain files on the rationale for selecting the methods of procurement used, selection of contract type, the contractor selection/rejection process, and the basis for the cost or price of a contract.
2. Pre-qualified lists of vendors/contractors.
If such lists are used, they must be current, developed through open solicitation, include adequate numbers of qualified sources, and must allow entry of other firms to qualify at any time during the solicitation period (24 CFR 85.36(c)(4)).
3. Unfair competitive advantage.
To eliminate unfair competitive advantage, if the grantee has used a contractor to develop or draft specifications, requirements, statements of work, invitations for bids, and/or requests for proposals, the grantee should exclude that contractor from the competition for such.
4. Debarred/ineligible contractors.
The grantee must ensure that awards are not made to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in federal assistance programs under Executive Order 12549, —Debarment and Suspension" (24 CFR 85.35).
5. Written procedures for contractor selection.
The grantee must have written selection procedures for procurement transactions, adequate to ensure that:
 - a. The purchase of unnecessary or duplicate items is avoided. Where appropriate, an analysis should be made of lease vs. purchase alternatives (24 CFR 85.36(b)(4);
 - b. Whenever possible, use of federal excess and surplus property, or of intergovernmental agreements for procurement or use of common goods and services should be considered as a way to foster greater economy and efficiency (24 CFR 85.36(b)(5) and (6));
 - c. All purchase orders (and contracts) are signed by the grantee's authorized official(s);
 - d. Items delivered and paid for are consistent with the purchase order and/or contract for the goods or services;
 - e. Timely payment to vendors occurs once the order is delivered, inspected, accepted, and payment authorized;
 - f. A cost or price analysis is performed for every procurement action, including contract modifications, and documentation to that effect is maintained in the grantee's files. The method and degree of analysis is dependent on the facts surrounding the particular procurement

situation, but as a starting point, the grantee must make independent estimates before receiving bids or proposals (24 CFR 85.36(f)); and,

g. Profit or fee is negotiated separately from price where competition is lacking or a cost analysis is performed. To establish a fair and reasonable profit, consideration will be given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of past performance, and industry rates for the area (24 CFR 85.36(f)(2)).

6. Contract pricing.

The grantee must not use —cost plus a percentage of costll pricing for contracts (24 CFR 85.36(f)(4)); in addition, the grantee should use —time and materialll type contracts only after a determination is made that no other contract is suitable and the contract includes a ceiling price that the contractor exceeds at its own risk (24 CFR 85.36(b)(10)).

7. Protest procedures. The grantee must have protest procedures in place to handle and resolve disputes relating to procurement (24 CFR 85.36(b)(12)).

8. Documenting contractor performance. The grantee must have a documented system of contract administration for determining the adequacy of contractor performance (24 CFR 85.36(b)(2)).

9. Code of conduct. The grantee must have a written code of conduct governing employees, officers, or agents engaged in the award or administration of contracts (24 CFR 85.36(b)(3)).

Bonding and Insurance

For construction or facility improvement contracts or subcontracts exceeding \$100,000, the grantee must ensure that its procurement meets the minimum federal requirements (24 CFR 85.36(h)) for bid guarantees, performance bonds, and payment bonds. These include:

1. A bid guarantee from each bidder equivalent to 5% of the bid price. The bid guarantee must be a firm commitment in the form of a bid bond, certified check or other negotiable instrument as assurance that the bidder is prepared to execute a contract within the time specified for the bid amount;

2. A performance bond from the contractor for 100% of the contract price to secure the contractor's fulfillment of all obligations under the contract; and,

3. A payment bond from the contractor for 100% of the contract price, to assure payment of all persons supplying labor and material under the contract.

Use of Local, Small, Minority and/or Women-Owned Businesses

1. Federal regulations make it very clear that grantees should make every effort to use local business firms and contract with small, minority-owned, and women-owned businesses in the procurement process. Specifically, the grantee must take affirmative steps to use small firms, minority-owned firms, women-owned firms, or labor surplus area firms (24 CFR 85.36(e)). For example, the grantee should:

a. Incorporate such businesses in solicitation lists whenever they are potential sources;

b. Ensure that such businesses are solicited when identified as potential sources;

c. Divide procurement requirements, when economically feasible, to permit maximum participation of such businesses; and,

d. Require prime contractors, when subcontracts are let, to take affirmative steps to select such firms.

2. In conformance with the requirements of Section 3 of the Housing and Community Development Act of 1968, to the greatest extent feasible, the grantee must award contracts for work to be performed to eligible business concerns located in or owned by residents of the target area to ensure that the employment and other economic opportunities generated by federal financial assistance for housing and community development programs shall, to the greatest extent feasible, be directed toward low- and very-low income persons, particularly those who are recipients of government assistance for housing (see 24 CFR 570.607(b)).

Note, however, that the desire to award contracts to local firms is not a legitimate excuse for avoiding an open and competitive procurement process.

Contract Language

Professional service contracts must include the following provisions:

General Administrative Provisions

Effective date of the contract.

Names and addresses of the firm and the grantee.

Citation of the authority of the grantee under which the contract is entered into and the source of the funds.

Conditions and terms under which the contract may be terminated by either party and remedies for violation/breach of contract.

Procedures for amending or revising the contract.

Names of representatives of municipality and firm who will act as a liaison for administration of the contract

A clause prohibiting a transfer of any interest in the contract by the consultant

Provisions requiring the consultant to maintain records and furnish reports

Scope of Services

Detailed description of the extent and character of the work to be performed.

Time for performance and completion of contract services, including project milestones, if any.

Specification of materials or other services to be provided (i.e. maps, reports, etc.)

Method of Compensation

Provisions for compensation for services including fee and or payment schedules and specification of maximum amount payable under the contract.

Federal Standard Provisions

Compliance with Executive Order 11246, as amended (Required for service contractors only if the contractor has 50 or more employees and the contract is for more than \$50,000)

Title VI of the Civil Rights Act of 1964 clause

Section 109 of the Housing and Community Development Act of 1974 clause

Section 3 compliance clause (Required only if the contract exceeds \$100,000)

Access to Records/Maintenance of Records clause

Age Discrimination Act of 1975, as amended

Section 504 of the Rehabilitation Act of 1973, as amended

Procurement Options

Initial decision: Will the grantee select a third party to perform all or part of the grant-funded activity, using some method of procurement?

If no, and all of the work will be done in-house, then the grantee will not have to meet any federal procurement requirements.

If yes, the federal procurement requirements will apply.

Depending on the scarcity of the item or service desired and the size of the purchase, different methods of procurement are available under the federal regulations.

Starting the work:

In-House: If the grantee will use only its own staff to work on the grant, work may begin after the state contract is fully executed and the Department has provided a written Notice of Release of Funds. The only costs incurred prior to Release of Funds that are eligible for reimbursement from CDBG funds are general administration activity costs, unless a special pre-agreement is issued to the grantee.

Officials of the grantee who are acting in their official capacity are considered —in-house and are eligible to be compensated for CDBG-related duties if certain conditions are met. For example, if a city council has officially designated an attorney as City Attorney or an engineer as City Engineer, the individual so designated becomes an official of the city. As an official of the city performing CDBG related duties, his/her legal or engineering service charges are eligible program costs to the extent that they are: (1) reasonable for the services provided; (2) follow an appointment made in accordance with state and local laws; and, (3) the amount of compensation charged to the program will be based on payrolls documented and provided in accordance with generally accepted practices of state and local governments.

The Department will disallow costs for grantee's that abuse the —in-house provisions. For instance, appointments of —City Engineers must not be made for the purpose of selecting an engineer to work on an anticipated CDBG project. The grantee must show evidence that they have a history of appointment, unrelated to any current or anticipated CDBG project.

Contracted: If the grantee wants to contract out for services, the grantee must go through a procurement process. The grantee must select the proper procurement method that meets all Federal, State and local laws for the type of good or service sought and the amount of the contract. The only contract the grantee may execute prior to the Department's issuance of a Notice of Release of Funds is for general administration services, unless a special pre-agreement is issued to the grantee.

Contracts for general administration must be executed after Notice of Award.

If the work is hired out: Options for procuring a contractor. The grantee has several options:

1. Small purchase
2. Competitive sealed bid
3. Competitive proposals
4. Non-competitive proposals/sole source

No loss leader arrangements: The intent of federal regulations is to require maximum open and free competition. —Loss-leader arrangements, where a consultant offers to prepare a grant application or preliminary engineering estimates at cut rates or at no cost in return for a future contract if the application is funded, are prohibited by federal regulations. Some firms may suggest this approach because costs incurred by a city or county prior to the award of a CDBG, such as preparation of the application or

preliminary engineering studies, are not eligible for reimbursement with CDBG funds. However, loss-leader arrangements violate federal regulations which require —maximum open and free competition.

Professional organizations also consider this practice unethical because it deprives the client of the benefits that can result from competition among competent, professional firms.

Use of One Firm for Grant Administration and Professional Services such as Engineers, Planners, or Architects: The use of a single firm for grant administration and engineering and/or planning professional services is generally acceptable provided that separate procurement processes are conducted for each of the separate services.

However, a firm serving as the General Administrator for a grantee is not allowed to bid on a contract for services if the firm assists the grantee with preparation of the procurement advertisement or any aspect of the procurement process. Assistance with the procurement process includes, but is not limited to, the preparation of advertisements or evaluation and scoring of bids.

Selection of Engineers, Planners, or Administrative Consultants Prior to Grant Award -- Generally, the use of multi-services procurement and contracting is prohibited except for: i) when local officials decide to procure the services of an engineer to assist them with both preparation of preliminary engineering plans (which is not grant application preparation) and project engineering, in the event their community is selected for grant award; ii) when a community wants to conduct one procurement process to cover both grant preparation and grant administration; and, iii) when a community wants to conduct one procurement process to cover both planning grant application preparation and planning grant implementation.

Any agreement between the community and the engineer or consultant that includes preliminary and project engineering or grant writing and administration services would have to be contingent upon the award of CDBG funds. Local officials would have to follow the procedures for Competitive Proposals.

Note about the procurement methods: Among the procurement approaches described below, the competitive sealed bid resulting in a firm, fixed price contract is the preferred procurement approach when there are numerous available and qualified providers, when the requirements and specifications are thoroughly detailed and are unlikely to change, and where the grantee has the opportunity to make the provider assume a large share of the risk for non-performance.

1. Small Purchase [24 CFR 85.36 (d)(1)]

The Department considers procurement by small purchase procedures best suited to obtaining small quantities of supplies. Grantees may follow either their local small purchase procurement policy or the federal policy. If the local policy is used, it must be at least as stringent as the federal policy, described below.

The small purchase method may be used for procurement of \$100,000 or less in the aggregate, per 24 CFR 85.36(d)(1). A procurement of more than \$100,000 may not be inappropriately broken up into smaller components solely to qualify for the small purchase approach.

Competition is sought through oral or written price quotations. The grantee must document the receipt of an adequate number (at least three) of price or rate quotations from qualified vendors.

1. Identify in writing the item to be procured.
2. Solicit in writing, written quotes from at least three qualified bidders. Verbal quotes, documented by the grantee in writing, are acceptable for purchases of less than \$500.
3. Identify the lowest responsible bidder.
4. Notify each bidder in writing as to whether or not they are the apparent low bidder.
5. Execute a contract to the lowest responsible bidder.

2. Competitive Sealed Bid [24 CFR 85.36 (d)(2)]

The Department considers this method of procurement best suited to obtaining contractors for construction projects and for large quantities of goods or materials. This method must lend itself to a firm, fixed price contract (lump sum or unit price) where the selection can be made principally on the basis of price.

- a.. The grantee must advertise the invitation for bids in publications of general circulation, solicit bids from an adequate number of known suppliers, providing them sufficient time to respond prior to bid opening;
- b. The invitation for bids must include complete and accurate specifications and pertinent attachments, and clearly define items or services needed, in sufficient detail for the bidders to properly respond;
- c. Bids must be opened publicly at the time and place stated in the invitation for bids;
- d. The grantee must receive at least two or more responsible bids for each procurement transaction; and,
- e. If awarded, a firm fixed-price contract award must be made in writing to the lowest responsive and responsible bidder. The grantee can, however, decide not to make the award to any of the bidders.

3. Competitive Proposals [24 CFR 85.36(d)(3)] The Department considers this procurement method best suited to obtaining professional services.

This is normally conducted with more than one source submitting an offer, and either a fixed-price or not-to-exceed type contract is awarded. It is generally used when conditions are not appropriate for the use of sealed bids.

This method has two sub-parts—the Request for Proposal and the Request for Qualifications.

The review process for both statements of qualification and proposals in response to an RFP should be thorough, uniform, and well documented. The department prefers that this review be conducted by a committee or board which, to the extent possible, includes persons with technical skills.

Reviewers should have no potential conflicts of interest with the firms or individuals under review, such as family relationships, close friendships, or business partnerships. (Refer to Code of Federal Regulations 24 CFR 85.36, paragraph (b) procurement standards, which in part states: —grantees and subgrantees will maintain a written code of standards of conduct governing the performance of their employees engaged in the award and administration of contracts. No employee, officer or agent of the grantee or subgrantee shall participate in the selection, or awarding or administration of a contract supported by federal funds if a conflict of interest, real or apparent, would be involved.)

EVALUATION CRITERIA

- *Specialized experience or technical expertise of the firm and its personnel in connection with the type of services to be provided and the complexity of the project*
- *Past record of performance on contracts with the municipality and other clients, including quality of work, timeliness and cost control*
- *Capacity of firm to perform the work within time limitations, taking into consideration the current and planned workload of the firm*
- *Familiarity of the firm with the type of problems applicable to the project*
- *The relative importance of these criteria can be indicated by assigning weights to each*

Request for Proposals

- a. The Request for Proposals (RFP) must clearly and accurately state the technical requirements for the goods and services required

It should specify the scope of services and the type of contract to be provided; cost reimbursement (also known as cost plus fixed fee); fixed price; or per diem contract.

The RFP also should specify the cost and pricing data required to support the proposed cost, anticipated start and completion dates, and evaluation criteria to be used in ranking proposals. The grantee should make available pertinent materials, such as reports, maps and site plans to assist the bidders in preparing proposals. For complicated projects, the grantee may wish to conduct a pre-bid conference to discuss the project, describe available materials, and explain relevant CDBG contract regulations.

- b. The grantee must publicize the RFP, and to the maximum extent practicable, honor reasonable requests by parties to have an opportunity to compete;
- c. Proposals must be solicited from an adequate number of qualified sources, consistent with the nature and requirements of the procurement;
- d. The grantee must conduct a technical evaluation of the submitted proposals to identify the responsible offerors;
- e. As necessary, the grantee must conduct negotiations with those offerors who are deemed responsive and responsible and fall within a competitive price range, based on the grantee's evaluation of the bidders' pricing and technical proposals. After negotiations, these bidders may be given the opportunity to submit a —best and final offer; and
- f. The grantee must award the contract to the most responsive and responsible offeror after price and other factors are considered through scoring the proposals or —best and final offers according to predetermined evaluation criteria. The successful proposal/offeror must clearly be the most advantageous source of the goods and services.

Request for Qualifications

For procurement involving architecture or engineering services, the grantee may use the Request for Qualifications (RFQ) competitive proposal procedure whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. In these instances, price is not used as a selection factor. The grantee should review and rank every statement received, and either contact the first two or three choices to request a proposal covering the scope of services and estimated costs, or select the top firm and begin negotiations.

Once the most-qualified firm is identified, only that firm is asked for a price proposal, which is subject to negotiation of a fair and reasonable price. If negotiations with the selected firm are unsuccessful, this process is repeated with the next highest-ranked firm, until a fair and reasonably priced contract can be awarded.

The grantee must take care to document the basis for its determination of the most qualified competitor and the reasonableness of the contract price. This qualifications-based approach to the competitive proposals method may not be used to purchase other than architectural and engineering services (24 CFR 85.36(d)(3)(v)).

For applicants' information, the above-cited federal rule relating to the procurement of architectural and engineering (A/E) services is quoted verbatim:

—Grantees and subgrantees may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.

This means that:

Qualifications-based procurement can be used only for A/E services. A Request for Qualifications may be issued. The competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. An RFQ cannot be used to purchase other types of services, even though A/E firms are potential sources to perform other types of services.

In addition, the federal procurement regulations generally discourage the use of local geographical preferences in the evaluation of bids or proposals except where mandated by federal statutes, due to the

restrictions on open competition, which result. However, in procuring architectural and engineering services, geographic location is permitted as a selection criteria provided this criterion leaves an appropriate number of qualified firms (24 CFR 85.36(c)(2)).

4. Non-Competitive Proposals/Sole Source [24 CFR Part 85.36 (d)(4)]

This method may be used only under very limited circumstances and **the grantee must obtain Department approval before using this method.** When requesting permission to use this method, the grantee will have to show that another method of procurement was not feasible because:

- a. the item or service was only available from a single source;
- b. a public emergency or condition requiring urgency existed which did not permit the use of competitive procurement; or
- c. competition was determined to be inadequate after solicitation of proposals from a number of sources.

CONTRACT FILE

The grantee must establish a contract file and monitor the contract to assure that the contract is completed in a satisfactory and timely manner.

The contract file must contain:

- Description of method used to select consultants
- Qualification statements, RFP and proposal(s) received
- Negotiation methods
- Cost and pricing data
- Contract for services
- Records of partial payments and supporting documentation (in financial management files); and
- Contract amendments, if any, and rationale for amendment

Designating Grant Administration to Another Governmental Entity

A grantee (which is required to be a unit of general local government under CDBG requirements) may conduct the activities of grant administration for itself, without a procurement process. This statement seems self-evident, but it is included here because the capacity to do one's own grant administration activities forms the foundation for also allowing the grantee to designate (delegate) grant administration activities to some other governmental entities without a procurement process.

Subrecipients

A subrecipient is a public or private non-profit agency or organization receiving CDBG funds from a grantee or another subrecipient to undertake eligible activities. Another way to say this is that subrecipients are organizations that are **provided** CDBG funds by a grantee **for their use** in carrying out agreed-upon, eligible activities.

Warning: The Grantee must consult with the Department prior to entering into an agreement with a subrecipient.

Check Issue Date	Check Number	Payee	Description	Invoice Number	Invoice GL Account Segment Title	Invoice GL Account	Invoice Amount
12/08/2011	145493	A.M. LEONARD INC	MARKING PAINT/TOOLS	CI11153845	PARKS DEPARTMENT	100.55.50200.3754	681.00
12/08/2011	145494	AECOM TECHNICAL SERVICES	STORM SEWERS MISC EXPENSE	37182763	STORM SEWERS	100.53.30440.5000	2,723.74
12/08/2011	145494	AECOM TECHNICAL SERVICES	CBD STUDY	37182763	MISC UNCLASSIFIED GENERAL	416.51.19850.5000	2,022.34
12/08/2011	145495	ARAMARK UNIFORM SERVICES	UNIFORMS	632-6619075	D.P.W. ADMIN/ENGINEERING	100.53.30100.3506	185.92
12/08/2011	145495	ARAMARK UNIFORM SERVICES	UNIFORMS	632-6625304	D.P.W. ADMIN/ENGINEERING	100.53.30100.3506	196.06
12/08/2011	145496	ASPEN DENTAL	EXTRACTION & REPLACEMENT (VIRG	INV 12/07/11	MISC UNCLASSIFIED GENERAL	650.51.00850.5905	1,824.00
12/08/2011	145497	BAKER TILLY VIRCHOW KRAUS	AUDIT SERVICES	BT558196	EXTERNAL AUDITING	100.51.19960.2004	11,302.00
12/08/2011	145498	BAUERNFEIND BUSINESS TEC	LARGE CAPACITY DRAWER FOR COP	38969A 1	CITY INSPECTION DEPARTMENT	100.52.18400.3000	350.00
12/08/2011	145498	BAUERNFEIND BUSINESS TEC	LARGE CAPACITY DRAWER FOR COP	38969A 1	HISTORIC PRESERVATION	100.56.60310.3000	350.00
12/08/2011	145499	BORCHARDT, BRIAN	OFFICE SUPPLIE FOR SCARABOCCHI	SCARABOC	MUSEUM GENERAL EXP	241.51.00750.5000	36.97
12/08/2011	145500	BROOKS TRACTOR INC	THERMOSTAT & GASKET	W28500		100.16100	22.98
12/08/2011	145500	BROOKS TRACTOR INC	PULLEYS	W28542		100.16100	281.60
12/08/2011	145501	BRUCE EQUIPMENT INC	CAM FOLLOWER	5120140		100.16100	322.04
12/08/2011	145501	BRUCE EQUIPMENT INC	VALVE	5120221		100.16100	265.49
12/08/2011	145502	BUMPER TO BUMPER AUTO PA	BATTERY	633-123537	FLEET MAINTENANCE	100.53.30233.3501	82.00
12/08/2011	145502	BUMPER TO BUMPER AUTO PA	FILTERS & SPARK PLUGS	633-125542	FLEET MAINTENANCE	100.53.30233.5250	30.32
12/08/2011	145502	BUMPER TO BUMPER AUTO PA	FUEL ADDITIVE	633-125695		100.16100	41.94
12/08/2011	145502	BUMPER TO BUMPER AUTO PA	BEARINGS	633-125712		100.16100	133.64
12/08/2011	145502	BUMPER TO BUMPER AUTO PA	GALVANIZED SPRAY	633-125790		100.16100	7.81
12/08/2011	145502	BUMPER TO BUMPER AUTO PA	TRANNY COOLER & HOSE CLAMPS	633-125805		100.16100	126.96
12/08/2011	145502	BUMPER TO BUMPER AUTO PA	OIL FILTERS	633-125808		100.16100	65.88
12/08/2011	145502	BUMPER TO BUMPER AUTO PA	BULBS & GASKET MAKER	633-125995		100.16100	75.45
12/08/2011	145502	BUMPER TO BUMPER AUTO PA	BALL JOINT	633-126040	POINT PLUS FLEET MAINT.	601.53.30522.3501	187.36
12/08/2011	145502	BUMPER TO BUMPER AUTO PA	PLOW FRAME	633-126044		100.16100	488.00
12/08/2011	145502	BUMPER TO BUMPER AUTO PA	AIR FILTERS	633-126050	FLEET MAINTENANCE	100.53.30233.5250	42.98
12/08/2011	145502	BUMPER TO BUMPER AUTO PA	SWITCH	633-126102		100.16100	3.99
12/08/2011	145502	BUMPER TO BUMPER AUTO PA	CANISTER	633-126107		100.16100	39.79
12/08/2011	145502	BUMPER TO BUMPER AUTO PA	DOOR CLIP	633-126122	FLEET MAINTENANCE	100.53.30233.3501	4.46
12/08/2011	145502	BUMPER TO BUMPER AUTO PA	SWITCH	633-126135		100.16100	4.09
12/08/2011	145502	BUMPER TO BUMPER AUTO PA	PADS & TIE ROD ASSY	633-126176	POINT PLUS FLEET MAINT.	601.53.30522.3501	174.98
12/08/2011	145502	BUMPER TO BUMPER AUTO PA	AIR FILTERS	633-126221		100.16100	33.66
12/08/2011	145502	BUMPER TO BUMPER AUTO PA	FLASHER & DIMMER SWITCH	633-126287	POINT PLUS FLEET MAINT.	601.53.30522.3501	44.62
12/08/2011	145503	BUSHMAN ELECTRIC CRANE &	WHITETAIL SUBDIVISION	19206-S	MISC UNCLASSIFIED GENERAL	410.51.00850.5000	320.00
12/08/2011	145504	CATCO PARTS SERVICE	SEAL	1-30502		100.16100	38.39
12/08/2011	145504	CATCO PARTS SERVICE	O RINGS	13-71002		100.16100	20.00
12/08/2011	145504	CATCO PARTS SERVICE	FLARELESS TUBE (HOSE), HOSE END	13-71485	FLEET MAINTENANCE	100.53.30233.2912	121.73
12/08/2011	145504	CATCO PARTS SERVICE	OIL TANK CAP	13-71669		100.16100	19.75
12/08/2011	145505	CDW	PHONE SYSTEM REPAIR	WA1100512	MISC UNCLASSIFIED GENERAL	100.51.19850.2203	645.00
12/08/2011	145506	CENTRAL CAR WASH	CAR WASH	2971	FLEET MAINTENANCE	100.53.30233.3508	27.00
12/08/2011	145507	CHARTER COMMUNICATIONS	PHONE/INTERNET	CITY OF ST	AMERICORP EXP	233.51.00750.5000	146.43

