

**Board of Water and Sewage Commissioners**  
**Monday, June 11, 2012**  
**12:00 P.M.**

**MINUTES**

**PRESENT:** Eugene Tubbs, Jim Cooper, and Carl Rasmussen.

**ALSO PRESENT:** Kim Halverson, Gary Kuplic, Jeremy Cramer, Jaime Zdroik, and Joel Lemke-Dept of Public Works.

**EXCUSED ABSENCE:** Paul Adamski

**UNEXCUSED ABSENCE:** Mae Nachman

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**I. ADMINISTRATION**

**1. Approval of minutes of the May 14, 2012 meeting.**

Motion made by Carl Rasmussen, seconded by Jim Cooper to approve the minutes of the May 14, 2012 Water & Sewage Commission meeting.

Ayes all. Nays none. Motion carried.

**II. ACCOUNTING**

**2. Discussion and possible action on the following:**

**a. Claims for the Water and Sewage Departments.**

Eugene Tubbs presented the statement of claims for the Water Utility for May. The balance as of May 1, 2012 was \$3,140,629.67; the bank deposits recorded in May 2012 was \$832,247.73. Checks issued since the May 14<sup>th</sup>, 2012 meeting numbered 45968 through 46022 were in the amount of \$371,466.41. Checks numbered 46023 through 46043 for \$57,091.75 were presented for action on June 11, 2012. The net balance on hand June 11, 2012 was \$3,149,174.39.

Motion made by Jim Cooper, seconded by Carl Rasmussen to approve the Water Utility claims for the month of May 2012 as audited and read.

Ayes all. Nays none. Motion carried.

Eugene Tubbs also presented the statement of claims for the Sewage Treatment Utility for May. The balance as of May 1<sup>st</sup>, 2012 was \$3,103,192.42; the bank deposits recorded in May 2012 were \$339,148.79. Checks issued since the May 14, 2012 meeting numbered 28935 through 28964 were in the amount of \$119,395.78. Checks numbered 28965 through 28983 for \$23,994.23 were presented for action on June 11, 2012. The net balance on hand June 11, 2012 was \$3,122,665.63.

Motion made by Carl Rasmussen, seconded by Jim Cooper to approve the Sewage Utility claims for the month of May 2012 as audited and read.

Ayes all. Nays none. Motion carried.

**b. Quote to repair Well 8.**

Motion made by Carl Rasmussen, seconded by Jim Cooper to approve the quote from Municipal Well & Pump in the amount of \$5,494.00 to repair Well 8.

Ayes all. Nays none. Motion carried.

**III. WATER OPERATIONS**

**3. Report on water distribution operations.**

Gary stated everything is going good. The crew is currently working on temporary water hookups for the Michigan & Fourth Avenue Projects.

The water operations report was distributed and reviewed.

A total of 343 valves have been operated in 2012.

**4. Report on water supply operations.**

Our pumpage in May was 194,439,000 gallons, an increase of 26,898,000 gallons of water from May 2011.

**5. Report on leak detection survey.**

Gary stated Westrum Leak Detection completed the survey and eleven leaks were found. Seven of them were manhole leaks and have already been repaired. One is in a private water line and they will be getting that repaired. Three of them are service leaks that will have to be dug in order to repair and those have not been fixed yet.

Kim stated this has been one of our best surveys yet finding only 11 leaks, no hydrant, valve or main leaks. We have had our lowest lost water recorded since 1991 at only 5% for 2011.

**IV. SEWAGE TREATMENT OPERATIONS**

**6. Report on Collection System Maintenance.**

Kim stated everything is going well.

The sewer report for the month of May was reviewed by the Commission.

7. **Report on sewage treatment operations.**

Jeremy stated everything is going well. Jeremy gave the Commissioners a report showing the kilowatt usage has gone down from 1560kW a day to 900kW. Kim stated we had our first credit on the power bill due to the biogas project.

B.O.D. (6.82 ppm), Phosphorus (0.85 ppm) and Suspended Solid (9ppm) limits were met for the month of May 2012.

Kim thanked all of the Commissioners for their time, effort and support through the years and that a lot has been accomplished with more to come.

***The next Water & Sewage Commission meeting will be on Monday, July 9<sup>th</sup>, 2012 at noon.***

V. **ADJOURNMENT**

Motion made by Carl Rasmussen to adjourn the meeting.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED  
12:16pm

BOARD OF WATER AND SEWAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY