

BOARD OF PUBLIC WORKS MEETING AGENDA
Monday, July 8, 2013 – 6:05 p.m.
(or immediately following previously scheduled meeting)
Lincoln Center, 1519 Water Street
Stevens Point, WI 54481

[A quorum of the City Council may attend this meeting]

CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING:

1. To award the 2013 Bituminous Surfacing Program, Project #06-13.
2. To award the Shopko Parking Lot Project #12-13.
3. To award the 2013 Street Seal Coating Program 2, Project #13-13.
4. To purchase a sidewalk grinder in the amount not to exceed \$5,000.00.
5. To approve the Ordinance Amendment to place Stop Signs on Third Street and an Emergency Vehicle Parking Only sign on Maria Drive.
6. Possible action on discussion regarding the Seawall Construction Project.
7. To accept the Director's Report and place it on file.
8. Adjournment.

Any person who has special needs while attending this meeting or needs agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TOD #346-1556, or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481

Copies of ordinances, resolutions, reports, and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481-3594



Public Works
Engineering Department

Phone: 715-346-1561
Fax: 715-346-1650

July 3, 2013

TO: Board of Public Works

FROM: Scott Schatschneider, Director of Public Works

RE: Bituminous Surfacing Project #06-13, Shopko Parking Lot Project #12-13,
and Street Seal Coating Project #13-13

This memo serves as a cover sheet for the above mentioned projects. The Bituminous Surfacing and the Shopko Parking Lot were planned projects as part of the 2013 Borrowing Note and the Street Seal Coating project is a second round of seal coating/chip sealing as a result of the savings on the Ellis Street Project.

Sincerely,

A handwritten signature in black ink that reads 'Scott Schatschneider'.

Scott Schatschneider
Director of Public Works

**OFFICIAL NOTICE NUMBER 06-13
INVITATION FOR BIDS
CITY OF STEVENS POINT, WISCONSIN
2013 BITUMINOUS SURFACING PROJECT**

The Board of Public Works of the City of Stevens Point will receive sealed bids for the **2013 BITUMINOUS SURFACING PROJECT** until **11:00 A.M. local time, July 8, 2013**, at the office of the Director of Public Works, County-City Building, 1515 Strongs Avenue, Stevens Point, Wisconsin, at which time the bids will be publicly opened and read aloud in the City-Conference Room, County-City Building, 1515 Strongs Avenue, Stevens Point, Wisconsin. Bids for each project are invited upon the several items and quantities of work approximately shown as follows:

CONTRACT A: WISCONSIN STREET PROJECT

Removing Asphaltic Surface Butt Joints	385	L.F.
Black Knight Wedging	25	Ton

Traffic Control (Project)	1	L.S.
Black Knight Paving Armor (1/2")	175	Ton

CONTRACT B: MCCULLOCH STREET PROJECT

Removing Asphaltic Surface Butt Joints	185	L.F.
Black Knight Wedging	30	Ton

Traffic Control (Project)	1	L.S.
Black Knight Paving Armor (1/2")	200	Ton

CONTRACT C: CENTER STREET PROJECT

Removing Asphaltic Surface Butt Joints	360	L.F.
Black Knight Wedging	50	Ton

Traffic Control (Project)	1	L.S.
Black Knight Paving Armor (1/2")	300	Ton

CONTRACT D: WYATT STREET PROJECT

Removing Asphaltic Surface Butt Joints	530	L.F.
Black Knight Wedging	50	Ton

Traffic Control (Project)	1	L.S.
Black Knight Paving Armor (1/2")	325	Ton

CONTRACT E: MICHIGAN AVENUE PROJECT

Removing Asphaltic Surface Butt Joints	475	L.F.
Black Knight Wedging	80	Ton

Traffic Control (Project)	1	L.S.
Black Knight Paving Armor (1")	870	Ton

Complete digital project bidding documents are available at www.stevenspoint.com/dpw or www.questcdn.com. You may download the digital plans for **\$35.00** by inputting QuestCDN ebidDoc Number **2707105** on the website's Project Search page. Please contact QuestCDN.com at 952-233-1632 or info@questcdn.com for assistance in free membership registration, downloading, and working with this digital project information.

