

****SPECIAL BOARD OF PUBLIC WORKS MEETING AGENDA****
Monday, April 16, 2012 – 6:45 p.m.
Council Chambers at County/City Building
1516 Church Street, Stevens Point, WI 54481

[A quorum of the City Council may attend this meeting]

1. Consideration and possible action to award the Division Street North (Bus. 51) Frontage Road Project #02-12 to Sommers Construction in the amount of \$305,510.80.
2. Stormwater Annual Report.
3. Adjournment.

Any person who has special needs while attending this meeting or needs agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TOD #346-1556, or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481

Copies of ordinances, resolutions, reports, and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

BID TAB
CITY OF STEVENS POINT
DIVISION STREET NORTH (BUS. 51) FRONTAGE ROAD PROJECT #02-12
SEALED BIDS OPENED 11:00 A.M., MARCH 30, 2012

ITEM	EST.			Sommers Construction		Pember Companies Inc.	
				UNIT	TOTAL	UNIT	TOTAL
201.0120	36	I.D.	Clearing	\$ 10.00	\$ 360.00	\$ 9.25	\$ 333.00
201.0220	36	I.D.	Grubbing	\$ 10.00	\$ 360.00	\$ 9.25	\$ 333.00
204.0100	170	S.Y.	Removing Pavement	\$ 10.00	\$ 1,700.00	\$ 6.85	\$ 1,164.50
204.0110	2,385	S.Y.	Removing Asphaltic Surface	\$ 2.00	\$ 4,770.00	\$ 2.25	\$ 5,366.25
204.0150	1,898	L.F.	Removing Curb & Gutter	\$ 2.00	\$ 3,796.00	\$ 4.00	\$ 7,592.00
204.0155	28	S.Y.	Removing Concrete Sidewalk	\$ 10.00	\$ 280.00	\$ 5.80	\$ 162.40
204.0220	4	EACH	Removing Inlets	\$ 200.00	\$ 800.00	\$ 250.00	\$ 1,000.00
204.0245	17	L.F.	Removing Storm Sewer (size) 01. 18-inch	\$ 25.00	\$ 425.00	\$ 13.00	\$ 221.00
204.0280	4	EACH	Sealing Pipes	\$ 200.00	\$ 800.00	\$ 195.00	\$ 780.00
205.0100	900	C.Y.	Excavation Common	\$ 12.00	\$ 10,800.00	\$ 14.50	\$ 13,050.00
208.0100	540	C.Y.	Borrow	\$ 10.00	\$ 5,400.00	\$ 10.00	\$ 5,400.00
305.0120	1,136	TON	Base Aggregate Dense 1 1/4-inch	\$ 12.00	\$ 13,632.00	\$ 15.00	\$ 17,040.00
415.0090	579	S.Y.	Concrete Pavement 9-inch	\$ 50.00	\$ 28,950.00	\$ 57.00	\$ 33,003.00
416.0610	377	EACH	Drilled Tie Bars	\$ 8.00	\$ 3,016.00	\$ 6.00	\$ 2,262.00
416.1010	2.2	C.Y.	Concrete Surface Drain	\$ 400.00	\$ 880.00	\$ 400.00	\$ 880.00
460.1101	267	TON	HMA Pavement Type E-1	\$ 100.00	\$ 26,700.00	\$ 96.76	\$ 25,834.92
521.0118	9	L.F.	Culvert Pipe Corrugated Steel 18-inch	\$ 50.00	\$ 450.00	\$ 60.00	\$ 540.00
521.1018	1	EACH	Apron Endwalls for Culvert Pipe Steel 18-inch	\$ 400.00	\$ 400.00	\$ 250.00	\$ 250.00
522.1012	1	EACH	Apron Endwalls for Culvert Pipe Reinforced Concrete 12-inch	\$ 500.00	\$ 500.00	\$ 585.00	\$ 585.00
522.1018	1	EACH	Apron Endwalls for Culvert Pipe Reinforced Concrete 18-inch	\$ 585.00	\$ 585.00	\$ 650.00	\$ 650.00

