

Board of Water and Sewage Commissioners
Monday, April 9, 2012
12:00 P.M.

MINUTES

PRESENT: Paul Adamski, Eugene Tubbs, Mae Nachman, Jim Cooper, and Carl Rasmussen.

ALSO PRESENT: Kim Halverson, Brenda Thomas, Eric Niffenegger, Gary Kuplic, Rob Molski, Jaime Zdroik, Joel Lemke-Dept of Public Works and Angel Gebeau of AECOM.

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I. ADMINISTRATION

1. Approval of minutes of the March 12, 2012 meeting.

Motion made by Jim Cooper, seconded by Carl Rasmussen to approve the minutes of the March 12, 2012 Water & Sewage Commission meeting with the understanding a change is to be made under item 7 to state, "It is running on the biogas that we are producing" instead of, "It is running on the natural gas that we are producing".

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. Discussion and possible action on the following:

a. Claims for the Water and Sewage Departments.

Paul Adamski presented the statement of claims for the Water Utility for March. The balance as of March 1, 2012 was \$3,001,115.11; the bank deposits recorded in March 2012 was \$1,135,202.98. Checks issued since the March 12th, 2012 meeting numbered 45790 through 45833 were in the amount of \$1,002,479.52. Checks numbered 45834 through 45867 for \$106,535.61 were presented for action on April 9th, 2012. The net balance on hand April 9, 2012 was \$2,922,863.23.

Motion made by Mae Nachman, seconded by Eugene Tubbs to approve the Water Utility claims for the month of March 2012 as audited and read.

Ayes all. Nays none. Motion carried.

Paul Adamski also presented the statement of claims for the Sewage Treatment Utility for March. The balance as of March 1st, 2012 was \$4,418,236.96; the bank deposits recorded in March 2012 were \$286,164.84. Checks issued since the March 12, 2012 meeting numbered 28820 through 28845 were in the amount of \$148,453.84. Checks numbered 28846 through 28867 for \$74,663.86 were presented for action on April 9th, 2012. The net balance on hand April 9th, 2012 was \$4,063,225.09.

Motion made by Carl Rasmussen, seconded by Mae Nachman to approve the Sewage Utility claims for the month of March 2012 as audited and read.

Ayes all. Nays none. Motion carried.

III. **WATER OPERATIONS**

3. **Report on water distribution operations.**

Gary stated everything is running good. Kim stated they will be flushing the first week in May.

The water operations report was distributed and reviewed.

A total of 237 valves have been operated in 2012.

4. **Report on water supply operations.**

Kim stated the rehabilitation of Well 4 was successful. Specific capacity prior to the rehab was 1220gpm and after the rehab it was 1330gpm. There were very few parts that needed to be replaced.

Our pumpage in March was 149,346,000 gallons, a decrease of 3,419,000 gallons of water from March 2011.

IV. **SEWAGE TREATMENT OPERATIONS**

5. **Report on Collection System Maintenance.**

Rob stated the crew checked the air release valves throughout the City and found two that needed to be repaired. The crew is currently working on cleaning and jetting sewer mains.

The sewer report for the month of March was reviewed by the Commission.

6. **Report on sewage treatment operations.**

Paul Adamski congratulated Eric on his retirement and stated he has done a really good job. Eric stated it was nice working with the Commission, Director and staff.

B.O.D. (9 ppm), Phosphorus (0.550 ppm) and Suspended Solid (6.09ppm) limits were met for the month of March 2012.

7. **Report on W.W.T.P. rerate.**

Eric stated the plant was rerated so there is more leeway showing on the graphs this month. Donohue & Associates did a study to identify the capabilities/capacity of the plant and proved in past practice the plant was capable of sending out clear effluent to the river even with the higher loadings. The D.N.R. approved the rerating as follows: Average BOD 10,300 lb/d and Average TSS 10,400 lb/d.

Eric stated Jeremy has had a big part in this and he will be taking over his position so it should be a seamless transition.

The next Water & Sewage Commission meeting will be on Monday, May 14th, 2012 at noon.

VI. **ADJOURNMENT**

Motion made by Mae Nachman to adjourn the meeting.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED
12:10pm

BOARD OF WATER AND SEWAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY