

BOARD OF PUBLIC WORKS MEETING
Monday, July 8, 2013
Lincoln Center - 1519 Water Street , Stevens Point, WI 54481

MINUTES

PRESENT :

Mayor Andrew Halverson, Comptroller/Treasurer (C/T) Corey Ladick, Director of Public Works Scott Schatschneider and Administrative Assistant Tricia Church; **Alderspersons** : George Doxtator(1st), JoAnne Suomi(2nd), Michael O'Meara(3rd), Tony Patton(8th) and Randal Stroik(9th).

ALSO PRESENT :

DIRECTORS: Michael Ostrowski, and Tom Schrader.

ALDERPERSONS: Mary Stroik(5th), Jeremy Slowinski(6th), Mike Phillips(10th) and Jerry Moore(11th).

CITY STAFF MEMBERS: City Attorney A. Logan Beverage, City Clerk John Moe, Assessor Technician Sandy Kranski and Assistant Assessor Sharon Patoka.

OTHERS PRESENT: Brandi Makuski - Stevens Point City Times, Gene Kemmeter - Portage County Gazette, Chris Jones - Stevens Point Journal, Barb Jacob - 1616 Depot Street, Armin Nebel - 1100 Phillips Street, Leon Ostrowski - Plover Resident, Scott Gralla - Stevens Point Resident, Tony Romano - UWSP, Troy Hojnacki - 912 Main Street, Jordan Eckendorf - Plover Resident.

Mayor Andrew Halverson called the Board of Public Works meeting to order on July 8, 2013 at 6:06 P. M. The meeting was held at The Lincoln Center at 1519 Water Street in Stevens Point, WI 54481.

Mayor Andrew Halverson stated that we will not be acting on agenda items 1, 2, or 3. They will be placed before the Board of Public Works at a Special Meeting before Common Council Monday, July 15, 2013.

- 1. Consideration and possible action to a pproval to award the 2013 Bituminous Surfacing Program, Project #06-13 .**
- 2. Consideration and possible action to a pproval to award the Shopko Parking Lot Project #12-13 .**
- 3. Consideration and possible action to a pproval to award the 2013 Street Seal Coating Program 2, Project #13-13 .**
- 4. Consideration and possible action to a pprove the purchase of a sidewalk grinder in the amount not to exceed \$5,000.00.**

Aldersperson O'Meara feels it will be cost effective to start using a sidewalk grinder for sidewalk slabs and moved approval of this purchase.

Aldersperson O'Meara moved approval; seconded by Aldersperson Doxtator.

Aldersperson Stroik asked if instead of replacing a whole slab of sidewalk due to a slight elevation would we be grinding it down and how would we go about assessing the homeowner for that. Director Schatschneider said it would be an assessable cost so we would then bill the homeowner. Where it would be a full City cost is where we would be using it the most. A lot of the trip hazards on the sidewalks are due to City owned trees in the right-of-way.

Aldersperson Stroik would like to see it used for homeowners also instead of replacing the whole slab and putting that cost burden on the homeowners. Mayor Halverson stated that since a lot of the repairs to sidewalks we do is caused by our assets. There will be more than adequate time just using this for the damage our trees are creating to our sidewalks. If we have enough time to send crews out to do homeowner sidewalks and have the City absorb City cost we would support that. The plan is to use the

sidewalk grinder as much as we can for street tree related sidewalk repairs.

Aldersperson Trzebiatowski, District 7 asked if we could go through the procedure of how we determine marking sidewalks for replacement. He had some citizens that brought forward some safety concerns when they go out and see their sidewalks marked for replacement but sidewalk across the street with larger gaps that are not marked for replacement. Director Schatschneider confirmed that the Engineering Department is who inspects the sidewalk. There is a judgment call that is made to determine what squares are marked for replacement. Director Schatschneider added that there are also limited funds so the inspector's decision is how the sidewalk is chosen.

Mayor Halverson added that if there are areas within an alderperson's district that is of concern to bring it forward to the Engineering Department so it can be inspected and added to the list ahead of time.

Aldersperson Doxtator asked if the public can fix sidewalk in front of their property. Mayor Halverson stated they can and is encouraged.

Ayes all; nays none; motion carried

5. Consideration and possible action to approve the Ordinance Amendment to place Stop Signs on Third Street and an Emergency Vehicles Parking Only Sign on Maria Drive.

Aldersperson Stroik moved approval; seconded by Aldersperson Doxtator.

Aldersperson Suomi asked for clarification on Maria Drive. At this time it is "No Parking Here To Corner" so is this going to substitute that sign. Director Schatschneider said yes. Aldersperson Suomi asked why we are only doing it there and not by the softball field. Mayor Halverson stated that there is a narrowing of the road but 2-way traffic and emergency vehicles can still get through that corridor with parking on both sides. It works well for a balance between what we need emergency vehicles versus what we need for parking in that area.

Aldersperson O'Meara stated that an emergency vehicle could jump the curb and go on the sidewalk. Mayor Halverson said the sidewalk is wide enough in that area that they could do that if needed.

Ayes all; nays none; motion carried

6. Possible action on discussion regarding the Seawall Construction Project .

Mayor Halverson explained that this agenda item, as the Director put in his memo, is to ask for authorization to move forward with construction on the seawall project if the approval letter from FERC arrives after the August 12, 2013 Board of Public Works Meeting.

Director Schatschneider added that if we can get the approval we would like to keep it moving forward as quickly as possible.

Aldersperson Stroik agrees with the request and asked how the motion should read.

Mayor Halverson moved approval that the Board of Public Works conditionally authorizes the Director as well as the Engineering Department to move forward with CWPCo once we have approval from the federal regulatory agencies to commence the construction project of the seawall; seconded by Aldersperson Stroik.

Ayes all; nays none; motion carried

7. To accept the Director 's Report and place it on file.

Director Schatschneider added that he would like everyone if they have time to look at the information in the handout from the parking meter company. They were unable to make it to our meeting to do a presentation but will be at the August meeting.

Aldersperson Stroik asked where we are looking to putting these parking meters. Are we only looking at replacing the current ones or are we looking at adding parking meters. Mayor Halverson said there is the potential that we would add areas to be metered that currently are not as well as replacement of the existing meters. The areas we are looking at are areas around the University, the Hospital and downtown areas.

Aldersperson Stroik asked if we would be doing this to increase our revenues to offset tax increases. Mayor Halverson said it would help us in multiple areas; it would add revenue and help ease the requirements for staffing in the Police Department and Emergency Management as well for parking enforcement. It can also be a revenue generator for public safety in infrastructure replacement and maintenance in the downtown area.

Aldersperson O'Meara feels that another advantage of having parking meters is to keep the circulation up so we are not buying parking lots for long term parking. It also helps people make economic decisions whether to park or use other transportation for work.

Aldersperson Stroik moved approval; seconded by Aldersperson O'Meara.

Ayes all; nays none; motion carried

8. ADJOURNMENT : Mayor Andrew Halverson adjourned the July 8, 2013 Board of Public Works Meeting at 6:21 P.M.