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				UNIT	TOTAL	UNIT	TOTAL
201.0120	36	I.D.	Clearing	\$ 10.00	\$ 360.00	\$ 9.25	\$ 333.00
601.0405	831	L.F.	Concrete Curb & Gutter 18-inch Type A	\$ 15.00	\$ 12,465.00	\$ 13.00	\$ 10,803.00
601.0411	542	L.F.	Concrete Curb & Gutter 30-inch Type D	\$ 18.00	\$ 9,756.00	\$ 13.10	\$ 7,100.20
602.0405	4,941	S.F.	Concrete Sidewalk 4-inch	\$ 3.50	\$ 17,293.50	\$ 4.00	\$ 19,764.00
602.0415	456	S.F.	Concrete Sidewalk 6-inch	\$ 3.75	\$ 1,710.00	\$ 5.00	\$ 2,280.00
602.0505	88	S.F.	Curb Ramp Detectable Warning Field	\$ 30.00	\$ 2,640.00	\$ 25.00	\$ 2,200.00
608.0312	95	L.F.	Storm Sewer Pipe Reinforced Concrete Class III 12-inch	\$ 50.00	\$ 4,750.00	\$ 50.00	\$ 4,750.00
608.0318	29	L.F.	Storm Sewer Pipe Reinforced Concrete Class III 18-inch	\$ 80.00	\$ 2,320.00	\$ 57.25	\$ 1,660.25
611.0530	1	EACH	Manhole Covers Type J	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
611.8110	1	EACH	Adjusting Manhole Covers	\$ 500.00	\$ 500.00	\$ 400.00	\$ 400.00
620.0300	51	S.F.	Concrete Median Slope Nose	\$ 5.00	\$ 255.00	\$ 6.00	\$ 306.00
625.0100	2,941	S.Y.	Topsoil	\$ 3.75	\$ 11,028.75	\$ 4.50	\$ 13,234.50
627.0200	2,675	S.Y.	Mulching	\$ 0.25	\$ 668.75	\$ 0.50	\$ 1,337.50
628.2006	266	S.Y.	Erosion Mat Urban Class I Type A	\$ 3.00	\$ 798.00	\$ 2.50	\$ 665.00
628.7005	2	EACH	Inlet Protection Type A	\$ 100.00	\$ 200.00	\$ 100.00	\$ 200.00
628.7010	3	EACH	Inlet Protection Type B	\$ 70.00	\$ 210.00	\$ 40.00	\$ 120.00
628.7015	8	EACH	Inlet Protection Type C	\$ 50.00	\$ 400.00	\$ 60.00	\$ 480.00
628.7555	2	EACH	Culvert Pipe Checks	\$ 75.00	\$ 150.00	\$ 75.00	\$ 150.00
630.0130	53	LB.	Seeding Mixture No. 30	\$ 15.00	\$ 795.00	\$ 12.00	\$ 636.00
634.0814	7	EACH	Posts Tubular Steel 2 x 2-inch x 14-Ft.	\$ 140.00	\$ 980.00	\$ 100.00	\$ 700.00
634.0816	4	EACH	Posts Tubular Steel 2 x 2-inch x 16-Ft.	\$ 150.00	\$ 600.00	\$ 130.00	\$ 520.00

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201.0120	36	I.D.	Clearing	\$ 10.00	\$ 360.00	\$ 9.25	\$ 333.00
637.0202	75	S.F.	Signs Reflective Type II	\$ 19.00	\$ 1,425.00	\$ 11.00	\$ 825.00
637.0402	31	S.F.	Signs Reflective Folding Type II	\$ 20.00	\$ 620.00	\$ 21.00	\$ 651.00
638.2102	5	EACH	Moving Signs Type II	\$ 100.00	\$ 500.00	\$ 5.00	\$ 25.00
638.2602	6	EACH	Removing Signs Type II	\$ 40.00	\$ 240.00	\$ 6.00	\$ 36.00
638.3000	5	EACH	Removing Small Sign Supports	\$ 30.00	\$ 150.00	\$ 5.00	\$ 25.00
638.4000	5	EACH	Moving Small Signs Supports	\$ 50.00	\$ 250.00	\$ 5.00	\$ 25.00
646.0106	239	L.F.	Pavement Marking Epoxy 4-inch	\$ 1.80	\$ 430.20	\$ 1.80	\$ 430.20
646.0126	387	L.F.	Pavement Marking Epoxy 8-inch	\$ 3.60	\$ 1,393.20	\$ 3.60	\$ 1,393.20
646.0600	310	L.F.	Removing Pavement Markings	\$ 1.35	\$ 418.50	\$ 1.35	\$ 418.50
647.0166	5	EACH	Pavement Marking Arrows Epoxy Type	\$ 120.00	\$ 600.00	\$ 120.00	\$ 600.00
647.0176	2	EACH	Pavement Marking Arrows Epoxy Type	\$ 180.00	\$ 360.00	\$ 180.00	\$ 360.00
647.0356	5	EACH	Pavement Marking Words Epoxy	\$ 125.00	\$ 625.00	\$ 125.00	\$ 625.00
647.0456	182	L.F.	Pavement Marking Curb Epoxy	\$ 4.00	\$ 728.00	\$ 4.00	\$ 728.00
647.0566	117	L.F.	Pavement Marking Stop Line Epoxy 18-inch	\$ 6.10	\$ 713.70	\$ 6.10	\$ 713.70
647.0606	1	EACH	Pavement Marking Island Nose Epoxy	\$ 105.00	\$ 105.00	\$ 105.00	\$ 105.00
647.0766	418	L.F.	Pavement Marking Crosswalk Epoxy 6-inch	\$ 4.50	\$ 1,881.00	\$ 4.50	\$ 1,881.00
652.0225	485	L.F.	Conduit Rigid Nonmetallic Schedule 40 20-inch	\$ 6.00	\$ 2,910.00	\$ 6.00	\$ 2,910.00
652.0235	375	L.F.	Conduit Rigid Nonmetallic Schedule 40 3-inch	\$ 7.00	\$ 2,625.00	\$ 7.00	\$ 2,625.00
652.0615	580	L.F.	Conduit, Special, 3-inch	\$ 17.00	\$ 9,860.00	\$ 17.00	\$ 9,860.00
652.0800	1,122	L.F.	Conduit Loop Detector	\$ 3.50	\$ 3,927.00	\$ 3.50	\$ 3,927.00