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12/08/2011	145507	CHARTER COMMUNICATIONS	MALL INTERNET/SECURITY (ACCT# 8	CTRPT MAL	COMMUNITY DEVELOPMENT PURCH	416.57.70900.5000	186.73
12/08/2011	145508	CINTAS FAS LOCKBOX 636525	FIRE EXTINGUISHER INSPECTION	0F37511880	CITY MASS TRANSIT EXP.	601.53.00520.5760	192.41
12/08/2011	145509	COCA-COLA ENT LAKESHORE	COKE PRODUCTS	3268139715	ARENA CONCESSIONS	100.55.50451.3001	193.60
12/08/2011	145510	COOPER OIL INC	OIL PURCHASE	246410	FLEET MAINTENANCE	100.53.30233.3401	335.40
12/08/2011	145510	COOPER OIL INC	UNLEADED GAS	262885		100.16100	25,315.00
12/08/2011	145510	COOPER OIL INC	DIESELFUEL	262894		100.16100	26,126.42
12/08/2011	145510	COOPER OIL INC	CAR WASH	98476	FLEET MAINTENANCE	100.53.30233.3508	4.00
12/08/2011	145510	COOPER OIL INC	CAR WASH	98477	FLEET MAINTENANCE	100.53.30233.3508	4.00
12/08/2011	145510	COOPER OIL INC	CAR WASH	98478	FLEET MAINTENANCE	100.53.30233.3508	8.00
12/08/2011	145510	COOPER OIL INC	CAR WASH	98479	FLEET MAINTENANCE	100.53.30233.3508	4.00
12/08/2011	145510	COOPER OIL INC	CAR WASH	98480	FLEET MAINTENANCE	100.53.30233.3508	8.00
12/08/2011	145510	COOPER OIL INC	CAR WASH	98481	FLEET MAINTENANCE	100.53.30233.3508	4.00
12/08/2011	145510	COOPER OIL INC	CAR WASH	98482	FLEET MAINTENANCE	100.53.30233.3508	4.00
12/08/2011	145510	COOPER OIL INC	CAR WASH	98483	FLEET MAINTENANCE	100.53.30233.3508	4.00
12/08/2011	145510	COOPER OIL INC	CAR WASH	98484	FLEET MAINTENANCE	100.53.30233.3508	4.00
12/08/2011	145510	COOPER OIL INC	CAR WASH	98485	FLEET MAINTENANCE	100.53.30233.3508	4.00
12/08/2011	145510	COOPER OIL INC	CAR WASH	98486	FLEET MAINTENANCE	100.53.30233.3508	8.00
12/08/2011	145510	COOPER OIL INC	CAR WASH	98487	FLEET MAINTENANCE	100.53.30233.3508	4.00
12/08/2011	145511	COUNTY MATERIALS	CONCRETE SAND	1961112-00	DPW - ELIGIBLE	100.53.30397.4501	580.35
12/08/2011	145511	COUNTY MATERIALS	SAND	1961543-00	DPW - ELIGIBLE	100.53.30397.4501	614.60
12/08/2011	145511	COUNTY MATERIALS	SAND	1962704-00	DPW - ELIGIBLE	100.53.30397.4501	636.07
12/08/2011	145511	COUNTY MATERIALS	SAND	1963331-00	DPW - ELIGIBLE	100.53.30397.4501	403.55
12/08/2011	145511	COUNTY MATERIALS	SAND	1963876-00	DPW - ELIGIBLE	100.53.30397.4501	595.61
12/08/2011	145512	DIGICOPY INC	PRINTING	91209	ARTS COUNCIL	202.55.00375.5856	278.75
12/08/2011	145512	DIGICOPY INC	PRINTING	91238	ARTS COUNCIL	202.55.00375.5856	24.50
12/08/2011	145513	DISHER ELECTRIC INC	WIRING INSTALLED IN SALT BRINE S	11-275	DPW - ELIGIBLE	100.53.30397.3550	4,966.50
12/08/2011	145514	DISPLAY SALES	X-MAS GARLAND & BOWS	INV0082480	SPECIAL EVENTS	100.53.30427.3703	3,304.00
12/08/2011	145514	DISPLAY SALES	X-MAS GARLAND	INV0082481	SPECIAL EVENTS	100.53.30427.3703	600.00
12/08/2011	145515	ELEMENT MOBILE	WIRELESS INTERNET	50074111	GENERAL RECREATION BUILDING	100.55.50490.2203	154.74
12/08/2011	145516	EMPLOYEE RESOURCE CENTE	EAP GATE KEEPER SERVICES	1111-174	OTHER GENERAL GOVERNMENT	100.51.19900.2150	586.88
12/08/2011	145517	ETCO ELECTRIC SUPPLY INC	ELECTRICAL SUPPLIES-SCONCE (CR	3076469	PARKS DEPARTMENT	100.55.50200.3550	625.00-
12/08/2011	145517	ETCO ELECTRIC SUPPLY INC	PHIL F32T8/ADV850/ALTO FLUOR LIG	3085451	PARKS DEPARTMENT	100.55.50200.3550	62.50
12/08/2011	145517	ETCO ELECTRIC SUPPLY INC	LED LIGHT	3091707	PARKS DEPARTMENT	100.55.50200.5753	130.68
12/08/2011	145517	ETCO ELECTRIC SUPPLY INC	LIGHTS FOR BATHROOM (REC CENT	3099306	PARKS DEPARTMENT	100.55.50200.3550	35.80
12/08/2011	145517	ETCO ELECTRIC SUPPLY INC	10W LED WALLPACK CW BRONZE	3101615	PARKS DEPARTMENT	100.55.50200.3550	261.36
12/08/2011	145517	ETCO ELECTRIC SUPPLY INC	10W LED WALLPACK CW BRONZE-CR	3102233	PARKS DEPARTMENT	100.55.50200.3550	130.68-
12/08/2011	145517	ETCO ELECTRIC SUPPLY INC	SWITCH BOX	3102427	PARKS DEPARTMENT	100.55.50200.3550	12.40
12/08/2011	145517	ETCO ELECTRIC SUPPLY INC	12AMP SAWZALL	3102428	PARKS DEPARTMENT	100.55.50200.3550	99.99
12/08/2011	145517	ETCO ELECTRIC SUPPLY INC	LED WALLPACK 10W COOL JUNCTIO	3103506	PARKS DEPARTMENT	100.55.50200.3550	261.36
12/08/2011	145518	EWALDS HARTFORD LLC	FORD ESCAPE-TRANSIT	3055	CAPITAL OUTLAY	601.57.70520.8962	33,952.00

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12/08/2011	145519	FASTENAL COMPANY	DRILL BITS	WISTE13804	D.P.W. ADMIN/ENGINEERING	100.53.30100.3505	12.24
12/08/2011	145520	FELTZ LUMBER CO INC	LUMBER	X-89944	DPW - ELIGIBLE	100.53.30397.3550	159.23
12/08/2011	145520	FELTZ LUMBER CO INC	LUMBER	X-92763	DPW - ELIGIBLE	100.53.30397.3550	4.35
12/08/2011	145520	FELTZ LUMBER CO INC	LUMBER	X-92786	DPW - ELIGIBLE	100.53.30397.4801	156.80
12/08/2011	145521	FIBERNET COMMUNICATIONS	WIRELESS INTERNET SERV-12/01/11-	23998	INFORMATION TECHNOLOGY	100.51.19870.2206	700.00
12/08/2011	145521	FIBERNET COMMUNICATIONS	SPAM FILTERING-12/01/11-01/01/2012	23999	INFORMATION TECHNOLOGY	100.51.19870.2907	266.00
12/08/2011	145522	FILTZ, SCOTT	ROOF ON BRINE SHED	479202	DPW - ELIGIBLE	100.53.30397.3550	1,510.00
12/08/2011	145523	FRANK'S HARDWARE	GALV NIPPLES, TEES, 90 DEG ELB &	A164025	IVERSON WINTER REC EXP	100.55.50321.3755	26.49
12/08/2011	145523	FRANK'S HARDWARE	CHAIR GLIDES	A164145	PARKS DEPARTMENT	100.55.50200.3550	10.88
12/08/2011	145523	FRANK'S HARDWARE	KEY	A164181	PARKS DEPARTMENT	100.55.50200.3550	3.29
12/08/2011	145523	FRANK'S HARDWARE	WIRE, FLOODLIGHT, SQUARE BOX, O	A165109	PARKS DEPARTMENT	100.55.50200.5753	105.61
12/08/2011	145523	FRANK'S HARDWARE	CAULK & FUSES	A165276	DPW - ELIGIBLE	100.53.30397.3550	25.87
12/08/2011	145523	FRANK'S HARDWARE	HOSE & COUPLING	A165424	DPW - ELIGIBLE	100.53.30397.3550	14.68
12/08/2011	145523	FRANK'S HARDWARE	ANGLE IRON	A165452	DPW - ELIGIBLE	100.53.30397.3550	128.16
12/08/2011	145523	FRANK'S HARDWARE	STEEL ROD	A165667	DPW - ELIGIBLE	100.53.30397.3550	7.12
12/08/2011	145523	FRANK'S HARDWARE	CLOSET FLANGE & PLASTIC SHIMS	B102461	PARKS DEPARTMENT	100.55.50200.3550	10.25
12/08/2011	145523	FRANK'S HARDWARE	GALV BUSHING	B102510	IVERSON WINTER REC EXP	100.55.50321.3755	5.67
12/08/2011	145523	FRANK'S HARDWARE	MOUSE TRAP, MOUSE POISON & GAL	B102518	PARKS DEPARTMENT	100.55.50200.3550	18.04
12/08/2011	145523	FRANK'S HARDWARE	TOOLS	B102915	D.P.W. ADMIN/ENGINEERING	100.53.30100.3505	14.40
12/08/2011	145523	FRANK'S HARDWARE	HOOKS & CORDS	B103216	D.P.W. ADMIN/ENGINEERING	100.53.30100.3505	67.23
12/08/2011	145524	G & K SERVICES	TOWELS	1016522587	CITY MASS TRANSIT EXP.	601.53.00520.3551	38.01
12/08/2011	145524	G & K SERVICES	UNIFORMS	1016522588	CITY MASS TRANSIT EXP.	601.53.00520.3800	128.91
12/08/2011	145524	G & K SERVICES	TOWELS	1016525495	CITY MASS TRANSIT EXP.	601.53.00520.3551	47.47
12/08/2011	145524	G & K SERVICES	UNIFORMS	1016525496	CITY MASS TRANSIT EXP.	601.53.00520.3800	123.34
12/08/2011	145525	GANNETT	ADVERTISEMENT-ACCT# WR7796	0005977718	CITY MASS TRANSIT EXP.	601.53.00520.5006	210.00
12/08/2011	145525	GANNETT	COUNCIL PUBLICATIONS-NOTE ACCT	0005982141	OTHER GENERAL GOVERNMENT	100.51.19900.5151	335.27
12/08/2011	145525	GANNETT	BUDGET AD-NOTE ACCT# 560313	0005982142	OTHER GENERAL GOVERNMENT	100.51.19900.5151	84.52
12/08/2011	145525	GANNETT	PUBLIC HEARING NOTICES-NOTE AC	0005982143	OTHER GENERAL GOVERNMENT	100.51.19900.5151	39.72
12/08/2011	145526	GANNETT WISCONSIN MEDIA -	JOURNAL SUBSCRIPTION (12/01/11-1	SP2101805 1	OTHER GENERAL GOVERNMENT	100.51.19900.5151	182.62
12/08/2011	145527	GAWLIK, RICHARD	CLOTHING ALLOWANCE	2011 SHOE	D.P.W. ADMIN/ENGINEERING	100.53.30100.3020	150.00
12/08/2011	145528	GILLIG LLC	HOSE CLAMP	4768031	TRANSIT FLEET MAINTENANCE	601.53.30521.3501	26.00
12/08/2011	145529	GINGLES, BRENDA	REIMB ASSORTED BILLS	INV 11/28/11	ARTS COUNCIL	202.55.00375.5856	1,152.80
12/08/2011	145530	GRAEF	PROFESSIONAL SERVICES	0072353		100.48.19900.51	8,525.00
12/08/2011	145531	GREGORICH, BOB	MILEAGE REIMB FOR 11/2011	MILEAGE R	PARK/REC ADMINISTRATION	100.55.50300.3301	15.75
12/08/2011	145532	HEATH, JEFFREY JR	ART SALE	SCARABOC	MUSEUM GENERAL EXP	241.51.00750.5000	30.10
12/08/2011	145532	HEATH, JEFFREY JR	ART SALE	SCARABOC	MUSEUM GENERAL EXP	241.51.00750.5000	10.50
12/08/2011	145533	HIGGINS, JEREMY	BOOTS/INV# 46538742	2011 SHOE	CITY MASS TRANSIT EXP.	601.53.00520.3020	75.00
12/08/2011	145534	HOLIDAY WHOLESAL	CONCESSION PRODUCT-IVERSON WI	6011125	IVERSON WINTER REC EXP	100.55.50321.3755	131.09
12/08/2011	145534	HOLIDAY WHOLESAL	CONCESSION PRODUCT-IVERSON WI	6014098	IVERSON WINTER REC EXP	100.55.50321.3755	302.42
12/08/2011	145535	INTEGRYS ENERGY SERVICES	GAS CHARGE-DPW	1310148	DPW - ELIGIBLE	100.53.30397.2200	387.38

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12/08/2011	145535	INTEGRYS ENERGY SERVICES	GAS CHARGE FOR GARAGE	1314316	DPW - ELIGIBLE	100.53.30397.2200	958.51
12/08/2011	145536	JIROUS, PETER	MALL MANAGEMENT	2011-11-1	COMMUNITY DEVELOPMENT PURCH	416.57.70900.5000	3,886.00
12/08/2011	145536	JIROUS, PETER	MALL MANAGEMENT	2011-12-1	TIF DIST #6 CONST ACCOUNT	416.57.70841.8700	6,700.00
12/08/2011	145537	KIM'S BARREL INN	REFUND BASKETBALL REGISTRATIO	INV 12/02/11		100.46.50905.55	150.00
12/08/2011	145538	KREBS BUSINESS MACHINES	TONER	111711	ARTS COUNCIL	202.55.00375.5856	99.95
12/08/2011	145539	KUNZE, JANE	SHOE/BELT ALLOWANCE	2011 SHOE	CITY MASS TRANSIT EXP.	601.53.00520.3020	75.00
12/08/2011	145540	LABLANCS SOUTH SIDE MOTO	FILTER OIL	0110784		100.16100	108.02
12/08/2011	145541	LAKES GAS CO #16	PROPANE	826503	FLEET MAINTENANCE	100.53.30233.3501	32.20
12/08/2011	145542	LAMERS BUS LINES INC	BUS RENTAL	396107	ST PT SCULPTURE PARK	202.57.50683.5000	50.00
12/08/2011	145543	LANDERMAN, ALEXANDER	ART SALE	SCARABOC	MUSEUM GENERAL EXP	241.51.00750.5000	245.00
12/08/2011	145543	LANDERMAN, ALEXANDER	ART SALE	SCARABOC	MUSEUM GENERAL EXP	241.51.00750.5000	122.50
12/08/2011	145544	LIFT-U	TORSION ROD	134374	TRANSIT FLEET MAINTENANCE	601.53.30521.3501	314.83
12/08/2011	145545	LONDERVILLE STEEL ENT	PIPES	188474	DPW - ELIGIBLE	100.53.30397.3550	682.45
12/08/2011	145546	MAC TOOLS DISTRIBUTOR-KE	ENGINE SCANNER	26097	DPW - ELIGIBLE	100.53.30397.3505	560.00
12/08/2011	145547	MCMaster-CARR SUPPLY CO	CONDUIT PROJECT	97610773	DPW - ELIGIBLE	100.53.30397.4508	19.05
12/08/2011	145548	MID-STATE REBUILDERS & SU	REBUILT ALTENATOR	13294		100.16100	263.16
12/08/2011	145549	MID-STATE TRUCK SERVICE IN	VALVE COVER GASKET	134316P		100.16100	361.12
12/08/2011	145549	MID-STATE TRUCK SERVICE IN	EGR VALVE	134541P	TRANSIT FLEET MAINTENANCE	601.53.30521.3501	215.00
12/08/2011	145550	MYGOV	CONTRACTED SOFTWARE	102353	INFORMATION TECHNOLOGY	100.51.19870.2907	700.00
12/08/2011	145551	NAPA AUTO PARTS	HEADLIGHT	069454		100.16100	14.58
12/08/2011	145552	NEWBIA	BRENT CURLESS-CRD#70489	INV 11/28/11	CITY INSPECTION DEPARTMENT	100.52.18400.5910	30.00
12/08/2011	145552	NEWBIA	JIM ZEPP-CRD# 70800	INV 11/28/11	CITY INSPECTION DEPARTMENT	100.52.18400.5910	20.00
12/08/2011	145553	NORTHWAY COMMUNICATION	2 WAY RADIO REPAIR	INV 29737	DPW - ELIGIBLE	100.53.30397.2913	28.33
12/08/2011	145554	OFFICE SUPPLIES 2 U	ELECTION SUPPLIES	OE-127093-1	CITY ELECTIONS	100.51.12440.5350	289.32
12/08/2011	145554	OFFICE SUPPLIES 2 U	OFFICE SUPPLIES	OE-127111-1	CITY ASSESSOR'S OFFICE	100.51.16530.3000	1,009.89
12/08/2011	145554	OFFICE SUPPLIES 2 U	PENCIL LEAD/OFFICE SUPPLIES	OE-127526-1	CITY INSPECTION DEPARTMENT	100.52.18400.3000	2.06
12/08/2011	145555	OWEN, ALEXANDRA	ART SALE	SCARABOC	MUSEUM GENERAL EXP	241.51.00750.5000	136.50
12/08/2011	145556	PARTS ASSOCIATES INC	WASHERS & FASTENERS	PAI1058633	TRANSIT FLEET MAINTENANCE	601.53.30521.3501	89.15
12/08/2011	145557	REINDERS INC	BELTS	1365752-00	FLEET MAINTENANCE	100.53.30233.5250	172.77
12/08/2011	145557	REINDERS INC	MOWER PARTS	1366033-00	FLEET MAINTENANCE	100.53.30233.5250	20.37
12/08/2011	145557	REINDERS INC	MOWER PARTS	1366033-01	FLEET MAINTENANCE	100.53.30233.5250	7.39
12/08/2011	145557	REINDERS INC	O-RINGS	1366185-00	FLEET MAINTENANCE	100.53.30233.5250	10.49
12/08/2011	145557	REINDERS INC	FILTERS	1366393-00	FLEET MAINTENANCE	100.53.30233.5250	172.28
12/08/2011	145557	REINDERS INC	PINION GEAR	1366738-00	FLEET MAINTENANCE	100.53.30233.5250	7.39
12/08/2011	145558	ROYER	OIL PRESSURE SWITCH	71191		100.16100	57.90
12/08/2011	145559	RUEKERT & MIELKE INC	GIS PROJECT	73622	INFORMATION TECHNOLOGY	100.51.19870.2908	450.00
12/08/2011	145560	SAINTS HEALTH SERVICES FO	TRANSIT DIVISION FLU SHOTS	72735	CITY MASS TRANSIT EXP.	601.53.00520.5602	40.00
12/08/2011	145560	SAINTS HEALTH SERVICES FO	R PODACH-FLU SHOT	72735	MISC UNCLASSIFIED GENERAL	650.51.00850.5000	20.00
12/08/2011	145560	SAINTS HEALTH SERVICES FO	FD RANDOM TEST	73009	OTHER GENERAL GOVERNMENT	100.51.19900.2100	59.00
12/08/2011	145560	SAINTS HEALTH SERVICES FO	DOT RANDOM TESTING	73411	OTHER GENERAL GOVERNMENT	100.51.19900.2100	55.00

