

**BOARD OF PUBLIC WORKS MEETING AGENDA**  
**Monday, September 9, 2013 – 6:40 p.m.**  
**(or immediately following previously scheduled meeting)**  
**Lincoln Center, 1519 Water Street**  
**Stevens Point, WI 54481**

[A quorum of the City Council may attend this meeting]

**CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING:**

1. To award the E.M. Capps Drive Extension Project.
2. To approve the purchase of a turf sweeper for the Parks Department.
3. To approve an Ordinance Amendment for a STOP Sign for Northbound Traffic on Third Street at Center Point Drive.
4. To accept the Director's Report and place it on file.
5. Adjournment.

City of Stevens Point  
1515 Strongs Avenue  
Stevens Point, WI 54481-3594



**Public Works**  
Engineering Department

Phone: 715-346-1561  
Fax: 715-346-1650

September 4, 2013

TO: Board of Public Works

FROM: Scott Schatschneider, Director of Public Works

RE: E.M. Copps Drive Extension Project Contract #: 15-13

This memo serves as a cover sheet for the above mentioned project. The bid opening was on Wednesday, September 4<sup>th</sup> at 11:00 a.m. The bid results had not been reviewed prior to the agenda packets being sent out. The results from the bid opening will be presented on Monday, September 9<sup>th</sup> at the Board of Public Works Meeting. If there are any questions please do not hesitate to call me.

Sincerely,

A handwritten signature in black ink that reads 'Scott Schatschneider'.

Scott Schatschneider  
Director of Public Works

City of Stevens Point  
1515 Strongs Avenue  
Stevens Point, WI 54481-3594



**Department of  
Public Works**  
Engineering  
Phone: 715-346-1561  
Fax: 715-346-1650

To the Board of Public Works,

August 29, 2013

After requesting prices for 1 riding turf sweeper to replace our Parks Department's 2004 unit, 2 quotes were received:

TurfWerks, Eagon, MN	2013 Smithco Sweepstar 60	\$35,545.00
Horst Distributing, Inc., Chilton, WI	2013 Smithco Sweepstar 60	\$29,985.00

Staff recommendation is to purchase the sweeper from Horst Distributing in the amount of \$29,985.00, funding to be from the mower allocated borrowing account.

Sincerely,

A handwritten signature in black ink that reads 'Dennis Laidlaw'.

Dennis Laidlaw  
Superintendent of Streets  
City of Stevens Point  
715 346-1540

City of Stevens Point  
1515 Strongs Avenue  
Stevens Point, WI 54481-3594



**Public Works**  
Engineering Department

Phone: 715-346-1561  
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September 4, 2013

TO: Board of Public Works  
FROM: Scott Schatschneider, Director of Public Works  
RE: Traffic Ordinance Correction

A correction needs to be recognized to the traffic ordinance pertaining to a STOP Sign at the intersection of Third Street and Centerpoint Drive. The correction pertains to a numbering error.

Sincerely,

A handwritten signature in black ink that reads "Scott Schatschneider".

Scott Schatschneider  
Director of Public Works

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY OF  
STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

**SECTION I:** That subsections 798 and 799 of Section 9.06(a) of the Revised Municipal Code, Stop Signs is hereby **created** to read as follows:

9.06(a) 798. For north bound traffic on Third Street at Centerpoint Drive.

799. For south bound traffic on Third Street at Main Street.

**SECTION II:** That Section 9.05(ah) of the Revised Municipal Code, Emergency Vehicle Parking Only is hereby **created** to read as follows:

9.05(ah) Emergency Vehicle Parking Only

1. On the south side of Maria Drive from a point 436 feet west of Reserve Street to a point 476 feet west of Reserve Street.

**SECTION III:** This Ordinance shall take effect upon passage, publication and erection of signs.

APPROVED: \_\_\_\_\_  
Andrew Halverson, Mayor

ATTEST: \_\_\_\_\_  
John Moe, City Clerk

Dated: July 1, 2013  
Approved: July 15, 2013  
Published: July 19, 2013

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE  
CITY OF STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

**SECTION I:** That subsection 800 of Chapter 9, Section 9.06(a) of the Revised Municipal Code, **Stop Signs** is hereby created to read as follows:

9.06(a) 800. For north bound traffic on Third Street at Centerpoint Drive.