No bid shall be considered unless accompanied by a certified or cashier's check or bid bond equal to 5 percent (5%) of the total bid price payable to said City of Stevens Point as a guarantee that if the bid is accepted, the bidder will execute and file a contract within ten (10) days after such acceptance. No late, faxed, or unsealed bid shall be accepted.

All applicable charter and statutory provisions and ordinances are incorporated into the contract.

The successful bidder shall be required to conform to all Federal, State and local safety requirements.

The Board of Public Works reserves the right to reject any or all bids or to waive any informality in the bidding.

Bids may be held by the Board of Public Works for a period not to exceed sixty (60) days from the date of opening of the bids for the purpose of reviewing the bids and investigating the qualifications of bidders, prior to awarding of the contract.

The Bidder's attention is called to the fact that this project is subject to a prevailing wage rate determination which has been issued by the State of Wisconsin and that the prevailing wage rates and hours of labor set forth in this determination shall be applicable to this project. The Contractor shall post the prevailing wage rate determination in at least one conspicuous and easily accessible place on the project site that is available to all construction workers. The posting shall remain posted from onset of the project until all construction labor on the project has been completed.

Effective January 1, 2010, all project contractors must file certified payroll records with the Department of Workforce Development (DWD) on a monthly basis in a format that meets DWD reporting requirements. Certified payroll reports must be filed with DWD by the end of the first week following the month in which the work was conducted. DWD will fine any contractor violating the prevailing wage law liquidated damages of 100% of the wages owed to employees.

Prequalification of bidders will not be required.

CITY OF STEVENS POINT, WISCONSIN

For: Board of Public Works

Dated: July 8, 2013

Publish: Portage County Gazette
June 21, 2013
June 28, 2013

**OFFICIAL NOTICE NUMBER 12-13
INVITATION FOR BIDS
CITY OF STEVENS POINT, WISCONSIN
2013 SHOPKO PARKING LOT PROJECT**

The Board of Public Works of the City of Stevens Point will receive sealed bids for the **2013 SHOPKO PARKING LOT PROJECT** until **11:00 A.M. local time, July 8, 2013**, at the office of the Director of Public Works, County-City Building, 1515 Strongs Avenue, Stevens Point, Wisconsin, at which time the bids will be publicly opened and read aloud in the City-Conference Room, County-City Building, 1515 Strongs Avenue, Stevens Point, Wisconsin. Bids are invited upon the several items and quantities of work approximately shown as follows:

Removing Pavement	128.3	S.Y.
Removing Asphaltic Surface	1,324	S.Y.
Removing Curb & Gutter	620	L.F.
Removing Concrete Sidewalk	186.5	S.Y.
Excavation Common	1,390	C.Y.
Pulverize and Relay	6,200	S.Y.
Base Aggregate 1 1/4"	505	C.Y.
HMA Pavement Type E-1	1,120	Ton
HMA Pavement Type E-10	405	Ton
Concrete Curb & Gutter 24"	625	L.F.
Concrete Sidewalk 6"	1,365	S.F.
Curb Ramp Detectable Warning Field (N Patina)	32	S.F.
Reconstructing Manholes	2	Each
Adjusting Manhole Covers	2	Each
Adjusting Inlet Covers	4	Each
Topsoil	97	S.Y.
Inlet Protection Type C	8	Each
Post Tubular Steel (2x2-inchx10-feet)	5	Each

Post Tubular Steel (2x2-inchx11-feet)	3	Each
Post Tubular Steel (2x2-inchx12-feet)	1	Each
Signs Reflective Type II	34.3	S.F.
Moving Signs Type II	1	Each
Removing Signs Type II	14	Each
Removing Small Sign Support	9	Each
Traffic Control (Project)	1	L. S.
Pavement Marking Stop Line Paint 18-Inch	36	L.F.
Pavement Marking Symbols Paint	17	Each
Pavement Marking Crosswalk Paint 12-Inch	68	L.F.
Pavement Marking Parking Stall Paint	5,330	L.F.
Adjusting Pull Boxes	2	Each
Sawing Asphalt	316	L.F.
Sawing Concrete	186	L.F.
Salvage and Reinstall Cart Rack	2	Each
Decorative Bark/Mulch	97	S.Y.