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12/08/2011	145561	SCAFFIDI MOTORS INC	QUAD AXLE DUMP CHASSIS (2012 MA	126033	CAPITAL OUTLAY - DPW	401.57.70320.8201	112,054.50
12/08/2011	145561	SCAFFIDI MOTORS INC	HOSE	129902		100.16100	73.96
12/08/2011	145561	SCAFFIDI MOTORS INC	SERVIC TRUCK	139294	FLEET MAINTENANCE	100.53.30233.2912	314.20
12/08/2011	145561	SCAFFIDI MOTORS INC	SERVIC TRUCK	139295	FLEET MAINTENANCE	100.53.30233.2912	308.62
12/08/2011	145561	SCAFFIDI MOTORS INC	SERVIC TRUCK	139312	FLEET MAINTENANCE	100.53.30233.2912	626.83
12/08/2011	145561	SCAFFIDI MOTORS INC	SENSOR ASSY	233807	POINT PLUS FLEET MAINT.	601.53.30522.3501	62.58
12/08/2011	145561	SCAFFIDI MOTORS INC	SERVICE TIRE	602253	FLEET MAINTENANCE	100.53.30233.2912	670.00
12/08/2011	145561	SCAFFIDI MOTORS INC	SERVICE TIRES	602759	FLEET MAINTENANCE	100.53.30233.2912	576.86
12/08/2011	145561	SCAFFIDI MOTORS INC	SERVICE CAR	603303	FLEET MAINTENANCE	100.53.30233.2912	21.97
12/08/2011	145561	SCAFFIDI MOTORS INC	SERVICE CAR	603413	FLEET MAINTENANCE	100.53.30233.2912	117.25
12/08/2011	145561	SCAFFIDI MOTORS INC	SERVICE VEHICLE	603489	FLEET MAINTENANCE	100.53.30233.2912	21.97
12/08/2011	145561	SCAFFIDI MOTORS INC	SERVICE CAR	603641	FLEET MAINTENANCE	100.53.30233.2912	106.29
12/08/2011	145561	SCAFFIDI MOTORS INC	SERVICE CAR	603727	FLEET MAINTENANCE	100.53.30233.2912	89.92
12/08/2011	145561	SCAFFIDI MOTORS INC	SERVICE CAR	603765	FLEET MAINTENANCE	100.53.30233.2912	98.00
12/08/2011	145561	SCAFFIDI MOTORS INC	SERVICE CAR	603796	FLEET MAINTENANCE	100.53.30233.2912	21.97
12/08/2011	145561	SCAFFIDI MOTORS INC	SERVICE VEHICLE	603898	FLEET MAINTENANCE	100.53.30233.2912	19.97
12/08/2011	145561	SCAFFIDI MOTORS INC	SERVICE VEHICLE	603972	FLEET MAINTENANCE	100.53.30233.2912	19.97
12/08/2011	145562	SCHIERL TIRE & SERVICE CEN	TIRE PURCHASE	6188676	FLEET MAINTENANCE	100.53.30233.3502	3,141.68
12/08/2011	145562	SCHIERL TIRE & SERVICE CEN	TIRE PURCHASE	6188889	FLEET MAINTENANCE	100.53.30233.3502	201.90
12/08/2011	145562	SCHIERL TIRE & SERVICE CEN	PURCHASE & INSTALL TIRES	6188898	FLEET MAINTENANCE	100.53.30233.3502	1,179.00
12/08/2011	145563	SCHWAAB INC	OFFICE STAMPS	839417	CITY TREASURY	100.51.14520.3000	52.47
12/08/2011	145564	SHOPKO	CARDS (HOLIDAY & GET WELL)	TRAN# 1074	CITY PERSONNEL OFFICE	100.51.10430.3000	17.97
12/08/2011	145565	SHORT ELLIOT HENDRICKSON	GDBG GRANT ADMIN	250091	MISC UNCLASSIFIED GENERAL	416.51.19850.5000	1,001.67
12/08/2011	145566	SINGSAAS, ANN	ART SALE-"SMOKE	ART SALE 1	ARTS COUNCIL	202.55.00375.5856	210.00
12/08/2011	145567	SISTER CITIES INTERNATIONA	MEMBERSHIP RENEWAL 2012	ID# 819 11/2	MAYORS OFFICE	100.51.10410.3450	510.00
12/08/2011	145568	SPECTRA PRINT	LOGO REGULAR ENVELOPES	61762	OTHER GENERAL GOVERNMENT	100.51.19900.3013	545.00
12/08/2011	145569	STEVENS POINT AREA PUBLIC	AMERICORP ELEC	AMERICORP	AMERICORP EXP	233.51.00750.2204	715.30
12/08/2011	145569	STEVENS POINT AREA PUBLIC	AMERICORP GAS-JULY 2011 (WPS)	AMERICORP	AMERICORP EXP	233.51.00750.2204	323.93
12/08/2011	145570	SUMMIT AMERICA INSURANCE	HEALTH INSURANCE PREMIUM-(ERIN	1200D	AMERICORP EXP	233.51.00750.5000	498.26
12/08/2011	145571	TRIG'S	CONCESSION STAND PRODUCTS-IVE	TRX241	IVERSON WINTER REC EXP	100.55.50321.3755	330.09
12/08/2011	145571	TRIG'S	FOOD SUPPLIES	TRX92	MUSEUM GENERAL EXP	241.51.00750.5000	82.17
12/08/2011	145572	UTILITY SALES & SERVICE	REPAIR HOSE	0046481-IN	FLEET MAINTENANCE	100.53.30233.2912	284.23
12/08/2011	145573	UWSP CARLSTEN ART GALLER	POSTAGE	SCARABOC	MUSEUM GENERAL EXP	241.51.00750.5000	100.66
12/08/2011	145574	UWSP PRINTING & DESIGN	VENDOR PAYMENT	SCARABOC	MUSEUM GENERAL EXP	241.51.00750.5000	177.79
12/08/2011	145575	V & H INC	MUFFLER	598168		100.16100	232.09
12/08/2011	145575	V & H INC	MUFFLER-CREDIT	CM598168		100.16100	232.09-
12/08/2011	145576	VEOLIA ES SOLID WASTE MID	RECYCLE/ REFUSE-1201 THIRD CT	M300004861	COMMUNITY DEVELOPMENT PURCH	416.57.70900.5000	236.65
12/08/2011	145576	VEOLIA ES SOLID WASTE MID	RECYCLING REFUSE	M300004870	RECYCLING	100.53.30633.2917	201.53
12/08/2011	145577	WERNER ELECTRIC SUPPLY C	LIGHT	S3426577.00	PARKS DEPARTMENT	100.55.50200.5753	67.57
12/08/2011	145577	WERNER ELECTRIC SUPPLY C	LIGHT	S3426577.00	PARKS DEPARTMENT	100.55.50200.5753	57.90-

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12/08/2011	145577	WERNER ELECTRIC SUPPLY C	LIGHT SWITCH	S3427632.00	PARKS DEPARTMENT		100.55.50200.5753	10.55
12/08/2011	145577	WERNER ELECTRIC SUPPLY C	ELECTRICAL BOX	S3428014.00	PARKS DEPARTMENT		100.55.50200.5753	3.19
12/08/2011	145578	WI DEPT OF JUSTCE DIV LAW-	BACKGROUND CHECKS	G2997 12/01/	PARK/REC ADMINISTRATION		100.55.50300.3203	119.00
12/08/2011	145579	WI DEPT OF REVENUE - 930208	2012 MUNICIPAL FEE/49-PORTAGE/28	2012 MUNICI	OTHER GENERAL GOVERNMENT		100.51.19900.5013	5,491.43
12/08/2011	145580	WI DNR SUPERIOR SERVICE C	PERMIT FEE (FORM# 3500-053A)	R1-07 11/29/	D.P.W. ADMIN/ENGINEERING		100.53.30100.3511	500.00
12/08/2011	145581	WIAMA	WI ICE ARENA DUES	25	CITY ICE FACILITY		100.55.50450.3202	100.00
12/08/2011	145582	WILLETTE COURT REPORTING	TRANSCRIPT OF DEPOSITION 11/03/1	MH 8388	MISC UNCLASSIFIED GENERAL		100.51.19850.9050	186.08
12/08/2011	145583	WIS DOT ANNUAL SIGN FEES	ANNUAL SIGN FEE (PERMIT FEE-2012	2012 SIGN F	D.P.W. ADMIN/ENGINEERING		100.53.30100.3511	50.00
12/08/2011	145584	WISCONSIN PUBLIC SERVICE	BRINE MIXING STATION	0401272815-	CAPITAL OUTLAY - DPW		401.57.70320.8228	332.24
12/08/2011	145585	WMCA - DISTRICT 7	EDUCATION (JOHN MOE & KARI YENT	INV 12/07/11	CITY CLERKS OFFICE		100.51.12420.5910	44.00
12/08/2011	145586	WOOD STREET RENTAL CENT	RENT SISSOR LIFT	27448-1	DPW - ELIGIBLE		100.53.30397.3550	666.75
12/08/2011	145586	WOOD STREET RENTAL CENT	RENT HEATER	28034-1	DPW - ELIGIBLE		100.53.30397.3550	64.62
12/08/2011	145587	YALE MATERIALS HANDLING	MAKE UP HOSE/INSTALL	S92504	FLEET MAINTENANCE		100.53.30233.2912	185.91
12/08/2011	145588	ZIEMANN, PAUL	CLOTHING ALLOWANCE	2011 SHOE	PARKS DEPARTMENT		100.55.50200.3020	150.00
12/21/2011	145635	1ST AYD CORPORATION	DUZITALL CONCENTRATE	509133	CITY MASS TRANSIT EXP.		601.53.00520.3551	435.15
12/21/2011	145636	A.M. LEONARD INC	PICK UP TOOL	CI11154787	FORESTRY DEPARTMENT		100.56.50100.3758	17.50
12/21/2011	145637	ACCURATE SUSPENSION WAR	WIPER BLADE GLOVES	1118342			100.16100	185.56
12/21/2011	145638	ALPHA VIDEO AND AUDIO INC.	LEIGHTRONIX NEXUS UPGRADE	DDGI121611	TELECOMMUNICATIONS		232.55.50600.3757	5,245.00
12/21/2011	145639	ANGUS YOUNG	TRANSIT BLDG DESIGN	45930-9	CAPITAL OUTLAY		601.57.70520.8961	28,787.18
12/21/2011	145640	ARAMARK UNIFORM SERVICES	TOWELS	632-6623371	CITY ICE FACILITY		100.55.50450.2702	38.38
12/21/2011	145640	ARAMARK UNIFORM SERVICES	UNIFORMS	632-6630330	D.P.W. ADMIN/ENGINEERING		100.53.30100.3506	186.70
12/21/2011	145641	ARTHUR J. GALLAGHER RMS I	INSURANCE PREMIUM-CARRIE	583915	INSURANCE (LIAB/FLEET/UMB)		100.51.19930.5100	1,579.00
12/21/2011	145642	ARTS WISCONSIN	ANNUAL MEMBERSHIP-2012	MEMBERSHI	ARTS COUNCIL		202.55.00375.7910	75.00
12/21/2011	145643	BADGER PLASTIC & SUPPLY IN	BLADES	202158			100.16100	119.00
12/21/2011	145643	BADGER PLASTIC & SUPPLY IN	PLASTIC BLADES	202249			100.16100	1,002.50
12/21/2011	145644	BADGER STATE INDUSTRIES	BUS STOP SIGNS	207309	CITY MASS TRANSIT EXP.		601.53.00520.5006	407.18
12/21/2011	145645	BARCO PRODUCTS CO	POLE BALLARDS	111101237	DPW - ELIGIBLE		100.53.30397.3550	217.28
12/21/2011	145646	BEACON ATHLETICS	CHALKERS	0415498-IN	PARKS DEPARTMENT		100.55.50200.5853	883.00
12/21/2011	145646	BEACON ATHLETICS	CHALK	P6009H-IN	PARKS DEPARTMENT		100.55.50200.5853	1,075.00
12/21/2011	145647	BEAVER OF WISCONSIN	NOZZLES	077227	IVERSON WINTER REC EXP		100.55.50321.3755	38.50
12/21/2011	145647	BEAVER OF WISCONSIN	AEROSQUIP	077264	CITY MASS TRANSIT EXP.		601.53.00520.5760	11.00
12/21/2011	145647	BEAVER OF WISCONSIN	PRESSURE WASHER DETERGENT	077265	DPW - ELIGIBLE		100.53.30397.3550	342.50
12/21/2011	145648	BENZMILLER, DONALD	MILEAGE REIMB-09/12/11-12/16/11	MILEAGE R	CITY INSPECTION DEPARTMENT		100.52.18400.3301	199.86
12/21/2011	145649	BIANEW	DWELLING/COMMERCIAL UPDATE-JA	INV 12/19/11			100.16200	150.00
12/21/2011	145649	BIANEW	DWELLING/COMMERCIAL UPDATE-B	INV 12/19/11			100.16200	150.00
12/21/2011	145650	BORSKI, JAMES	CLOTHING ALLOWANCE	2011 SHOE	D.P.W. ADMIN/ENGINEERING		100.53.30100.3020	150.00
12/21/2011	145651	BRUCE EQUIPMENT INC	MOTOR	5120232			100.16100	225.45
12/21/2011	145651	BRUCE EQUIPMENT INC	SOLENOID VALVE	5120255			100.16100	259.94
12/21/2011	145651	BRUCE EQUIPMENT INC	SOLENOID VALVE	5120291			100.16100	259.94
12/21/2011	145652	BUMPER TO BUMPER AUTO PA	PLOW FRAME-CREDIT	633-126070			100.16100	488.00

