

BOARD OF PUBLIC WORKS MEETING AGENDA
Monday, November 12, 2012 – 6:35 p.m.
(or immediately following previously scheduled meeting)
Lincoln Center, 1519 Water Street
Stevens Point, WI 54481

[A quorum of the City Council may attend this meeting]

CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING:

1. To accept the Gremmer & Associates, Inc. proposal for engineering services for the Ellis Street Project.
2. To accept the Traffic Study #TS-04-12; Chapter 9 Ordinance changes for Stop Signs and No Parking on the newly developed Third Street.
3. To approve purchasing a thermal cameral for the Stevens Point Airport.
4. To approve the Director's Report and place it on file.
5. Adjournment.

Any person who has special needs while attending this meeting or needs agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TOD #346-1556, or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481

Copies of ordinances, resolutions, reports, and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

November 2, 2012

City of Stevens Point – Water & Sewage Departments
300 Bliss Avenue
Stevens Point, WI 54481

Attention: Joel Lemke, Director of Public Utilities and Transportation
Scott Schatschneider, Director of Public Works

Subject: Proposal for Engineering Services
Ellis Street – Division Street to Michigan Avenue

Dear Mr. Lemke and Mr. Schatschneider:

Thank you for the opportunity to work with you again on the Ellis Street project. Gremmer & Associates has a reputation for providing quality engineering services in a personal and efficient manner and we look forward to maintaining a great business relationship with the City of Stevens Point.

The following is our proposal to provide engineering services for the proposed project. Hereinafter, the City of Stevens Point will be referred to as the OWNER and Gremmer & Associates, Inc., as the ENGINEER.

PROJECT DESCRIPTION

The proposed project is the utility and roadway reconstruction for Ellis Street from Division Street to Michigan Avenue. Project limits include the Division/Ellis and Michigan/Ellis intersections for utility connections only, as the existing roadway geometrics will remain as-is within the intersection areas.

SCOPE OF WORK

The ENGINEER will provide the following services. Items of work not specifically mentioned below shall be considered extra services.

1. *Design Phase*

A. Survey

1. Limits of survey identified in the Project Description
2. Research existing survey data
3. Control/existing R/W survey / utility survey (measure downs)
4. Topographic survey (extended 50' beyond project limits)
5. Cross sections
6. Data reduction, base mapping, and existing models

B. Preliminary Design

1. Administration and coordination
2. Agency and utility coordination
 - a. OWNER
 - b. Adjacent property owners
 - c. WDNR – initial
 - d. Utility coordination
3. Reports
 - a. Encroachment Report – abbreviated
4. Preliminary Plans
 - a. Typical sections
 - b. Utility plan&profiles(sanitary, water, storm sewer, conduit)
 - c. Roadway plan & profiles
 - d. Conceptual R/W needs, if required
 - e. Cross sections
5. Preliminary Construction Cost Estimates

C. Final Design

1. Final Plans
 - a. Title sheet
 - b. Typical sections
 - c. Construction detail sheets
 - d. Erosion control plan
 - e. Traffic control plans (staging/detour/timing for Div/Mich)
 - f. City conduit system plans and details
 - g. Permanent signing and marking plan
 - h. Utility plan and profiles
 - i. Roadway plan and profiles
 - j. Cross sections



2. Agency and Utility Coordination
 - a. WDNR utility replacement coordination
 - b. WDNR (WRAPP) grading permit
 - c. Utility coordination
 3. Project Specifications
 - a. General special provisions
 - b. Special provisions
- D. Meetings
1. Three preliminary plan review meetings (30% / 60% / 90%)
 2. One public information meeting
 3. One utility coordination meeting
 4. One final plan meeting

2. ***Bidding Phase***

- A. Bidding Phase Services
1. Prepare bidding documents in accordance with OWNER's standards and requirements
 2. Coordination/Review bids/Prepare bid tabulation
 3. Provide recommendation of apparent low/qualified bidder
 4. Assist OWNER in contract execution and coordination

3. ***Construction Phase***

- A. Construction Phase Services
1. Preconstruction meeting
 2. Construction staking (initial/utility/grading/paving)
 3. Construction observation (part-time) for roadway construction only. Construction observation for utility (sanitary, watermain, storm sewer, conduit) reconstruction will be provided by the OWNER. Also, OWNER will assist in roadway observation.
 4. Construction administration assistance.
 - a. Quantities review and coordination
 - b. Pay requests
 - c. Construction project updates coordination
 4. Construction management (observe/admin) based on 150 hours
 5. As-built plans, per city standards in acad format

4. ***Geotechnical investigations – by Subconsultant***

- A. Soil borings
1. Conduct three soil borings
 2. Prepare soils report



ASSUMPTIONS/EXTRA SERVICES

The above scope of work is based on the following assumptions/extra services.