**SECTION II:** These ordinance changes shall take effect upon passage and publication.

APPROVED: \_\_\_\_\_  
Andrew Halverson, Mayor

ATTEST: \_\_\_\_\_  
John Moe, City Clerk

Dated: September 16, 2013  
Approved: September 16, 2013  
Published: September 20, 2013

September 4th, 2013

DIRECTOR OF PUBLIC WORKS REPORT  
Scott Schatschneider

## 1. Engineering Division

- **Business 51 Status Report:**

AECOM will be presenting design alternatives at the October Board of Public Works . A Public Informational Meeting is being scheduled for the last week in October.

- **Ellis Street Construction:**

The project is nearing completion. The project is scheduled for final completion on Friday, September 13<sup>th</sup>. There have been some minor changes (sidewalk and driveway approaches) in the field as a result of existing conditions that were unavoidable.

- **Shopko Parking Lot (West Half) Re-Construction:**

The project started on Tuesday, September 3<sup>rd</sup> and will progress rather quickly. Shopko was very appreciative of the delaying the project until the back to school shopping had let up. In speaking with American Asphalt the project is on schedule to be finished by Friday, September 20<sup>th</sup>, prior to the Dozynki Harvest Festival starting on Saturday, September, 21<sup>st</sup>.

- **E.M. Copps Extension**

Bids were opened on Wednesday, September 4<sup>th</sup>.

- **Fire Station #1:**

Design for the improvements to the fire station are being finalized and the first advertisement will be on Friday, September 13<sup>th</sup> with a bid opening planned for Tuesday, October 1<sup>st</sup>.

- **Seawall Schedule Checklist**

<b>AGENCY</b>	<b>TASK</b>	<b>APPROXIMATE DATES</b>
<input checked="" type="checkbox"/> AECOM/GEI	Stability Analysis to FERC	Friday, Sept. 14 <sup>th</sup> (up to 90 days for review and approval)
<input checked="" type="checkbox"/> AECOM	CLOMR to DNR	2 <sup>nd</sup> half of Dec. (up to 90 days for review and approval)
<input checked="" type="checkbox"/> AECOM	CLOMR to FEMA	Monday, March 18 <sup>th</sup> (up to 90 days for review and approval)
<input checked="" type="checkbox"/> NewPage (Tom Witt)	QCIP back to FERC	June 14 <sup>th</sup> (up to 60 days for review and approval)
<input checked="" type="checkbox"/> City/NewPage	City accepts/allocates Construction money and Bidding/awarding of Contracts with NewPage and construction begins	August 5 <sup>th</sup> (up to 10 weeks)
<input type="checkbox"/> NewPage	Final drawings/"asbuilts" Submitted to FERC for Federal/licensing	October 11 <sup>th</sup> (Completion)

The project is progressing smoothly and the weather has been very beneficial as far as very few rain days. The project is scheduled to take approximately 10 weeks, +/- days for weather. The initial completion date was October 11<sup>th</sup>, but if the weather continues to stay dry, the end of September could be a realistic completion timeframe.

- **Additional Ongoing Director\City Engineer\City Surveyor Projects**

- The Engineering Department has been working on a number of items and helping assist other departments in regards to design and project delivery:
  1. 2014 Capital Improvement Plan discussions with staff.
  2. 2014 Budget Preparations.
  3. Washington Terrace Subdivision.
  4. Ellis Street construction inspection.
  5. Digger's Hotline locates.
  6. Sidewalk Program.



## 2. Streets

- **Street work**

- Continued Garbage and Recycling operations.
- Sign work continued.
- Street lamp maintenance continued.
- Pit operations continued.
- Patching continued.
- Crackfilling continued.
- Curb Repairs continued.
- Sidewalk repairs continued.
- Street Sweeping continued.
- Painting operations continued.
- Blowout repairs continued.

- **Equipment maintenance/garage**

There were a total of 81 repair orders completed in the month of August. When broken down by department there were;

Engineering	3
Police	5
Parks	25
Fire	3
Streets	44
Water/Waste water	1

### **Signs, posts, barricades, and flags**

1. 59 signs were replaced or added, 23 for usual maintenance, 22 new signs were put up, 3 because of vandalism and 11 because of ordinance changes.
2. 17 poles were replaced or added, 3 for usual maintenance, 3 new poles was added, 1 because of vandalism and 10 because of ordinance changes.
3. American flags were put up and taken down for Labor Day.
4. Barricades and barrels were put out for Corn on the Curb.
5. Barricades and signs put up for Michigan Avenue detour.

- **Garbage/recycling/yard waste/drop-off**

1. Garbage and recycling carts repaired/replaced/distributed as needed.
2. Regular solid waste collection completed.
3. Regular recycling collection completed.
4. City drop-off operations were completed.

- **Leave**

1. 12 floating holidays, 3 funeral days, 10 days 7.5 hours sick and 74 days 2 hours vacation were utilized.