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12/21/2011	145652	BUMPER TO BUMPER AUTO PA	SWITCH	633-126127		100.16100	3.99
12/21/2011	145652	BUMPER TO BUMPER AUTO PA	SWITCHES-CREDIT	633-126142		100.16100	3.99-
12/21/2011	145652	BUMPER TO BUMPER AUTO PA	BALL BEARING-CREDIT	633-126191		100.16100	133.64-
12/21/2011	145652	BUMPER TO BUMPER AUTO PA	GLASS & BRAKE CLEANER	633-126323		100.16100	79.68
12/21/2011	145652	BUMPER TO BUMPER AUTO PA	BULBS, FILTER, BRUSH & BATTERY	633-126337		100.16100	150.49
12/21/2011	145652	BUMPER TO BUMPER AUTO PA	BEARINGS & SEALS	633-126338		100.16100	39.78
12/21/2011	145652	BUMPER TO BUMPER AUTO PA	PADS & ROTARS	633-126352		100.16100	84.35
12/21/2011	145652	BUMPER TO BUMPER AUTO PA	SWITCH	633-126397		100.16100	32.24
12/21/2011	145652	BUMPER TO BUMPER AUTO PA	PLOW STAND	633-126443		100.16100	31.52
12/21/2011	145652	BUMPER TO BUMPER AUTO PA	BULBS & O-RINGS	633-126477		100.16100	25.52
12/21/2011	145652	BUMPER TO BUMPER AUTO PA	AIR HOSE	633-126501	D.P.W. ADMIN/ENGINEERING	100.53.30100.3505	59.95
12/21/2011	145652	BUMPER TO BUMPER AUTO PA	STEERING PARTS	633-126505		100.16100	276.27
12/21/2011	145652	BUMPER TO BUMPER AUTO PA	DRAG LINK-CREDIT	633-126509		100.16100	156.69-
12/21/2011	145652	BUMPER TO BUMPER AUTO PA	TIE ROD END	633-126512		100.16100	121.99
12/21/2011	145652	BUMPER TO BUMPER AUTO PA	PAINT & PLATE KIT	633-126570		100.16100	19.48
12/21/2011	145652	BUMPER TO BUMPER AUTO PA	BRAKE PADS	633-126584		100.16100	41.39
12/21/2011	145652	BUMPER TO BUMPER AUTO PA	BRAKE PARTS	633-126645		100.16100	127.55
12/21/2011	145652	BUMPER TO BUMPER AUTO PA	BRAKE PADS & OIL SEAL	633-126678		100.16100	66.77
12/21/2011	145652	BUMPER TO BUMPER AUTO PA	PIGTAIL & SOCKET	633-126679		100.16100	20.36
12/21/2011	145652	BUMPER TO BUMPER AUTO PA	BATTERIES	633-126686	DPW - ELIGIBLE	100.53.30397.3550	6.58
12/21/2011	145652	BUMPER TO BUMPER AUTO PA	RED MARKER LAMP	633-126692		100.16100	118.00
12/21/2011	145652	BUMPER TO BUMPER AUTO PA	HEADLIGHT BULBS	633-126693		100.16100	32.45
12/21/2011	145652	BUMPER TO BUMPER AUTO PA	OIL SEAL-CREDIT	633-126703		100.16100	11.19-
12/21/2011	145652	BUMPER TO BUMPER AUTO PA	GEAR BOX	633-126730	POINT PLUS FLEET MAINT.	601.53.30522.3501	354.29
12/21/2011	145652	BUMPER TO BUMPER AUTO PA	OIL	633-126743	FLEET MAINTENANCE	100.53.30233.3401	51.16
12/21/2011	145652	BUMPER TO BUMPER AUTO PA	NUTS & CLIPS	633-126760	FLEET MAINTENANCE	100.53.30233.3501	1.54
12/21/2011	145652	BUMPER TO BUMPER AUTO PA	FLEX TUBING	633-126822	TRANSIT FLEET MAINTENANCE	601.53.30521.3501	50.16
12/21/2011	145652	BUMPER TO BUMPER AUTO PA	FILTERS	633-126855		100.16100	129.42
12/21/2011	145652	BUMPER TO BUMPER AUTO PA	CONNECTOR & TUBING	633-126913		100.16100	5.19
12/21/2011	145652	BUMPER TO BUMPER AUTO PA	WASHER FLUID	633-126942	FLEET MAINTENANCE	100.53.30233.3501	39.42
12/21/2011	145653	BUSHMAN ELECTRIC CRANE &	DASHER BOARD GRAPHICS	19719-S	CITY ICE FACILITY	100.55.50450.2702	107.00
12/21/2011	145654	CARQUEST AUTO PARTS	RETURN-CAMO LIGHT-CREDIT	2042-238404		100.16100	37.99-
12/21/2011	145654	CARQUEST AUTO PARTS	TRANNY FILTERS	2042-282076		100.16100	22.91
12/21/2011	145654	CARQUEST AUTO PARTS	TRANNY FILTER KIT	2042-282086		100.16100	19.54
12/21/2011	145654	CARQUEST AUTO PARTS	OIL SEAL	2042-282405		100.16100	12.00
12/21/2011	145655	CATCO PARTS SERVICE	HYD FITTING	1-33000		100.16100	59.40
12/21/2011	145655	CATCO PARTS SERVICE	CORE ALLOWANCE	13-70865	TRANSIT FLEET MAINTENANCE	601.53.30521.3501	360.00
12/21/2011	145655	CATCO PARTS SERVICE	CORE-CREDIT	13-71663	TRANSIT FLEET MAINTENANCE	601.53.30521.3501	360.00-
12/21/2011	145655	CATCO PARTS SERVICE	CREDIT	13-71674		100.16100	75.00-
12/21/2011	145655	CATCO PARTS SERVICE	BEARING	13-71700		100.16100	93.28

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12/21/2011	145655	CATCO PARTS SERVICE	AIR BRAKE DRYER & CORE CHARGE	13-71742	FLEET MAINTENANCE	100.53.30233.3501	346.12
12/21/2011	145655	CATCO PARTS SERVICE	HYD COUPLERS	19-00074		100.16100	54.52
12/21/2011	145655	CATCO PARTS SERVICE	SEAL KIT	5-51951		100.16100	101.34
12/21/2011	145655	CATCO PARTS SERVICE	FITTINGS	7-40551		100.16100	54.14
12/21/2011	145656	CENTRAL WI BODY & HOIST IN	CHAIR HANGER	33955		100.16100	69.60
12/21/2011	145656	CENTRAL WI BODY & HOIST IN	PRESSURE GAUGE	33993		100.16100	22.22
12/21/2011	145656	CENTRAL WI BODY & HOIST IN	BRINE-SPRAY NOZZLES	34007		100.16100	56.44
12/21/2011	145656	CENTRAL WI BODY & HOIST IN	BRINE-SPRAY NOZZLES	34049		100.16100	91.40
12/21/2011	145657	CHRISTIANSO, DAN	ART SALES-GIFT GALLERY	RIVERFRON	ARTS COUNCIL	202.55.00375.5856	56.70
12/21/2011	145658	CIFSC	ICE SHOW COSTUME REIMBURSEME	INV 12/12/11	CITY ICE FACILITY	100.55.50450.5000	6,866.00
12/21/2011	145659	COCA-COLA ENT LAKESHORE	SODA POP	3248103023	ARENA CONCESSIONS	100.55.50451.3001	193.60
12/21/2011	145660	COLOR VISION LTD	BUS PASSES	61184	CITY MASS TRANSIT EXP.	601.53.00520.5006	167.08
12/21/2011	145661	COMMUNITY INDUSTRIES COR	CONTRACTUAL NUISANCE ABATEME	00040996	REFUSE/GARBAGE COLLECTIONS	100.53.30620.5804	216.00
12/21/2011	145662	COOPER OIL INC	OIL PURCHASE	246565	FLEET MAINTENANCE	100.53.30233.3401	549.45
12/21/2011	145662	COOPER OIL INC	OIL PURCHASE	246662	FLEET MAINTENANCE	100.53.30233.3401	72.65
12/21/2011	145662	COOPER OIL INC	CAR WASH	38494	FLEET MAINTENANCE	100.53.30233.3508	4.00
12/21/2011	145662	COOPER OIL INC	CAR WASH	98488	FLEET MAINTENANCE	100.53.30233.3508	8.00
12/21/2011	145662	COOPER OIL INC	CAR WASH	98489	FLEET MAINTENANCE	100.53.30233.3508	4.00
12/21/2011	145662	COOPER OIL INC	CAR WASH	98490	FLEET MAINTENANCE	100.53.30233.3508	4.00
12/21/2011	145662	COOPER OIL INC	CAR WASH	98491	FLEET MAINTENANCE	100.53.30233.3508	4.00
12/21/2011	145662	COOPER OIL INC	CAR WASH	98492	FLEET MAINTENANCE	100.53.30233.3508	4.00
12/21/2011	145662	COOPER OIL INC	CAR WASH	98493	FLEET MAINTENANCE	100.53.30233.3508	4.00
12/21/2011	145662	COOPER OIL INC	CAR WASH	98495	FLEET MAINTENANCE	100.53.30233.3508	8.00
12/21/2011	145662	COOPER OIL INC	CAR WASH	98496	FLEET MAINTENANCE	100.53.30233.3508	4.00
12/21/2011	145662	COOPER OIL INC	CAR WASH	98497	FLEET MAINTENANCE	100.53.30233.3508	4.00
12/21/2011	145662	COOPER OIL INC	CAR WASH	98498	FLEET MAINTENANCE	100.53.30233.3508	4.00
12/21/2011	145662	COOPER OIL INC	CAR WASH	98499	FLEET MAINTENANCE	100.53.30233.3508	4.00
12/21/2011	145663	COUNTY MATERIALS	CONCRETE SPRAYER & SEALER	1964318-00	DPW - ELIGIBLE	100.53.30397.3550	367.28
12/21/2011	145663	COUNTY MATERIALS	SAND	1964391-00	DPW - ELIGIBLE	100.53.30397.4501	646.78
12/21/2011	145663	COUNTY MATERIALS	WATER & GROUT	50017590-00	DPW - ELIGIBLE	100.53.30397.3550	96.00
12/21/2011	145664	CTL COMPANY INC	T-PAPER	135828	CITY ICE FACILITY	100.55.50450.3551	209.22
12/21/2011	145664	CTL COMPANY INC	HAND TOWELS	136120	DPW - ELIGIBLE	100.53.30397.3550	115.22
12/21/2011	145665	DISHER ELECTRIC INC	ELECTRICITY PLUMBING	11-293	DPW - ELIGIBLE	100.53.30397.3550	1,655.50
12/21/2011	145666	EARTHGRAINS BAKING COS IN	HOT DOG BUNS	2162117361	ARENA CONCESSIONS	100.55.50451.3001	9.80
12/21/2011	145666	EARTHGRAINS BAKING COS IN	BUNS	2162117431	ARENA CONCESSIONS	100.55.50451.3001	14.70
12/21/2011	145667	ESSER GLASS	REPAIR BROKEN WINDOW	30015	COMMUNITY DEVELOPMENT PURCH	416.57.70900.5000	395.00
12/21/2011	145668	FASTENAL COMPANY	PLOW BOLT NUTS	WISTE13817	FLEET MAINTENANCE	100.53.30233.3501	55.94
12/21/2011	145668	FASTENAL COMPANY	BOLTS & NUTS	WISTE13830		100.16100	14.92
12/21/2011	145669	FRANK'S HARDWARE	BATTERIES	A164146	CITY ICE FACILITY	100.55.50450.2702	20.98
12/21/2011	145669	FRANK'S HARDWARE	FASTENERS	A164154	DPW - ELIGIBLE	100.53.30397.3550	38.32