1. Street lighting coordination and plans are considered extra services. Lighting plans and coordination may be included in a future amendment.
2. Irrigation and landscaping plans are considered extra services.
3. Hazardous materials and archaeological/architectural historical investigations and coordination are not required and are considered extra services.
4. OWNER will provide pavement structure requirements. Pavement design and coordination is not required and is considered extra services.
5. ENGINEER will assist OWNER in conducting one public informational meeting. ENGINEER will prepare project displays and handouts. OWNER will provide location.
6. WisDOT coordination is not required.
7. Stormwater management requirements will be based on minor reconstruction conditions and will not require post-construction stormwater management items such as detention, water quality, and infiltration.
8. Construction observation cost estimate is based on part-time construction observation of roadway reconstruction only. OWNER will provide construction observation for utility reconstruction (sanitary, water, storm sewer).
9. No proposed right-of-way, temporary easements, or construction easements are required and new right-of-way or easement services are considered extra services.
10. OWNER will conduct advertising for the project, via the City advertising website. ENGINEER will provide bidding documents in a single pdf file format.
11. Right-of-way and/or easement acquisitions and relocation services, if required, will be provided by others and are considered extra services.
12. Storm sewer will drain by gravity to existing storm sewer outlet locations. Connection points will be near the Ellis Street corridor.
13. Sanitary sewer will drain by gravity to existing sanitary sewer discharge connections, located near the Ellis Street corridor.



14. Watermain pressure and flow is adequate and no booster pumps are required. No water system modeling is required and is considered extra services.
15. Existing utilities will be replaced-in-kind in general. The existing 6" watermain will be increased to 8".
16. The existing roadway typical section will remain approximately the same for the proposed typical section to reduce impacts to front yards, maintain on-street parking on the north side of the street, and protect terrace trees as much as possible.
17. Three soil borings and a soils report will be completed by a subconsultant.
18. Topographic survey will be completed prior to significant snowfall and depth of frost. If snow cover is more than one inch prior to December 1, 2012, ENGINEER and OWNER will assess the feasibility of providing complete and accurate topographic data and will address any additional services required as a result of the field conditions.

OWNER'S RESPONSIBILITY

The OWNER will provide the following:

1. City utility and roadway design and right-of-way requirements.
2. Existing survey, mapping, aerial photo, and utility system data available.
3. Payment for any review, application, permit fees, advertisement, or public notice costs.
4. Title searches, if required, will be provided by OWNER or by others.
5. Existing as-built roadway/utility plan and profile data, and existing right-of-way plats.
6. OWNER will provide required pavement structure.
7. Right-of-way acquisition, if required, including negotiation, appraisal, relocations, and purchase documents will be completed by the OWNER or by others.
8. Review and approval of 30% / 60% / 90% preliminary plans and final bidding documents one week prior to advertising.



9. List of adjacent property owners names, addresses, and phone numbers.
10. Traffic and accident data.

COMPENSATION

The ENGINEER's fees for the items as listed in the above scope of work are as follows:

| | |
|---|--------------|
| <i>Item 1 – Design Phase</i> (lump sum fee, including reimbursables) | \$ 59,031.00 |
| <i>Item 2 – Bidding Phase</i> (hourly time & materials costs) | \$ 3,745.00 |
| <i>Item 3 – Construction Phase</i> (hourly time and materials costs) | \$ 29,440.00 |
| <i>Item 4 – Geotechnical Investigations</i> (Subconsultant – Nummelin estimated costs) | \$ 2,220.00 |

The ENGINEER shall prepare monthly invoices based on percent complete for lump sum services and on actual services provided during the billing cycle and the attached Professional Services Fee Schedule, dated May 1, 2012, Exhibit A, for hourly time and materials services. Invoices shall be paid by the OWNER within 30 days.