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652.0900	585	L.F.	Loop Detector Slots	\$ 11.00	\$ 6,435.00	\$ 11.00	\$ 6,435.00
653.0135	3	EACH	Pullboxes, Steel 24 x 36-inch	\$ 555.00	\$ 1,665.00	\$ 555.00	\$ 1,665.00
653.0140	10	EACH	Pullboxes, Steel, 24 x 42-inch	\$ 618.00	\$ 6,180.00	\$ 618.00	\$ 6,180.00
654.0101	5	EACH	Concrete Bases, Type 1	\$ 439.00	\$ 2,195.00	\$ 439.00	\$ 2,195.00
654.0102	6	EACH	Concrete Bases, Type 2	\$ 634.00	\$ 3,804.00	\$ 634.00	\$ 3,804.00
654.0217	1	EACH	Concrete Control Cabinet Bases Type 9 Special	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00
655.0240	880	L.F.	Cable Traffic Signal 7-14 AWG	\$ 1.60	\$ 1,408.00	\$ 1.60	\$ 1,408.00
655.0260	1,815	L.F.	Cable Traffic Signal 12-14 AWG	\$ 2.67	\$ 4,846.05	\$ 2.67	\$ 4,846.05
655.0305	585	L.F.	Cable Type UF, 2-12 AWG Grounded	\$ 1.10	\$ 643.50	\$ 1.10	\$ 643.50
655.0515	1,155	L.F.	Electrical Wire Traffic Signals, 10 AWG	\$ 0.62	\$ 716.10	\$ 0.62	\$ 716.10
655.0610	660	L.F.	Electrical Wire, Lighting, 12 AWG	\$ 0.56	\$ 369.60	\$ 0.56	\$ 369.60
655.0700	2,185	L.F.	Loop Detector Lead in Cable	\$ 1.10	\$ 2,403.50	\$ 1.10	\$ 2,403.50
655.0800	3,707	L.F.	Loop Detector Wire	\$ 0.60	\$ 2,224.20	\$ 0.60	\$ 2,224.20
656.0200.01	1	L.S.	Electrical Service Meter Breaker Pedestal	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00
657.0100	5	EACH	Pedstal Bases	\$ 175.00	\$ 875.00	\$ 175.00	\$ 875.00
657.0255	6	EACH	Transformer Bases, Breakaway 11 1/2-inch Bolt Circle	\$ 310.00	\$ 1,860.00	\$ 310.00	\$ 1,860.00
657.0305	2	EACH	Poles, Type 2	\$ 1,072.00	\$ 2,144.00	\$ 1,072.00	\$ 2,144.00
657.0315	4	EACH	Poles, Type 4	\$ 996.00	\$ 3,984.00	\$ 996.00	\$ 3,984.00
657.0420	5	EACH	Traffic Signal Standards, Aluminum 13-foot	\$ 338.00	\$ 1,690.00	\$ 338.00	\$ 1,690.00
657.0590	2	EACH	Trombone Arms 20-foot	\$ 975.00	\$ 1,950.00	\$ 975.00	\$ 1,950.00