Complete digital project bidding documents are available at www.Stevenspoint.com/dpw or www.questcdn.com. You may download the digital plans for **\$35.00** by inputting QuestCDN ebidDoc Number 2712746 on the website's Project Search page. Please contact QuestCDN.com at 952-233-1632 or info@questcdn.com for assistance in free membership registration, downloading, and working with this digital project information.

No bid shall be considered unless accompanied by a certified or cashier's check or bid bond equal to 5 percent (5%) of the total bid price payable to said City of Stevens Point as a guarantee that if the bid is accepted, the bidder will execute and file a contract within ten (10) days after such acceptance. No late, faxed, or unsealed bid shall be accepted.

All applicable charter and statutory provisions and ordinances are incorporated into the contract.

The successful bidder shall be required to conform to all Federal, State and local safety requirements.

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The Bidder's attention is called to the fact that this project is subject to a prevailing wage rate determination which has been issued by the State of Wisconsin and that the prevailing wage rates and hours of labor set forth in this determination shall be applicable to this project. The Contractor shall post the prevailing wage rate determination in at least one conspicuous and easily accessible place on the project site that is available to all construction workers. The posting shall remain posted from onset of the project until all construction labor on the project has been completed.

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Prequalification of bidders will not be required.

CITY OF STEVENS POINT, WISCONSIN

For: Board of Public Works

Dated: July 8, 2013

Publish: Portage County Gazette
June 21, 2013
June 28, 2013

**OFFICIAL NOTICE NUMBER 13-13
INVITATION FOR BIDS
CITY OF STEVENS POINT, WISCONSIN
2013 STREET SEAL COATING PROGRAM 2**

The Board of Public Works of the City of Stevens Point will receive sealed bids for the **2013 Street Seal Coating Program 2** until **11:00 A.M. local time, July 8, 2013**, at the office of the Director of Public Works, County-City Building, 1515 Strongs Avenue, Stevens Point, Wisconsin, at which time the bids will be publicly opened and read aloud in the City-Conference Room, County-City Building, 1515 Strongs Avenue, Stevens Point, Wisconsin. Bids are invited upon the several items and quantities of work approximately shown as follows:

Item Number	Quantity	Unit	Item Description
460.1100	115	TONS	HMA Pavement E-0.3 (Wedging)
475.0100	111,200	S.Y.	Seal Coat
SPV.0180.01	8,800	S.Y.	Seal Coat
SPV.0105.01	1	L.S.	Supplemental Traffic Control

Complete digital project bidding documents are available at www.stevenspoint.com/dpw or www.questcdn.com. You may download the digital plans for **\$35.00** by inputting QuestCDN ebidDoc Number **2681286** on the website's Project Search page. Please contact QuestCDN.com at 952-233-1632 or info@questcdn.com for assistance in free membership registration, downloading, and working with this digital project information.

No bid shall be considered unless accompanied by a certified or cashier's check or bid bond equal to five percent (5%) of the total bid price payable to said City of Stevens Point as a guarantee that if the bid is accepted, the bidder will execute and file a contract within ten (10) days after such acceptance. No late, faxed, or unsealed bid shall be accepted.

All applicable charter and statutory provisions and ordinances are incorporated into the contract.

The successful bidder shall be required to conform to all Federal, State and local safety requirements.

The Board of Public Works reserves the right to reject any or all bids or to waive any informality in the bidding.

Bids may be held by the Board of Public Works for a period not to exceed sixty (60) days from the date of opening of the bids for the purpose of reviewing the bids and investigating the qualifications of bidders, prior to awarding of the contract.

Prequalification of bidders will not be required.

CITY OF STEVENS POINT, WISCONSIN

For: Board of Public Works

Dated: July 8, 2013

Publish: Portage County Gazette
June 21, 2013
June 28, 2013

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481-3594



**Department of
Public Works**
Engineering
Phone: 715-346-1561
Fax: 715-346-1650

To the Board of Public Works,

July 1, 2013

With the advent of the Stormwater Utility, our Streets Department has replaced catch-basin repair work with sidewalk and curb repairs.