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12/21/2011	145669	FRANK'S HARDWARE	DRILL BITS	A164374	D.P.W. ADMIN/ENGINEERING	100.53.30100.3505	30.09
12/21/2011	145669	FRANK'S HARDWARE	SILCONE	A165279	PARKS DEPARTMENT	100.55.50200.3550	5.78
12/21/2011	145669	FRANK'S HARDWARE	UTILITY BOX & DEEP STOW A WAY B	A165527	PARKS DEPARTMENT	100.55.50200.3505	21.63
12/21/2011	145669	FRANK'S HARDWARE	CARTRIDGE FILTER	A166299	PARKS DEPARTMENT	100.55.50200.3505	13.29
12/21/2011	145669	FRANK'S HARDWARE	GALV NIPPLES, BUSHINGS & 1/4" 90 D	A166485	IVERSON WINTER REC EXP	100.55.50321.3755	24.12
12/21/2011	145669	FRANK'S HARDWARE	SANDPAPER & TOOLS	A166589	PARKS DEPARTMENT	100.55.50200.3505	8.83
12/21/2011	145669	FRANK'S HARDWARE	ELBOWS & FASTENERS	A166663	DPW - ELIGIBLE	100.53.30397.3550	37.23
12/21/2011	145669	FRANK'S HARDWARE	1/8" GALV PLUG	A166752	PARKS DEPARTMENT	100.55.50200.3550	4.90
12/21/2011	145669	FRANK'S HARDWARE	GLUE & BULBS	A166945	PARKS DEPARTMENT	100.55.50200.3550	9.46
12/21/2011	145669	FRANK'S HARDWARE	FOAM BRUSH	A167724	PARKS DEPARTMENT	100.55.50200.3550	5.25
12/21/2011	145669	FRANK'S HARDWARE	LIGHT SOCKETS	A167744	SPECIAL EVENTS	100.53.30427.3703	11.33
12/21/2011	145669	FRANK'S HARDWARE	RIVETTS	A167841		100.16100	11.00
12/21/2011	145669	FRANK'S HARDWARE	FLOOD LIGHT BULBS	A167930	DPW - ELIGIBLE	100.53.30397.3550	15.67
12/21/2011	145669	FRANK'S HARDWARE	FILTERS & SPRAY GEL	B103053	PARKS DEPARTMENT	100.55.50200.3550	94.81
12/21/2011	145669	FRANK'S HARDWARE	NAILER & NAILS	B103233	PARKS DEPARTMENT	100.55.50200.3505	92.60
12/21/2011	145669	FRANK'S HARDWARE	GALV NIPPLES & BUSHINGS, AND 1/4"	B103529	IVERSON WINTER REC EXP	100.55.50321.3755	59.95
12/21/2011	145669	FRANK'S HARDWARE	ICE MELTER & BULBS	B103699	DPW - ELIGIBLE	100.53.30397.3550	53.65
12/21/2011	145669	FRANK'S HARDWARE	STAPLES & HARDWARE	B103796	DPW - ELIGIBLE	100.53.30397.3550	28.60
12/21/2011	145669	FRANK'S HARDWARE	20" L BRACKET	B103805	PARKS DEPARTMENT	100.55.50200.3550	24.93
12/21/2011	145669	FRANK'S HARDWARE	BRACKET & FASTENERS	B104149	PARKS DEPARTMENT	100.55.50200.3550	21.66
12/21/2011	145670	G & K SERVICES	TOWELS	1016528441	CITY MASS TRANSIT EXP.	601.53.00520.3551	39.01
12/21/2011	145670	G & K SERVICES	UNIFORMS	1016528442	CITY MASS TRANSIT EXP.	601.53.00520.3800	122.34
12/21/2011	145670	G & K SERVICES	TOWELS	1016531347	CITY MASS TRANSIT EXP.	601.53.00520.3551	116.29
12/21/2011	145670	G & K SERVICES	UNIFORMS	1016531348	CITY MASS TRANSIT EXP.	601.53.00520.3800	139.12
12/21/2011	145671	GANNETT	ADVERTISING-ACCT#WR1570	0005977396	ARTS COUNCIL	202.55.00375.5856	106.40
12/21/2011	145672	HOLIDAY WHOLESale	CONCESSION PRODUCT	6026718	ARENA CONCESSIONS	100.55.50451.3001	314.82
12/21/2011	145672	HOLIDAY WHOLESale	CONCESSION PRODUCT	6034048	ARENA CONCESSIONS	100.55.50451.3001	379.18
12/21/2011	145673	HORST DISTRUBUTING INC	DIAMOND DRY	16934-000	PARKS DEPARTMENT	100.55.50200.5853	4,272.00
12/21/2011	145674	HUMPHREY SERVICE PARTS I	BATTERIES	2123823		100.16100	176.70
12/21/2011	145675	JACOWSKI, TODD	CLOTHING ALLOWANCE	2011 SHOE	D.P.W. ADMIN/ENGINEERING	100.53.30100.3020	147.67
12/21/2011	145676	JOURNAL COMMUNITY PUBLIS	WHITETAIL SUBDIVISION AD-ACCT#1	1086708-11-	MISC UNCLASSIFIED GENERAL	410.51.00850.5000	525.00
12/21/2011	145676	JOURNAL COMMUNITY PUBLIS	ADVERTISEMENT (11/01-11/30/11)-AC	NWSP17969	RECYCLING	100.53.30633.3200	373.50
12/21/2011	145677	KORTH, JOHN	REFUND BASKETBALL REGISTRATIO	INV 12/07/11		100.46.50905.55	30.00
12/21/2011	145678	LABLANCS SOUTH SIDE MOTO	BLADE COVER	0110877	FLEET MAINTENANCE	100.53.30233.5250	20.00
12/21/2011	145678	LABLANCS SOUTH SIDE MOTO	WEED WHIPS	0110907	PARKS DEPARTMENT	100.55.50200.3754	314.00
12/21/2011	145678	LABLANCS SOUTH SIDE MOTO	BLADE, ROTOR AND SPRING	0110920	FLEET MAINTENANCE	100.53.30233.5250	34.97
12/21/2011	145679	LINCOLN CONTRACTORS SUP	REGULATOR	6877740	PARKS DEPARTMENT	100.55.50200.5754	106.86
12/21/2011	145680	LITTLE CAESARS PIZZA	KB WILLETT-PIZZAS FOR OCTOBER 2	INV 11/18/11	ARENA CONCESSIONS	100.55.50451.3001	595.05
12/21/2011	145680	LITTLE CAESARS PIZZA	WILLETT CONCESSIONS	INV 12/15/11	ARENA CONCESSIONS	100.55.50451.3001	683.23
12/21/2011	145681	MENARDS	BRACKET	53954	PARKS DEPARTMENT	100.55.50200.3550	4.39

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12/21/2011	145681	MENARDS	WORK LIGHT & WOOD	69008	PARKS DEPARTMENT	100.55.50200.3505	37.68
12/21/2011	145681	MENARDS	WOOD	69016	PARKS DEPARTMENT	100.55.50200.3550	6.21
12/21/2011	145681	MENARDS	WOOD FOR SIGN	70424	PARKS DEPARTMENT	100.55.50200.3550	555.84
12/21/2011	145681	MENARDS	BELT SANDER	71419	PARKS DEPARTMENT	100.55.50200.3505	209.29
12/21/2011	145681	MENARDS	BELT SANDER	71478	PARKS DEPARTMENT	100.55.50200.3505	24.00
12/21/2011	145681	MENARDS	WOOD FOR BARS-PARKS	72539	PARKS DEPARTMENT	100.55.50200.3550	556.96
12/21/2011	145681	MENARDS	PLYWOOD	72547	PARKS DEPARTMENT	100.55.50200.3550	28.95
12/21/2011	145682	METAL CRAFTERS INC	STEEL	30481		100.16100	117.52
12/21/2011	145683	MID-AMERICAN RESEARCH CH	DISINFETANT CLEANER	0457235-IN	TRANSIT FLEET MAINTENANCE	601.53.30521.3503	1,058.75
12/21/2011	145684	MID-STATE TRUCK SERVICE IN	VALVE	134735P	FLEET MAINTENANCE	100.53.30233.3501	11.76
12/21/2011	145684	MID-STATE TRUCK SERVICE IN	EGR VALVE	134890P	TRANSIT FLEET MAINTENANCE	601.53.30521.3501	423.57
12/21/2011	145684	MID-STATE TRUCK SERVICE IN	BULBS & SOCKET	134946P		100.16100	88.68
12/21/2011	145684	MID-STATE TRUCK SERVICE IN	LAMPS	134989P		100.16100	41.46
12/21/2011	145684	MID-STATE TRUCK SERVICE IN	CORE-CREDIT	CM134541P	TRANSIT FLEET MAINTENANCE	601.53.30521.3501	41.25-
12/21/2011	145684	MID-STATE TRUCK SERVICE IN	CORE RETURN-CREDIT	CM134890P	TRANSIT FLEET MAINTENANCE	601.53.30521.3501	41.25-
12/21/2011	145685	MOD SQUADS LLC	REPLACE STROBE	11-1807	FLEET MAINTENANCE	100.53.30233.2912	84.60
12/21/2011	145685	MOD SQUADS LLC	REPAIR VOLTAGE ISSUE	11-1808	FLEET MAINTENANCE	100.53.30233.2912	42.50
12/21/2011	145685	MOD SQUADS LLC	FIX RADAR ISSUE	11-1812	FLEET MAINTENANCE	100.53.30233.2912	42.50
12/21/2011	145686	NAGLE, WILLIAM P	LEGAL SERVICE-STEELE NIGHT CLU	INV 12/14/11	CITY ATTORNEY	100.51.00300.7102	100.00
12/21/2011	145687	OFFICE SUPPLIES 2 U	INK-WILLETT ICE ARENA	OE-127153-1	CITY ICE FACILITY	100.55.50450.3000	71.34
12/21/2011	145687	OFFICE SUPPLIES 2 U	OFFICE SUPPLIES	OE-128349-1	D.P.W. ADMIN/ENGINEERING	100.53.30100.3000	137.40
12/21/2011	145688	O'REILLY AUTO PARTS	BRAKE ROTORS (CREDIT)	2325-109171	POINT PLUS FLEET MAINT.	601.53.30522.3501	133.00-
12/21/2011	145688	O'REILLY AUTO PARTS	ALTERNATOR	2325-125350		100.16100	283.79
12/21/2011	145688	O'REILLY AUTO PARTS	ALTERNATOR-CREDIT	2325-125392		100.16100	35.00-
12/21/2011	145689	OTTO, RON	CLOTHING ALLOWANCE	2011 SHOE	PARKS DEPARTMENT	100.55.50200.3020	150.00
12/21/2011	145690	PITNEY BOWES INC	E Z SEAL	668314	OTHER GENERAL GOVERNMENT	100.51.19900.3006	50.14
12/21/2011	145691	PLISKA, JOE	CLOTHING ALLOWANCE	2011 SHOE	D.P.W. ADMIN/ENGINEERING	100.53.30100.3020	147.65
12/21/2011	145692	PODACH, ROB	CLOTHING ALLOWANCE	2011 SHOE	D.P.W. ADMIN/ENGINEERING	100.53.30100.3020	68.06
12/21/2011	145693	PORTAGE COUNTY GAZETTE	ADS (SKATE PARTIES & PUBLIC SKAT	43593	CITY ICE FACILITY	100.55.50450.3450	63.75
12/21/2011	145693	PORTAGE COUNTY GAZETTE	ADVERTISING-(RIVRFRT ART CENTE	43775	ARTS COUNCIL	202.55.00375.5856	74.00
12/21/2011	145693	PORTAGE COUNTY GAZETTE	ADS (TURKEY SKATE, SKATING PART	43807	CITY ICE FACILITY	100.55.50450.3450	97.75
12/21/2011	145693	PORTAGE COUNTY GAZETTE	ADVERTISING-(RIVRFRT ART CENTE	43854	ARTS COUNCIL	202.55.00375.5856	49.00
12/21/2011	145694	PORTAGE COUNTY TREASURE	SOLID WASTE	030020 11/3	REFUSE/GARBAGE COLLECTIONS	100.53.30620.5750	14,215.55
12/21/2011	145694	PORTAGE COUNTY TREASURE	SOLID WASTE	030020 11/3	RECYCLING	100.53.30633.5750	7,649.51
12/21/2011	145694	PORTAGE COUNTY TREASURE	SOLID WASTE	030020 11/3	PARKS DEPARTMENT	100.55.50200.5750	134.02
12/21/2011	145695	QUILL CORPORATION	INDEXES, TAPE & STAPLER	8483151	CITY MASS TRANSIT EXP.	601.53.00520.3000	41.97
12/21/2011	145696	QUIRK, JOHN	MILEAGE REIMB-WI DIGITAL GOVERN	MILEAGE R	TELECOMMUNICATIONS	232.55.50600.5910	170.30
12/21/2011	145697	R & R SPECIALITIES OF WI INC	IMPELLER-WATER PUMP	0048889-IN	CITY ICE FACILITY	100.55.50450.2702	235.61
12/21/2011	145698	RASMUSSEN PLUMBING & HEA	BACK FLOW TEST	INV 12/14/11	DPW - ELIGIBLE	100.53.30397.3550	105.00
12/21/2011	145699	REINDERS INC	BLADES	1367014-00	FLEET MAINTENANCE	100.53.30233.5250	127.53