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657.0614	6	EACH	Luminaire Arms, Single Member, 4-inch Clamp, 8-foot	\$ 230.00	\$ 1,380.00	\$ 230.00	\$ 1,380.00
658.0110	14	EACH	Traffic Signal Faces, 3-12-inch Vertical	\$ 586.00	\$ 8,204.00	\$ 586.00	\$ 8,204.00
658.0155	2	EACH	Traffic Signal Faces, 3-12-inch Horizontal	\$ 586.00	\$ 1,172.00	\$ 586.00	\$ 1,172.00
658.0215	16	EACH	Backplates, Signal Face 3-section 12-inch	\$ 45.00	\$ 720.00	\$ 45.00	\$ 720.00
658.0416	6	EACH	Pedestrian Signal Faces, 16-inch	\$ 476.00	\$ 2,856.00	\$ 476.00	\$ 2,856.00
658.0500	7	EACH	Pedestrian Push Buttons	\$ 260.00	\$ 1,820.00	\$ 260.00	\$ 1,820.00
658.5069.01	1	L.S.	Signal Mounting Hardware	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00
690.0150	393	L.F.	Sawing Asphalt	\$ 2.00	\$ 786.00	\$ 1.50	\$ 589.50
690.0250	1,075	L.F.	Sawing Concrete	\$ 2.45	\$ 2,633.75	\$ 3.00	\$ 3,225.00
SPV.0030.01	2	CWT	Fertilizer for Lawn Type Turf	\$ 100.00	\$ 200.00	\$ 100.00	\$ 200.00
SPV.0060.01	1	EACH	Traffic Signal Controller and Cabinet, 8-phase Fully Actuated	\$ 9,229.00	\$ 9,229.00	\$ 9,229.00	\$ 9,229.00
SPV.0060.02	2	EACH	Furnish and Install Spread Spectrum Radio Antenna, 12dB Gain, YAGI	\$ 500.00	\$ 1,000.00	\$ 500.00	\$ 1,000.00
SPV.0060.03	2	EACH	Spread Spectrum Radio Assembly Shelf Mount	\$ 2,800.00	\$ 5,600.00	\$ 2,800.00	\$ 5,600.00
SPV.0060.04	6	EACH	Luminaires, LED	\$ 790.00	\$ 4,740.00	\$ 790.00	\$ 4,740.00
SPV.0060.05	6	EACH	Inlet Type 3 Modified	\$ 1,350.00	\$ 8,100.00	\$ 2,050.00	\$ 12,300.00
SPV.0090.01	140	L.F.	Furnish and Install Spread Spectrum Radio Antenna Cable 1/2-inch	\$ 7.00	\$ 980.00	\$ 7.00	\$ 980.00
SPV.0180.01	2,941	S.Y.	Preparing Topsoil for Lawn Type Turf	\$ 1.50	\$ 4,411.50	\$ 0.55	\$ 1,617.55
Total					\$ 305,510.80		\$ 317,343.12
Total plus contingency					\$ 351,337.42		

Due by March 31, 2012

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (DNR) by March 31 of each year to report on activities for the previous calendar year. This form is being provided by the DNR for the user's convenience. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

This form is for reporting on activities undertaken in calendar year 2011.

Instructions: Complete each section of the form that follows. If additional space is needed to respond to a question, attach additional pages. Provide descriptions that explain the program actions taken to comply with the general permit. Complete and submit the annual report by March 31, 2012, to the appropriate address indicated on the last page of this form.

SECTION I. Municipal Information

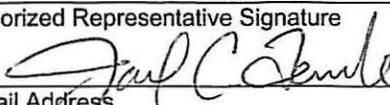
Name of Municipality City of Stevens Point		Facility ID No. (FIN) 31424	
Mailing Address 1515 Strong's Avenue	City Stevens Point	State WI	Postal Code 54481
County(s) in which Municipality is located Portage	Type of Municipality: (check one) <input type="checkbox"/> County <input checked="" type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Town <input type="checkbox"/> Other (specify)		

SECTION II. Municipal Contact Information

Name of Municipal Contact Person Alex J. Saunders, P.E.		Title City Engineer	
Mailing Address 1515 Strong's Avenue	City Stevens Point	State WI	Postal Code 54481
E-mail Address asaunders@stevenspoint.com	Telephone No. (include area code) (715) 346-1561	Fax No. (include area code) (715) 346-1650	

SECTION III. Certification

I hereby certify that I am an authorized representative of the municipality covered under MS4 General Permit No. WI-S050075-1 for which this annual report is being submitted and that the information contained in this document and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Authorized Representative Printed Name Joel Lemke		Authorized Representative Title Director of Public Works	
Authorized Representative Signature 		Date Signed 3/29/2012	
E-mail Address jlemke@stevenspoint.com	Telephone No. (include area code) (715) 346-1561	Fax No. (include area code) (715) 346-1650	

SECTION IV. General Information

a. Describe what efforts the municipality has undertaken to invite the municipal governing body, interest groups, and the general public to review and comment on the annual report.