Extra and additional services, at the request of the OWNER, will be billed according to the attached Professional Services Fee Schedule, dated May 1, 2012, Exhibit A. Subconsultant costs will be invoiced along with ENGINEERS invoice, based on the attached subconsultant proposal, Exhibit C.

GENERAL TERMS AND CONDITIONS

ENGINEER services will be performed in accordance with the attached General Terms and Conditions, dated May 1, 2012, Exhibit B.

CHANGE OF SCOPE

If execution of the Agreement is delayed past November 20, 2012, by factors beyond the control of the ENGINEER or if the scope of services is changed by the OWNER, OWNER and ENGINEER will agree to renegotiate the timing and compensation of this Agreement.



PROJECT SCHEDULE

Following is a tentative schedule for the project:

| | |
|--------------------------------|-------------------|
| Approved Engineering Contract | November 19, 2012 |
| 30% Plans | January 2013 |
| Public Informational Meeting | February 2013 |
| 60% Plans | February 2013 |
| 90% Plans | March 2013 |
| Final Bid Documents | April 23, 2013 |
| First Advertisement for Bids | May 2, 2013 |
| Second Advertisement for Bids | May 9, 2013 |
| Bid Opening | May 23, 2013 |
| Approved Construction Contract | Mid-June 2013 |
| Begin Construction | Mid-June 2013 |
| End Construction | Mid-October 2013 |

AUTHORIZATION AND TIMING

The receipt of a signed copy of this proposal shall be considered as authorization to proceed with the services described. The ENGINEER will complete the work based on the schedule shown above.

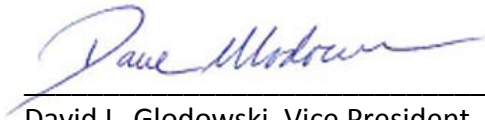
If you have any comments, questions, or would like to meet to discuss our proposal, please contact me at (715) 341-4363.

If this proposal is acceptable, please sign below and return one copy to us for our files.



FOR ENGINEER:

FOR OWNER: *City of Stevens Point*



David L. Glodowski, Vice President
Gremmer & Associates, Inc.

November 2, 2012

Date

Signature

Date

Printed Name

Title



Exhibit A

**GREMMER & ASSOCIATES, INC.
PROFESSIONAL SERVICES FEE SCHEDULE**

May 1, 2012 to April 30, 2013

| | |
|---|-------------------|
| Project Manager | \$110.00/hour |
| Project Engineer | \$97.00/hour |
| Senior Designer / Civil Engineer IV | \$89.00/hour |
| Registered Land Surveyor / Survey Crew Chief | \$85.00/hour |
| One-man Survey Crew with GPS | \$120.00/hour |
| Civil Engineer III | \$79.00/hour |
| Civil Engineer II / Engineering Specialist III | \$72.00/hour |
| Civil Engineer I / Engineering Specialist II | \$66.00/hour |
| Engineering Specialist I / Civil Engineering Technician III | \$60.00/hour |
| Civil Engineering Technician II | \$56.00/hour |
| Civil Engineering Technician I | \$50.00/hour |
| Office Services | \$45.00/hour |
| Mileage | Current IRS rate |
| Meals, lodging, air travel, telephone, supplies, postage | At Cost |
| Printing Services (in house) | |
| Photocopies (black & white) | \$0.10/impression |
| Photocopies (color) | \$0.25/impression |
| Large Format Plots (black & white) | \$1.00/S.F. |
| Large Format Plots (color) | \$2.00/S.F. |
| Mylar | \$2.00/S.F. |
| Printing Services (Outside Service) | At Cost |
| Expert Witness | \$200.00/hour |

Note: Office Services, Civil Engineering Technician, and Engineering Specialist are paid time and one-half their actual wage for overtime. The respective billed rate will be approximately 17% higher than the published rate to account for the overtime rate.



Exhibit B

**GREMMER & ASSOCIATES, INC.
GENERAL TERMS AND CONDITIONS**

May 1, 2012 to April 30, 2013

1. This agreement, upon execution by both parties hereto, can be amended only by written instrument signed by both parties. As the project progresses, facts uncovered may reveal a change in direction, which may alter the scope. Gremmmer & Associates will promptly inform the Owner in writing of such situations so that changes in this agreement can be negotiated as required.
2. Costs and schedule commitments shall be subject to renegotiation for delays caused by the Owner's failure to provide specified facilities or information, or for delays caused by unpredictable occurrences, including without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of materials or services, shutdowns, acts of God or the public enemy, or acts or regulations of any governmental agency. Temporary delay of services caused by any of the above, which results in additional costs beyond those outlined, may require renegotiation of this agreement.
3. Gremmmer & Associates will maintain insurance coverage in the following amounts:

| | |
|----------------------------------|-----------------|
| Worker's Compensation | Statutory |
| General Liability | |
| General Aggregate | \$2,000,000 |
| Operations / Injury | \$1,000,000 |
| Automobile Liability | |
| Liability / Injury | \$1,000,000 |
| Property Damage | Value or Repair |
| Professional Liability Insurance | \$1,000,000 |
| Umbrella Liability Insurance | \$2,000,000 |
4. Termination of the agreement by the Owner or Gremmmer & Associates shall be effective upon seven (7) days written notice to the other party. The written notice shall include the reasons and details for termination. Gremmmer & Associates will prepare a final invoice showing all charges incurred through the date of termination.
5. Gremmmer & Associates intends to serve as the Owner's professional representative for those services as defined in this agreement and to provide advice and consultation to the Owner as a professional. Any opinions of probable project costs, approvals, and other decisions made by Gremmmer & Associates for the owner are rendered on the basis of experience and qualifications and represent our professional judgment.
6. This agreement shall not be construed as giving Gremmmer & Associates the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by contractor or subcontractors, or the safety precautions and programs incident to the work of the contractors or subcontractors.



City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481-3594



Public Works
Engineering Department

Phone: 715-346-1561
Fax: 715-346-1650

November, 2012

TS-04-12

TRAFFIC STUDY

To the Board of Public Works:

The completion of Third Street between Main Street and Centerpoint Drive requires revisions to the Revised Municipal Code. The newly created intersection of Third Street and Centerpoint Drive and the intersection of Third Street and Main Street will require stop controls to be placed on the Third Street approach to each intersection. The Police Department and the Engineering Division of the Public Works Department recommend that a stop sign be placed at the new intersection of Third Street and Centerpoint Drive to stop north bound traffic before entering Centerpoint Drive and that a stop sign be placed at the new intersection of Third Street and Main Street to stop south bound traffic before entering Main Street. It is recommended that the following subsections of Chapter 9, Section 9.06(a) be created:

Section 9.06(a) Stop Signs

795. For north bound traffic on Third Street at Centerpoint Drive.

796. For south bound traffic on Third Street at Main Street.

In addition, the roadway width for Third Street between Main Street and Centerpoint Drive is not large enough to safely accommodate parking on either side of the roadway with the exception of the 5 parking stalls directly west of the former Dunham's Building. The Police Department and the Engineering Division of Public Works recommend that parking be restricted on Third Street between Main Street and Centerpoint Drive, except at the location previously mentioned and the following subsections of Chapter 9, Section 9.05(g) be created:

Section 9.05(g) No Parking

311. On the west side of Third Street from Main Street to Centerpoint Drive.

312. On the east side of Third Street from Main Street to a point 440 feet north of Main Street.

313. On the east side of Third Street from Centerpoint Drive to a point 95 feet south of Centerpoint Drive.

Scott Schatschneider
Director of Public Works

Thomas Zenner
Assistant Chief
Police Department

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE
CITY OF STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That subsection 311 of Chapter 9, Section 9.05(g) of the Revised Municipal Code, No Parking is hereby created to read as follows:

9.05(g) 311. On the west side of Third Street from Main Street to Centerpoint Drive.

SECTION II: That subsection 312 of Chapter 9, Section 9.05(g) of the Revised Municipal Code, No Parking is hereby created to read as follows:

9.05(g) 312. On the east side of Third Street from Main Street to a point 440 feet north of Main Street.

SECTION III: That subsection 313 of Chapter 9, Section 9.05(g) of the Revised Municipal Code, No Parking is hereby created to read as follows:

9.05(g) 313. On the east side of Third Street from Centerpoint Drive to a point 95 feet south of Centerpoint Drive.