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12/21/2011	145700	RUDER WARE LLSC	GENERAL LABOR	153219	OTHER GENERAL GOVERNMENT	100.51.19900.2903	840.00
12/21/2011	145700	RUDER WARE LLSC	TRANSIT	153219	CITY MASS TRANSIT EXP.	601.53.00520.5002	525.00
12/21/2011	145700	RUDER WARE LLSC	DISBURSEMENTS	153219	OTHER GENERAL GOVERNMENT	100.51.19900.2903	1.30
12/21/2011	145701	SAFE FAST	OIL DRY	INV109480		100.16100	128.60
12/21/2011	145702	SCAFFIDI MOTORS INC	BRAKE SLACK ADJUSTERS	130118		100.16100	225.04
12/21/2011	145702	SCAFFIDI MOTORS INC	SWITCH	130143		100.16100	88.38
12/21/2011	145702	SCAFFIDI MOTORS INC	BATTERY DISCONNECT	130307		100.16100	178.55
12/21/2011	145702	SCAFFIDI MOTORS INC	COVERS	130358		100.16100	51.94
12/21/2011	145702	SCAFFIDI MOTORS INC	SUPPORT	130381		100.16100	47.19
12/21/2011	145702	SCAFFIDI MOTORS INC	SUPPORT-CREDIT	130449		100.16100	47.19
12/21/2011	145702	SCAFFIDI MOTORS INC	REPAIRED CAR-LIGHT ISSUE	139578	FLEET MAINTENANCE	100.53.30233.2912	298.03
12/21/2011	145702	SCAFFIDI MOTORS INC	AXLE, BEARING & SEAL	233958		100.16100	259.94
12/21/2011	145702	SCAFFIDI MOTORS INC	SERVICE CAR	603237	FLEET MAINTENANCE	100.53.30233.2912	22.87
12/21/2011	145702	SCAFFIDI MOTORS INC	REPAIR CAR	604153	FLEET MAINTENANCE	100.53.30233.2912	98.00
12/21/2011	145702	SCAFFIDI MOTORS INC	SERVICE VEHICLE	604239	FLEET MAINTENANCE	100.53.30233.2912	209.73
12/21/2011	145702	SCAFFIDI MOTORS INC	SERVICE CAR	604330	FLEET MAINTENANCE	100.53.30233.2912	19.97
12/21/2011	145702	SCAFFIDI MOTORS INC	SERVICE CAR	604994	FLEET MAINTENANCE	100.53.30233.2912	19.97
12/21/2011	145703	SCHIERL TIRE & SERVICE CEN	ALIGNMENT	6189232	POINT PLUS FLEET MAINT.	601.53.30522.3501	54.95
12/21/2011	145703	SCHIERL TIRE & SERVICE CEN	TIRE PURCHASE	6189541	POINT PLUS FLEET MAINT.	601.53.30522.3502	294.76
12/21/2011	145703	SCHIERL TIRE & SERVICE CEN	WHEEL ALIGNMENT	6189749	FLEET MAINTENANCE	100.53.30233.2912	54.95
12/21/2011	145704	SCHWAAB INC	CHECK ENDORSEMENT STAMPS	851386	MISC UNCLASSIFIED GENERAL	100.51.19850.5000	290.94
12/21/2011	145705	SECURITY FENCE & SUPPLY C	DOG PARK-NEW GATE-SOUTH OF KI	2011-11315-I	MISC UNCLASSIFIED GENERAL	100.51.19850.5016	531.00
12/21/2011	145706	SHOPKO	MISC SUPPLIES	TRAN# 2922	PARK/REC ADMINISTRATION	100.55.50300.3450	16.75
12/21/2011	145707	SOPA, MYRON	CLOTHING ALLOWANCE	2011 SHOE	D.P.W. ADMIN/ENGINEERING	100.53.30100.3020	150.00
12/21/2011	145708	SPECIALIZED COMPUTER SYS	SERVICE CONTRACT	0026302-IN	INFORMATION TECHNOLOGY	100.51.19870.2800	4,037.50
12/21/2011	145708	SPECIALIZED COMPUTER SYS	MICROSOFT KEYBOARD	0026304-IN	CITY TREASURY	100.51.14520.3000	39.95
12/21/2011	145708	SPECIALIZED COMPUTER SYS	OFFICE SUPPLIES	0026315-IN	CITY ASSESSOR'S OFFICE	100.51.16530.3000	36.00
12/21/2011	145709	ST. STEPHENS CHURCH	ADVERTISING BANNER-(FENCE RENT	INV 11/29/11	ARTS COUNCIL	202.55.00375.5856	70.00
12/21/2011	145710	STATE OF WISCONSIN - 78086	PERMIT TO OPERATE WHEEL CHAIR	277541	CITY ICE FACILITY	100.55.50450.2702	50.00
12/21/2011	145711	STEVENS POINT AREA PUBLIC	AMERICORP ELEC CHARGE-11/22/11	AMERICORP	AMERICORP EXP	233.51.00750.2204	714.29
12/21/2011	145711	STEVENS POINT AREA PUBLIC	AMERICORP GAS CHARGE-11/22/11	AMERICORP	AMERICORP EXP	233.51.00750.2204	1,532.54
12/21/2011	145712	STEVENS POINT WATER AND	ROGERS ST & CENTERPOINT	10136-000 1	GENERAL RECREATION BUILDING	100.55.50490.2204	41.16
12/21/2011	145712	STEVENS POINT WATER AND	ATWELL PARK	11706-000 1	GENERAL RECREATION BUILDING	100.55.50490.2204	21.00
12/21/2011	145712	STEVENS POINT WATER AND	HEIN PARK	12189-000 1	GENERAL RECREATION BUILDING	100.55.50490.2204	21.00
12/21/2011	145712	STEVENS POINT WATER AND	1701 FRANKLIN ST	13017-000 1	FIRE - STATION #1	100.52.25220.2204	239.23
12/21/2011	145712	STEVENS POINT WATER AND	1701 FRANKLIN ST	13017-000 1	AMBULANCE	100.52.25300.2200	239.22
12/21/2011	145713	SUPERIOR CHEMICAL CORPO	JANITORIAL SUPPLIES	76333	CITY ICE FACILITY	100.55.50450.3551	185.85
12/21/2011	145714	TAPCO	SIGN SUPPLIES	I383744	DPW - ELIGIBLE	100.53.30397.4801	594.94
12/21/2011	145715	TAUFERNER, KAYLEE	LEARN TO SKATE REFUND	INV 12/07/11		100.46.50953.55	10.00
12/21/2011	145716	TRIG'S	CAKES AND CANDY CANES	TRX107	CITY ICE FACILITY	100.55.50450.5854	54.48

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12/21/2011	145716	TRIG'S	2-CAKES	TRX118	CITY ICE FACILITY	100.55.50450.5854	52.26
12/21/2011	145716	TRIG'S	BIRTHDAY CAKE	TRX72	CITY ICE FACILITY	100.55.50450.5854	21.13
12/21/2011	145717	U S POSTAL SERVICE	RIVRFRT ART CTR PO BOX RENTAL-#	BOX#472	ARTS COUNCIL	202.55.00375.5856	46.00
12/21/2011	145718	UNIVERSAL INCORPORATED	SUBS-STORE#17741	0000501417	ARENA CONCESSIONS	100.55.50451.3001	100.00
12/21/2011	145719	UWSP SURPLUS PROPERTY O	(6) SNOW PLOW SHOES	INV 12/07/11	FLEET MAINTENANCE	100.53.30233.3501	85.31
12/21/2011	145720	WERNER ELECTRIC SUPPLY C	LIGHT BULBS	S3432528.00	DPW - ELIGIBLE	100.53.30397.3550	40.75
12/21/2011	145720	WERNER ELECTRIC SUPPLY C	LIGHT PHOTOEYE	S3433716.00	PARKS DEPARTMENT	100.55.50200.5753	11.16
12/21/2011	145721	WI ELEVATOR INSPECTION INC	ANNUAL INSPECTION-ARENA ELEVA	3578	CITY ICE FACILITY	100.55.50450.3202	90.00
12/21/2011	145722	WIZA, BRUCE	RENT MACHINE-BUKOLT PARK (SKYT	INV 12/05/11	DPW - ELIGIBLE	100.53.30397.3550	200.00
12/21/2011	145723	WOOD STREET RENTAL CENT	LAWNMOWER	28203-1	PARKS DEPARTMENT	100.55.50200.3754	414.96
12/21/2011	145723	WOOD STREET RENTAL CENT	RENT-SPRAYER	28204-1	DPW - ELIGIBLE	100.53.30397.3550	199.50
12/21/2011	145723	WOOD STREET RENTAL CENT	RENT HEATER	28234-1	DPW - ELIGIBLE	100.53.30397.3550	45.00
Grand Totals:							<u>394,823.97</u>