The municipal annual report is available for viewing at the Department of Public Works Office located at 1515 Strongs Avenue, Stevens Point, WI and is also available for viewing at the City Website at stevenspoint.com/dpw. Pursuant to Section 1.1 of the general permit, all official annual reports and all other records related to the permit are accessible by contacting the Department of Natural Resources, Regional Stormwater Contact, Brad Johnson at bradley.a.johnson@dnr.state.wi.us. The annual report will also be included in the directors report to public works in April.

b. Describe how elected and municipal officials and appropriate staff have been kept apprised of the municipal storm water discharge permit and its requirements.

Monthly meetings of the North Central Stormwater Coalition, periodic status updates to the Board of Public Works by the Director of Public Works and in the subsequent Director of Public Works reports to the City Council, Division Head meetings for the Department of Public Works, periodic meetings with community development staff, and meetings between the City Engineer and the mayor and council members regarding drainage issues. In the reporting period covered by this report the Director of Public Works has presented the needs for improved stormwater maintenance and the requirements of this permit to the elected body and a storm water utility was approved by the common council in March of 2012, the enacting ordinances are completed and ordinance revisions and additions will establish the structure in 2012 and the utility is expected to be operational in 2013. Reports to council identified the needs for stormwater improvements and the costs for permit compliance were presented to council in presenting the need for the stormwater utility.

c. Has the municipality prepared its own municipal-wide storm water management plan? Yes No

If yes, title and date of storm water management plan:

Stormwater Management Plan, City of Stevens Point, Wisconsin, dated February 2007.

d. Has the municipality entered into a written agreement with another municipality or a contract with another entity to perform one or more of the conditions of the general permit as provided under Section 2.10 of the general permit? Yes No

If yes, describe these cooperative efforts:

Stevens Point is a member of the North Central Stormwater Coalition and works with the group on education, outreach, and public involvement. The group also cooperates in reviewing new rule changes and in attempts to streamline compliance activities for both the members of the coalition and for builders in our jurisdictions.

e. Does the municipality have an internet website? Yes No

If yes, provide web address:

stevenspoint.com

If the municipality has an internet website, is there current information about or links provided to the MS4 general permit and/or the municipality's storm water management program? Yes No

If yes, provide web address:

City of Stevens Point Ordinances - stevenspoint.com/code/index.html

City of Stevens Point Information - stevenspoint.com/dpw/index.html

North Central Stormwater Coalition - basineducation.uwex.edu/centralwis/stormwater.html

SECTION V. Permit Conditions

a. **Minimum Control Measures:** For each of the permit conditions listed below, provide a description of the status of implementation of program elements, the status of meeting measurable goals, and compliance with permit schedule in section 3 of the MS4 general permit. Provide an evaluation of program compliance with the general permit, the appropriateness of identified best management practices, and progress towards achieving identified measurable goals. Be specific in describing the actions that have been taken during the reporting year to implement each permit condition and whether measurable goals have been met, including any data collected to document a measurable goal. Also, explain the reasons for any variations from the compliance schedule in the MS4 general permit.

- **Public Education and Outreach**

Stormwater Education and Outreach Plan adopted in 2008 was utilized to direct public education and outreach efforts in 2011. The City also had an Americorp position that completed in October of 2011 that was assigned to stormwater and groundwater education efforts that worked with the City Engineer and the Director of the Water and Sewer Utility toward fulfilling the goals within the WPDES and WATER STAR Programs. The Americorp position presented demonstrations at festivals and events, and organized the construction of a rain garden demonstration site at the municipal airport that was funded by the North Central Stormwater Coalition. The attached spread sheet includes educational activities completed in 2011.