Although in the past sidewalk slabs have simply been replaced, a significant portion can be ground even to adjacent slabs, at substantial savings.

We are seeking approval of the purchase of a sidewalk grinder, in an amount not to exceed \$5,000.00. We can fund it through the concrete construction budget, and it will pay for itself in less than 40 uses.

Sincerely,

A handwritten signature in black ink that reads 'Dennis Laidlaw'.

Dennis Laidlaw
Superintendent of Streets
City of Stevens Point
715 346-1540



REQUEST QUOTE

Features

The TG-10 is four times faster than conventional grinders.

- 10" Working width will grind approximately 400-500 sq. ft. per hour at 1/16" with an EDCO Diamond Disc
- Grind wet or dry
- Includes 10" Diamond Disc & standard vacuum port
- Rounded shroud allows you to grind within 1/2" of any vertical surface and also provides better dust control
- Less torque on operator
- Tapered roller bearings have improved seals for longer life and less maintenance

GRIND LEVEL WITH EDCO'S NEW STANDARD LEVELING KIT!!

- Adjust your grinder disc or multi-accessory plate with the rear wheel mounted level kit
- Easy access turn style knob
- Install different height diamond accessories and level them to ensure maximum productivity
- A properly leveled disc or accessory wears evenly, lasts longer and provides a better floor finish
- This EDCO exclusive feature is standard on all new machines
- A retrofit kit is available to upgrade previously delivered grinders

RIGID HEAD ASSEMBLY IS IDEAL FOR:

- Grinding uneven expansion joints, high spots, joint curbs and bridge decks
- Removing coatings
- Grinding rough concrete surfaces

FLEX HEAD ASSEMBLY IS IDEAL FOR:

- Preparing a smooth, flat floor to receive a new coating
- Removing coatings
- Grinding rough concrete surfaces
- Grinding surfaces 4 times faster than a traditional floor grinder

Model	Part #	Power	Horse Power	Phase	Amps	* RPM's	Belts	Length	Width	Height	Weight
TG-10, 11H	56600	Gasoline	**11 HP	NA	NA	2520	Std. "V" Belts	43"	21"	37"	180 lbs.

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY OF
STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

SECTION I: That subsections 798 and 799 of Section 9.06(a) of the Revised Municipal Code, Stop Signs is hereby **created** to read as follows:

9.06(a) 798. For north bound traffic on Third Street at Centerpoint Drive.

799. For south bound traffic on Third Street at Main Street.

SECTION II: That Section 9.05(ah) of the Revised Municipal Code, Emergency Vehicle Parking Only is hereby **created** to read as follows:

9.05(ah) Emergency Vehicle Parking Only

1. On the south side of Maria Drive from a point 436 feet west of Reserve Street to a point 476 feet west of Reserve Street.

SECTION III: This Ordinance shall take effect upon passage, publication and erection of signs.

APPROVED: _____
Andrew Halverson, Mayor

ATTEST: _____
John Moe, City Clerk

Dated: July 1, 2013
Approved: July 15, 2013
Published: July 19, 2013

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481-3594



Public Works
Engineering Department

Phone: 715-346-1561
Fax: 715-346-1650

July 3, 2013

TO: Board of Public Works
FROM: Scott Schatschneider, Director of Public Works
RE: Seawall Modifications / Construction Approval

The seawall project has continued to move forward. On Friday, June 14th Tom Will from Consolidated Water Power Company (CWPCo.) submitted the QCIP to FERC. FERC has 60 days to review and to reply. Sixty days is approximately August 13th. We are planning for an approval from FERC.

I have been working with Tom Witt in anticipation of receiving an approval from FERC and we have gone over the construction plan and have listed all the material and labor costs. This project is similar to a project that CWPCo did as part of the Biron Seawall Project in 2010 and Tom has a strong understanding as far as what is needed to complete this project.

If FERC takes the full 60 days to review the project, the approval letter would arrive one or two days after the Board of Public Works meets.

If FERC's approval letter does in fact arrive after the August 12th Board of Public Works Meeting, I would like permission to go directly to Common Council for approval to get started on the seawall modifications as soon as possible.

