

BOARD OF PUBLIC WORKS MEETING AGENDA
Monday, December 10, 2012 – 6:00 p.m.
(or immediately following previously scheduled meeting)
Lincoln Center, 1519 Water Street
Stevens Point, WI 54481

[A quorum of the City Council may attend this meeting]

CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING:

1. To approve the Director's Report and place it on file.
2. Adjournment.

Any person who has special needs while attending this meeting or needs agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TOD #346-1556, or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481

Copies of ordinances, resolutions, reports, and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481-3594



Public Works
Engineering Department

Phone: 715-346-1561
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December 5th, 2012

DIRECTOR OF PUBLIC WORKS REPORT
Scott Schatschneider

1. Engineering Division

- **Retirement:** Duwayne "Duke" Sommers after 35 years of service to the City announced his retirement. Duke's last day of employment will be Friday, December 21st. Duke's primary responsibilities included construction inspection and the City's sidewalk program. The Engineering and Public Works Department would like to thank Duke for all of his hard work and years of service to the City of Stevens Point.
- **McDill Dam Operation:** The repairs to the Dam have been completed and the project finished under budget. We are still waiting on final construction costs, which will be reported on in January. The City will be responsible for the operation of the dam and staff is currently learning about what procedures need to be followed.
- **Performance Based Contracting:** Staff has been working with companies specializing in analyzing building energy efficiencies. The firms after touring the City buildings will submit proposals as to what improvements could be made and the subsequent savings from those improvements. Currently, there has been no cost to the City.
- **Business 51 Status Report:** At the January Board of Public Works Meeting, AECOM will be presenting the Purpose and Need Development for the Bus. 51 Corridor Project. The Purpose and Need Development is a requirement through WisDOT and FHWA because the project's size and uniqueness.
- **WisDOT traffic counts - State Hwy 66/Centerpoint Drive/Clark Street:** Last month we reported on traffic counts being taken at certain locations downtown. The data from those counts are currently being put into a report by WisDOT and the City is scheduled to meet with WisDOT in January to review the data.
- **Ellis Street Design:** Staff is working with P.O.B. on contract language, submitting existing "as-built" data and setting up a project design timeline and potential construction bid advertisements timelines.
- **Additional Ongoing Director\City Engineer\City Surveyor Projects**
 - Site Plan / Storm water management plan review and approvals for private developments (Marshfield Clinic, Badger Ave. and Kwik Trip).

- o N. Reserve Street / I 39 Overpass (2014 Construction): WisDOT will be replacing the two overpasses that go over N. Reserve Street.
- o The survey department has been working on right of way verifications and CSMs.
- o Completion of GASB, this is a municipal inventory of the City's infrastructure.

- **Seawall Schedule Checklist**

<u>AGENCY</u>	<u>TASK</u>	<u>APPROXIMATE DATES</u>
<input checked="" type="checkbox"/> AECOM/GEI	Stability Analysis to FERC	Friday, Sept. 14 th (up to 90 days for review and approval)
<input checked="" type="checkbox"/> AECOM	CLOMR to FEMA	2 nd half of Dec. (up to 90 days for review and approval)
<input type="checkbox"/> Tom Witt (Newpage)	QCIP back to FERC	2 nd half of April (up to 60 days for review and approval)
<input type="checkbox"/> City	City accepts/allocates Construction money and Bidding/awarding of contracts in conjunction with NewPage	Mid-June (30 days)
<input type="checkbox"/> City/NewPage	Construction begins	Early August
<input type="checkbox"/> Tom Witt	Final drawings/"asbuilts" Submitted to FERC for Federal/licensing	November 15 th (Completion)

The City of Stevens Point received an approval letter at the end of November from the Federal Energy Regulatory Commission (FERC). This is good news because the approval was for a simpler / less expensive modification to the existing seawall. The next step is to send the CLOMR to FEMA and that is scheduled for Friday, December 14th.

2. Streets Division

- **Street work**
 - o Continued Garbage and Recycling operations.
 - o Sign work continued.
 - o Street lamp maintenance continued.
 - o Pit operations continued.
 - o Patching continued.
 - o Crack filling operations continued.
 - o Vacuumed water in problem areas as needed.
 - o Prepped Hoover and Iverson trails for paving.
 - o Catch-basin repairs continued.
 - o Christmas decorations begun.

- **Equipment maintenance/garage**

- There were a total of 155 repair orders completed in the month of October. When broken down by department there were:

Engineering	1
Inspection/development	0
Police	17
Parks	19
Fire	8
Streets	107
Water/Waste water	3

- **Signs, posts, barricades, and flags**

- 41 signs were replaced or added, 4 because of accidents, 16 for usual maintenance, 5 signs were moved, 1 new sign was put up, 7 because of vandalism and 8 because of Ordinance change.
- 12 poles were replaced or added, 3 because of accidents, 1 for usual maintenance, 2 signs were moved, 3 because of vandalism, and 3 because of Ordinance change.

- **Garbage/recycling/yard waste/drop-off**

- Garbage and recycling carts repaired/replaced/distributed as needed.
- Regular solid waste collection completed.
- Regular recycling collection completed.
- City drop-off operations were completed.

- **Leave**

- 59 days of vacation, 16 days .5 hours sick and 13 floating holidays.