- **Public Involvement and Participation**

The North Central Stormwater Coalition monthly meetings are open to the public, posted on Marathon County on-line bulletin board and sent to the Wausau Daily Herald, City Pages, Marshfield News, and Midwest Radio Group. Meeting minutes are posted on the Marathon County website and sent to all NCWS members. The City of Stevens Point has adopted procedures for storm drain stenciling for interested groups and had a community group participate in storm drain stenciling near the K.B. Willett Arena in 2011. The City has made it a policy to order all new inlet and catch basin covers with an environmental notice indicating no dumping drains to freshwater/river to further reach the public at large and to discourage pollution. The City has utilized a City owned message board on business 51 to promote environmental fairs and events such as rain barrel workshops to promote local events that promote good stewardship of the rivers and lakes. NCWS and the City's Americorp position have presented demonstrations on stormwater runoff at fairs and festivals within the Stevens Point and Marathon County areas to promote good stewardship of the water ways and to raise awareness of pollutions effect on the receiving waters ion our area. The Americorp position worked with a local school on a coloring contest that promoted groundwater conservation. The City with assistance from Americorp and the North Central Stormwater Coalition and volunteers constructed a demonstration rain garden at the municipal airport to promote infiltration of stormwater runoff.

- **Illicit Discharge Detection and Elimination**

The City completed outfall testing through AECOM and a copy of the results of the testing will be included with the submittal to our Department of Natural Resources Representative along with the annual report. The outfall testing performed did locate two slightly elevated detergent detections. One of the detections was barely above the expected level and the second test no visible signs of a source or spill were located. The City will conduct additional testing of outfalls in 2012 where the 2 mg/l detection was observed to determine if a source can be found or if this result was an outlier. The City inspection department also continues to look for cross connections while completing there inspection duties.

- **Construction Site Pollutant Control**

The City Engineering Division has required erosion control plans on all construction projects as required by Chapter 31 of the City Ordinances. All sites larger than one acre of land disturbance require the contractor or developer's engineer to conduct erosion control inspections weekly or after and rainfall event exceeding 0.5-inches within 24-hours. The contractor or engineer is required to maintain these inspection records onsite and provide them to the City upon request. The City inspection department has been asked to request these inspection forms during their onsite inspections. The City Engineer continues to conduct random inspections of open project sites and require modifications where necessary. The City engineer also responds to complaints raised by residents or other departments. The city also requires commercial sites smaller than an acre provide calculations to verify that their proposed project will not adversely affect neighboring properties or City infrastructure.

- Post-Construction Storm Water Management

All non-exempt developments within the City over one-acre are required by ordinance to record maintenance agreements for all post construction stormwater management practices. Exemptions are only allowed when provided by ordinance as allowed by DNR regulations. The City has developed a recording form for the recording of these maintenance agreements and is verifying that these agreements are recorded prior to approval of stormwater and erosion control permits. The City continues to perform routine maintenance on City owned properties for stormwater management.

- Pollution Prevention

The City continues to participate in the beneficial reuse program for street sweepings as permitted under Portage County and Marathon County. The City also provides leaf and yard waste to a local commercial composter for their use reducing the nutrient loads from this material entering local receiving water bodies. The City continues to maintain a drop off site at the City garage allowing residents to drop off leaf and yard waste throughout the year outside of city wide collection times.

b. Storm Water Quality Management: Has the municipality completed a pollutant-loading analysis to assess compliance with the 20% TSS reduction developed urban area performance standard? Yes No

If yes, provide the following: Model used WinSLAMM Version 9.1.3 Reduction (%) 32

If no, include a description of any actions the municipality has undertaken during 2011 to help achieve the 20% standard.

Has the municipality completed an evaluation of all municipal owned or operated structural flood control facilities to determine the feasibility of retrofitting to increase TSS removal? Yes No If yes, describe:

c. Best Management Practices Maintenance: Does the municipality have a maintenance program for installed storm water best management practices? Yes No

If yes, describe the maintenance program. If available, attach any additional information on the maintenance program.

The city performs routine mowing of city owned ponds, and routinely cleans catch basin sumps, as well as conducting routine street sweeping to remove accumulated sediments from ponds and catch basins.

d. Storm Sewer System Map: Describe any changes or updates to the storm sewer system map made in the reporting year. Provide an updated map if any changes occurred during the reporting year. There were no significant changes to the storm sewer system completed in 2011 and no changes to the MS4 map were performed. Storm sewer work on Franklin Street was a replacement of an existing storm sewer and while inlets were added the drainage basin was not altered.

SECTION VI. Fiscal Analysis

- a. Provide a fiscal analysis that includes the annual expenditures for 2011, and the budget for 2011 and 2012. A table to document fiscal information is provided on page 6.
- b. What financing/fiscal strategy has the municipality implemented to finance the requirements of the general permit?
 Storm water utility General fund Other Utility approved 3/2012 for 2013 operation.
- c. Are adequate revenues being generated to implement your storm water management program to meet the permit requirements? Yes No

Please provide a brief summary of your financing/fiscal strategy and any additional information that will assist the Department in understanding how storm water management funds are being generated to implement and administer your storm water management program.