SECTION IV: That subsection 795 of Chapter 9, Section 9.06(a) of the Revised Municipal Code, Stop Signs is hereby create to read as follows:

9.06(a) 795. For north bound traffic on Third Street at Centerpoint Drive.

SECTION V: That subsection 796 of Chapter 9, Section 9.06(a) of the Revised Municipal Code, Stop Signs is hereby created to read as follows:

9.06(a) 796. For south bound traffic on Third Street at Main Street.

SECTION VI: These ordinance changes shall take effect upon passage and publication.

APPROVED: _____
Andrew Halverson, Mayor

ATTEST: _____
John Moe, City Clerk

Dated: November 5, 2012
Approved: November 19, 2012
Published: November 23, 2012

Stevens Point Municipal Airport
4501 Hwy 66 Suite 3
Stevens Point, WI 54482



Jason D. Draheim
Airport Manager
Terminal: 715.345.8989
Mobile: 715.572.1437
Fax: 715.345.8991

November 7, 2012

TO: Board of Public Works
FROM: Jason Draheim, Airport Manager
DATE: 11/05/12

RE: Approval for purchase of thermal camera.

Background

Currently, the airport is an “un-fenced” environment. This condition leads to numerous incursions by citizens and wildlife annually. Each incursion has the potential to be detrimental to aircraft operations and personnel involved.

Analysis

The airport is scheduled to be fenced within the next 6 years. This fencing project will likely take place toward the end of this time period due to pavement reconditioning/reconstruction taking precedence over “secondary” projects. This is mandated by the State Bureau of Aeronautics and the Federal Aviation Administration, leaving the security of the operational surfaces upon the visual cues of airport staff. I have completed an exhaustive search for a short term aid in detecting incursions during low-light and adverse weather operations. This search has led to a stand-out product to aid in keeping our airfield secure. The highly portable FLIR(Forward Looking Infrared) camera, FLIR LS64. Airfields around the nation are using this technology in existing airport security programs. KSTE would likely be one of the first in our area.

The acquisition of this tool would not only allow KSTE to vastly improve our security/safety measures, it would allow us to lead regional GA airports in these areas as well.

The purchase price of the FLIR LS64 unit is \$5999.89. This amount is currently available in the airport’s 2012 budget.

Recommendation

It is my recommendation that the Board of Public Works approve the purchase of the FLIR LS64 thermal camera, thus increasing the airport operational safety/security.

Jason Draheim
Airport Manager
Stevens Point Municipal Airport

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481-3594



Public Works
Engineering Department

Phone: 715-346-1561
Fax: 715-346-1650

November 6, 2012

DIRECTOR OF PUBLIC WORKS REPORT
Scott Schatschneider

2012 Construction projects

Engineering and Streets staff are actively engaged in construction projects for 2012. Below is a highlight of those projects as well as other tasks and projects underway.

1. Engineering Division

- **Michigan Avenue from Main Street to Stanley Street**
 - The project is finished and all punch list items have been completed.
- **Fourth Ave. from Michigan Ave. to Minnesota Ave. (Full Pavement, partial utility)**
 - This project is finished y and all punch list items have been completed.
- **Hoover Ave. from Forrest Circle South to Coye Dr. (2-inch mill and overlay)**
 - This project is completed.
- **CTH HH and Hoover Ave. intersection reconstruction (WisDOT Project with Plover and Portage County)**
 - This project is completed.
- **Multi-use trail resurfacing along Iverson Park and Hoover**
 - This project is finished and City crews will be finishing the shouldering the week of November 12th.
- **Annual sidewalk repair will take place**
 - Sidewalk repair for 2012 is finished.
- **Business 51 Status Report**
 - See attachment.
- **WisDOT traffic counts: State Hwy 66/Centerpoint Drive/Clark Street**
 - WisDOT has installed traffic hoses at specific locations to track current traffic volumes, specifically between Business 51 and the Clark Street Bridge.

- **Additional Ongoing Director\City Engineer\City Surveyor Projects**
 - Completing construction closeout documentation and finalizing costs.
 - Storm water management plan review and approvals for private developments.
 - The first phase of the preventative maintenance program has been completed for the City's signalized intersection control cabinets.
 - The survey department has been busy with CSMs, and providing supporting documentation regarding the annexation for the proposed east side business park.
- **Seawall Schedule Checklist**

| <u>AGENCY</u> | <u>TASK</u> | <u>APPROXIMATE DATES</u> |
|--|---|---|
| <input checked="" type="checkbox"/> AECOM/GEI | Stability Analysis to FERC | Friday, Sept. 14 th (up to 90 days for review and approval) |
| <input type="checkbox"/> AECOM | CLOMR to FEMA | 2 nd half of Dec. (up to 90 days for review and approval) |
| <input type="checkbox"/> Tom Witt (Newpage) | QCIP back to FERC | 2 nd half of April (up to 60 days for review and approval) |
| <input type="checkbox"/> City | City accepts/allocates Construction money and Bidding/awarding of contracts in conjunction with NewPage | Mid-June (30 days) |
| <input type="checkbox"/> City/NewPage | Construction begins | Early August |
| <input type="checkbox"/> Tom Witt | Final drawings/"asbuilts" Submitted to FERC for Federal/licensing | November 15 th (Completion) |

2. Streets Division

- **Street work**
 - Continued Garbage and Recycling operations.
 - Sign work continued.
 - Street lamp maintenance continued.
 - Pit operations continued.
 - Patching continued.
 - Crack filling operations continued.
 - Vacuumed water in problem areas as needed.
 - Prepped Hoover and Iverson trails for paving.
 - Catch-basin repairs continued.
 - Christmas decorations begun.

- **Equipment maintenance/garage**

- There were a total of 155 repair orders completed in the month of October. When broken down by department there were:

| | |
|------------------------|-----|
| Engineering | 1 |
| Inspection/development | 0 |
| Police | 17 |
| Parks | 19 |
| Fire | 8 |
| Streets | 107 |
| Water/Waste water | 3 |

- **Signs, posts, barricades, and flags**

- 41 signs were replaced or added, 4 because of accidents, 16 for usual maintenance, 5 signs were moved, 1 new sign was put up, 7 because of vandalism and 8 because of Ordinance change.
- 12 poles were replaced or added, 3 because of accidents, 1 for usual maintenance, 2 signs were moved, 3 because of vandalism, and 3 because of Ordinance change.

- **Garbage/recycling/yard waste/drop-off**

- Garbage and recycling carts repaired/replaced/distributed as needed.
- Regular solid waste collection completed.
- Regular recycling collection completed.
- City drop-off operations were completed.

- **Leave**

- 59 days of vacation, 16 days .5 hours sick and 13 floating holidays.

PROJECT STATUS REPORT

**Hoover Road & CN Railroad Grade Separation
Project ID 6998-11-00
City of Stevens Point, Country Club Drive
Hoover Road Rail Grade Separation
Local Street, Portage County
AECOM Project No. 60220501**

November 7, 2012

Completed tasks within last month:

- Phase 1 Hazardous Materials Report approved by WisDOT on 10/31/2012.

Current Tasks in November:

- Trans 75 (Complete Streets) checklist and supporting documentation.
- Groundwater analysis for lift station sizing.
- Update temporary shoe-fly layout.
- Update Purpose and Need in ER. Received verbal comments from Cedar Corp on this section on 11/2. Written comments to be received from Cedar Corp this week.

PROJECT STATUS REPORT

**Business 51 Tiered EA
Project ID 6998-13-00
Church Street and Post Road
Minnesota Avenue to IH 39
Stevens Point, Wisconsin
AECOM Project No. 60239982**

November 7, 2012

Completed tasks within last month:

- Mailed notification letter of upcoming field surveys to property owners
- Initiated Field survey (historical, archaeological, hazardous materials, natural environment and topographic)
- Initiated mapping of alternative impacts
- Completed QC review of Traffic & Safety Operations Report.

Current Tasks in November:

- Finalize and submit Traffic & Safety Operations Report
- Continue Field surveys (historical, archaeological, hazardous materials, geotechnical, topographic)
- Prepare Project Purpose & Need
- Prepare for meeting with City Staff
- Request meeting to review Purpose & Need with WisDOT and FHWA
- Continue with preparing mapping of alternative impacts