



Stevens Point Police Department

1515 Strongs Avenue
Stevens Point, WI 54481
Phone 715-346-1500
Fax 715-346-1684

*“Innovative Policing
through Partnerships
with the Community”*



PARKING TICKET APPEAL FORM

Form may be mailed, faxed, or dropped off. Appeals will not be handled in person or over the telephone. The appeal process takes approximately two weeks. Fines will not escalate during the review period.

The following reasons are NOT grounds for a successful appeal:

- Didn't understand the parking laws
- Someone else was driving your vehicle
- Disagreement with or inability to pay the amount of the fine(s)
- Lack of space / parking
- Failed to display permit
- Did not read or misunderstood signs
- Parked illegally for only a few minutes with or without flashers
- Parked at an expired meter for any period of time

YOUR DISSATISFACTION ABOUT RECEIVING A TICKET, BY ITSELF, IS NOT SUFFICIENT REASON TO APPEAL

Name _____ Ticket # _____
 Address _____ Lic. Plate / State _____
 E-Mail _____ Phone # _____

Have you appealed a parking ticket with us before? Yes No

REASON FOR APPEAL (use back side if necessary):

[Empty box for Reason for Appeal]

This appeal will only be considered if submitted within (7) days after the date of ticket issuance. Incomplete appeal forms will not be considered.

If this appeal is denied, you are obligated to pay the fine noted on the ticket. You agree to pay the fine within five (5) days of notice of denial.

Once a decision is made in your case, you will be notified by phone or e-mail. **The decision of the Administrative Review Panel is final. No further appeals will be considered.**

OFFICE USE ONLY

Parking ticket **DISMISSED** Parking ticket **NOT DISMISSED**

Authorized Signature
ADMINISTRATIVE REVIEW PANEL

Date