Sincerely,

A handwritten signature in black ink that reads 'Scott Schatschneider'.

Scott Schatschneider
Director of Public Works



July 2nd, 2013

DIRECTOR OF PUBLIC WORKS REPORT
Scott Schatschneider

1. Engineering Division

- **McDill Dam Operation:**

The McDill Dam is operating and functioning properly. The City is waiting until the transfer of ownership of the dam takes place to have official operational duties of the dam. Unless there is a particular event that needs to be reported on, this will be the last report on the dam.

- **Business 51 Status Report:**

AECOM is currently working on a second round of design alternatives. The next round of Public Informational Meetings will begin again in September.

- **Ellis Street Construction:**

The project is progressing. The Division Street intersection re-opened on Friday, June 28th, Ellis Street from Division Street to East Avenue is scheduled for gravel the week of July 8th. The contractor is proceeding in two block increments. The next two sections of underground utility work will be from East Avenue to Reserve Street and from Reserve Street to Fremont Street. The project is still scheduled for completion by early September.

- **Fire Station # 1:**

A kickoff meeting is scheduled with the architectural firm (5 Bugles) for Wednesday, July 10th.

- **Seawall Schedule Checklist**

AGENCY	TASK	APPROXIMATE DATES
<input checked="" type="checkbox"/> AECOM/GEI	Stability Analysis to FERC	Friday, Sept. 14 th (up to 90 days for review and approval)
<input checked="" type="checkbox"/> AECOM	CLOMR to DNR	2 nd half of Dec. (up to 90 days for review and approval)
<input checked="" type="checkbox"/> AECOM	CLOMR to FEMA	Monday, March 18 th (up to 90 days for review and approval)
<input checked="" type="checkbox"/> NewPage (Tom Witt)	QCIP back to FERC	June 14 th (up to 60 days for review and approval)
<input type="checkbox"/> City/NewPage	City accepts/allocates Construction money and Bidding/awarding of contracts with NewPage and construction begins	Early September
<input type="checkbox"/> NewPage	Final drawings/"asbuilts" Submitted to FERC for Federal/licensing	November 15 th (Completion)

On Friday, June 14th Consolidated Water Power Company submitted the QCIP to FERC. FERC has 60 days to review and to reply. Sixty days is approximately August 13th. We are planning for an approval from FERC.

- **Additional Ongoing Director\City Engineer\City Surveyor Projects**

- The Engineering Department has been working on a number of items and helping assist other departments in regards to design and project delivery:
 1. Strong's Parking Lot.
 2. Washington Terrace Subdivision.
 3. Ellis Street construction inspection
 4. Digger's Hotline locates
 5. Sidewalk Program

2. Streets

- **Street work**

- Continued Garbage and Recycling operations.
- Sign work continued.
- Street lamp maintenance continued.
- Pit operations continued.
- Patching continued.
- Crackfilling continued.
- Curb Repairs continued.
- Sidewalk repairs begun.
- Street Sweeping continued.
- Painting operations continued.

- **Equipment maintenance/garage**

There were a total of 121 repair orders completed in the month of June. When broken down by department there were;

Engineering	4
Police	10
Parks	32
Fire	4
Streets	67
Water/Waste water	4

- **Other activities include;**

- Signs, posts, barricades, and flags:
 1. 39 signs were replaced or added, 4 because of accidents, 14 for usual maintenance, 2 signs were moved, 13 new signs were put up, 4 because of vandalism and 2 because of ordinance changes.
 2. 17 poles were replaced or added, 4 because of accidents, 8 for usual maintenance, 2 were moved, 1 new pole was added and 2 because of ordinance changes.
 3. American flags were put up and taken down for Memorial Day.

- **Garbage/recycling/yard waste/drop-off**

- Garbage and recycling carts repaired/replaced/distributed as needed.
- Regular solid waste collection completed.
- Regular recycling collection completed.
- City drop-off operations were completed.

- **Leave**

- 5 floating holidays, 16 days 6.5 hours sick, 71 days 7 hours vacation and 1.5 hours of work comp. were utilized.