The City is pooling funds with the North Central Stormwater Coalition members to address performance measures and fund demonstration sites and other educational outreach programs that are targetted to Central Wisconsin. The City utilizes city staff to perform cleaning of catch basin sumps and mowing of retention ponds. The city engineer and inspection department staff time is utilized to complete reviews of developer projects and site reviews. The general fund is utilized to fund storm sewer installation/replacement and to fund outfall testing. A stormwater utility was approved in March of 2012 and will begin operation in 2013.

SECTION VII. Inspections and Enforcement Actions

Note: If an ordinance listed below has previously been submitted and has not been amended since that time, a copy does not need to be submitted again. If the ordinance was previously submitted, indicate such in the space provided.

- a. As of the date of this annual report, has the municipality adopted a construction site pollutant control ordinance in accordance with subsection 2.4.1 of the general permit? Yes No If yes, attach copy or provide web link to ordinance:

stevenspoint.com/code/index

- b. As of the date of this annual report, has the municipality adopted a post-construction storm water management ordinance in accordance with subsection 2.5.1 of the general permit? Yes No If yes, attach copy or provide web link to ordinance:

stevenspoint.com/code/index

- c. As of the date of this annual report, has the municipality adopted an illicit discharge detection and elimination ordinance in accordance with subsection 2.3.1 of the general permit? Yes No If yes, attach copy or provide web link to ordinance:

stevenspoint.com/code/index

- d. As of the date of this annual report, has the municipality adopted any other ordinances it has deemed necessary to implement a program under the general permit (e.g., pet waste ordinance, leaf management/yard waste ordinance, parking restrictions for street cleaning, etc.)? Yes No If yes, attach copy or provide web link to ordinance:

In March of 2012 the City council approved an ordinance change that allows for the creation of a stormwater utility. In 2012 the structure of the utility will be developed and it will be operational in 2013.

- e. Provide a summary of available information on the number and nature of inspections and enforcement actions conducted during the reporting period to ensure compliance with the ordinances described in a. to d. above.

The City has performed inspections of permitted construction sites as part of building inspection visits and the City Engineer makes random site inspections to specifically review stormwater and erosion control practices. The City engineer made

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approximately 15 site visits in 2011 and made had the contractor/developers make corrections where necessary. One correction was done by written notice as opposed to a verbal notice on site. City projects are monitored by the engineering division at the City and the inspectors have been provided with the DOT erosion control inspection form to complete weekly inspections on City projects. The City engineer also make site visits and corrections as necessary on City projects. The City received several calls regarding illicit discharges and upon reviewing the sites the City engineer found that with two exceptions there was not an illicit discharge. In one instance therer was a spill of petroleum products but upon reviewing the downstream outfalls the City Engineer and DPW determined that the release had been captured prior to release to a water body of the state. The material was collected and disposed of in accordance with state statutes. In the second case a hydraulic spill was not cleaned up by a contractor performing plowing services and the City provided initial site cleanup and protection of the outfall with the responsible party completing the cleanup. A fine was issued to include the cost of the City staff time and cleanup efforts prior to the contractor completing the site cleanup. The police and fire departments maintain any records of any release from an accident site and take the lead in disposal and containment of those spills that may pose a danger to life or property. These records can be made available upon request by the DNR.

SECTION VIII. Water Quality Concerns

a. Does any part of the MS4 discharge to an outstanding resource water (ORW) or exceptional resource water (ERW) listed under s. NR 102.10 or 102.11, Wis. Adm. Code? (A list of ORWs and ERWs may be found on the Department's Internet site at: <http://dnr.wi.gov/org/water/wm/wqs/orwerw/>) Yes No If yes, list:

b. Does any part of the MS4 discharge to an impaired waterbody listed in accordance with section 303(d)(1) of the federal Clean Water Act, 33 USC § 1313(d)(1)(C)? (A list of the most current Wisconsin impaired waterbodies may be found on the Department's Internet site at: <http://dnr.wi.gov/org/water/wm/wqs/303d/303d.html>) Yes No If yes, complete the following:

- Impaired waterbody to which the MS4 discharges:

- Description of actions municipality has taken to comply with section 1.5.2 of the MS4 general permit for discharges of pollutant(s) of concern to an impaired waterbody:

c. Identify any known water quality improvements in the receiving water to which the MS4 discharges during the reporting period.

No noticeable improvements have been observed in the local receiving water bodies over the past year that can be attributed to this program. McDill Pond was drained due to seepage through the retaining structure and therefore any impact of this program on McDill Pond would not be possible given the change in the nature of that waterbody from outside sources.

d. Identify any known water quality degradation in the receiving water to which the MS4 discharges during the reporting period and what actions are being taken to improve the water quality in the receiving water.

No noticeable degradation of the water quality has been observed over the permit year.

SECTION IX. Proposed Program Changes

a. Describe any proposed changes to the storm water management program being contemplated by the municipality for 2012 and the schedule for implementing those changes. Proposed program changes must be consistent with the requirements of the general permit.

The city council has approved the creation of a stormwater utility and the structure of the utility and programs of the utility will be developed in 2012 and new programs and structures should be established and be implemented by the time the next annual report is to be completed.

Fiscal Analysis Table. Complete the fiscal analysis table provided below.

Program Element	Annual Expenditure		Budget		Source of Funds
	2011	2011	2012		
Public Education and Outreach	\$4710+Staff Time	\$4710+Staff Time	\$3500+Staff Time		General Revenue
Public Involvement and Participation	\$2920+Staff Time	\$2920+Staff Time	Staff Time		General Revenue
Illicit Discharge Detection and Elimination	\$9110+Staff Time	\$9110+Staff Time	Staff Time		General Revenue
Construction Site Pollutant Control	\$2920+Staff Time	\$2920+Staff Time	Staff Time		General Revenue
Post-Construction Storm Water Management	\$2920+Staff Time	\$2920+Staff Time	Staff Time		General Revenue
Pollution Prevention	\$2920+Staff Time	\$2920+Staff Time	Staff Time		General Revenue
Storm Water Quality Management (including pollutant-loading analysis)	\$2920+Staff Time	\$2920+Staff Time	Staff Time		General Revenue
Storm Sewer System Map	\$2920+Staff Time	\$2920+Staff Time	Staff Time		General Revenue
Other					

NORTHERN REGION COUNTIES			WEST CENTRAL REGION COUNTIES		
Ashland	Langlade	DNR Service Center	Adams	Marathon	DNR Service Center
Barron	Lincoln	1701 N. 4th Street	Buffalo	Monroe	5301 Rib Mountain Rd.
Bayfield	Oneida	Superior, WI 54880	Clark	Portage	Wausau, WI 54401
Burnett	Polk	Phone: (715) 392-7988	Crawford	Trempealeau	Phone: (715) 359-4522
Douglas	Price		Jackson	Vernon	
Florence	Rusk		Juneau	Wood	
Forest	Sawyer		La Crosse		
Iron	Taylor				
	Vilas				
	Washburn		Chippewa	Pepin	DNR Service Center
			Dunn	Pierce	890 Spruce St.
			Eau Claire	St. Croix	Baldwin, WI 54002
					Phone: (715) 684-2914
NORTHEAST REGION COUNTIES			SOUTH CENTRAL REGION COUNTIES		
Brown	Marquette	DNR Northeast Region	Columbia	Jefferson	DNR South Central Region
Calumet	Menominee	2984 Shawano Ave.	Dane	LaFayette	3911 Fish Hatchery Rd.
Door	Oconto	Green Bay, WI 54313	Dodge	Richland	Fitchburg, WI 53711
Fond du Lac	Outagamie	Phone: (920) 662-5100	Grant	Rock	Phone: (608) 275-3266
Green Lake	Shawano		Green	Sauk	
Kewaunee	Waupaca		Iowa		
Manitowoc	Waushara				
Marinette	Winnebago				
SOUTHEAST REGION COUNTIES					
Kenosha	Sheboygan	DNR Service Center			
Milwaukee	Walworth	141 NW Barstow Street,			
Ozaukee	Washington	Room 180			
Racine	Waukesha	Waukesha, WI 53188			
		(262) 574-2100			

DATE	ACTIVITY	DESCRIPTION
06/29/11	Mailer to City Residents	UW Extension - Stormwater Information Sheets
07/12/11 -07/14/11	Farm Technology Days	Rain garden & rainbarrel display, groundwater model, watershed model
07/15/11	Rain Barrel Workshops	
07/22/11	Rain Barrel Workshops	
08/01/11 - 08/05/11	Central Wisconsin Fair	Rain garden & rainbarrel display
09/11 - 10/11	Marcus Theaters	Rubber Ducky Commercial
10/08/11	Marathon County Ladies Holiday Party	Donated rainbarrel and educational materials for raffle
Summer, 2011	Rain Garden installation	Stevens Point, Rothschild
02/2012-03/2012	Council and Public Works	Storm Water Utility Discussions