

**AGENDA**  
**BOARD OF PUBLIC WORKS MEETING AGENDA**  
**Monday, November 11, 2013 – 7:15 p.m.**  
**(or immediately following previously scheduled meeting)**  
**Lincoln Center, 1519 Water Street**  
**Stevens Point, WI 54481**

[A quorum of the City Council may attend this meeting]

**CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING:**

1. To award the 2013 CABC Crushing Project #07-13 to Michels Corporation out of Brownsville, WI in the amount not to exceed \$267,014.48 including contingency.
2. To accept the Ordinance Amending Sections 9.05, 9.06 and 9.07.
3. To accept the Director's Report and place it on file.
4. Adjournment.

Any person who has special needs while attending this meeting or needs agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TOD #346-1556, or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481

Copies of ordinances, resolutions, reports, and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

City of Stevens Point  
1515 Strongs Avenue  
Stevens Point, WI 54481-3594



**Public Works**  
Engineering Department

Phone: 715-346-1561  
Fax: 715-346-1650

November 6th, 2013

To: Finance Committee & Board of Public Works  
From: Scott Schatschneider, Director of Public Works  
Re: 2013 Crushed Aggregate Project #7-13:

This memo serves as a cover sheet for the above mentioned project. The bid opening was Tuesday, November 5th at 11:00 a.m. A bid tabulation sheet has been included to help explain the bid results regarding the project.

This project is a result of concrete and asphalt being dumped at the Whiting Avenue Pit. The concrete and asphalt comes from local construction projects and from City projects where concrete or asphalt is removed as part of the project.

The existing pile was last crushed in 2008 and has grown significantly in this time. As a result, the need to crush the existing pile became apparent. An added benefit from the crushing will be a product that the City can use on upcoming projects instead of purchasing gravel.

Sincerely,

A handwritten signature in black ink that reads 'Scott Schatschneider'.

Scott Schatschneider  
Director of Public Works

BID TAB  
 CITY OF STEVENS POINT  
 2013 CABC CRUSHING PROJECT #07-13  
 SEALED BIDS OPENED 11:00 A.M., NOVEMBER 5, 2013

ITEM NO.	EST. QUAN.	UNIT	DESCRIPTION	Michels Corporation Brownsville, WI		Earth Inc. Arpin, WI		Peters Concrete Company Green Bay, WI		The Kraemer Company Plain, WI	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
SPV.0195.01	22,050	TONS	Crushing Materials (3/4")	\$ 3.12	\$ 68,796.00	\$ 3.36	\$ 74,088.00	\$ 3.27	\$ 72,103.50	\$ 3.94	\$ 86,877.00
SPV.0195.02	66,150	TONS	Crushing Materials (1-1/4")	\$ 2.47	\$ 163,390.50	\$ 2.90	\$ 191,835.00	\$ 3.17	\$ 209,695.50	\$ 3.84	\$ 254,016.00
<b>Total Bid:</b>					<b>\$ 232,186.50</b>		<b>\$ 265,923.00</b>		<b>\$ 281,799.00</b>		<b>\$ 340,893.00</b>
<b>Total Bid with 15% Contingency:</b>					<b>\$ 267,014.48</b>		<b>\$ 305,811.45</b>		<b>\$ 324,068.85</b>		<b>\$ 392,026.95</b>



October 15, 2013

**RE: Amendments to Section 9.05, 9.06 and 9.07 of the Revised Municipal Code**

To the Board of Public Works:

The City Public Works Department found that the handicapped parking ordinances on Blaine Street did not place handicapped parking stalls adjacent to the accessible ramp near the entrance to McKinley school. The following proposed changes shift the two accessible spaces to the south placing room for one stall on each side of the accessible ramp and revising the no parking restrictions to reflect this change.

***Section 9.05(o) No Parking Stopping or Standing***

18. On the west side of Blaine Street from a point 225 feet south of Rice Street to a point 442 feet south of Rice Street during school hours (8:00 a.m. to 4:00 p.m.) Buses Only.

***Section 9.05(u) Parking Reserved for Handicapped Persons***

10. On the west side of Blaine Street from a point 442 feet south of Rice Street to a point 507 feet south of Rice Street.

The Municipal Lot 16 and the E.M. Copps Drive extension projects create intersections that require stop control and the proposed amendments to Section 9.06 create new stop sign ordinances to allow the placement of stop signs at these locations.

The extension of E.M. Copps Drive to the east from the intersection of Week Street creates a condition in which it may be difficult for drivers to discern who has the right of way. The City Public Works Department and Police Department propose creating the following changes to section 9.06(a) of the revised Municipal Code to require traffic north bound and south bound on Week Street to stop at the intersection of E.M. Copps Drive while traffic on E.M. Copps Drive is not required to stop.

***Section 9.06(a) Stop Signs***

801. For north bound traffic on Week Street at E.M. Copps Drive.
802. For south bound traffic on Week Street at E.M. Copps Drive.

The construction of Municipal Lot 16 and the extension of Strongs Avenue between Main Street and CenterPoint Drive creates new intersections of roadways and between parking areas and roadways not included in the current municipal ordinances. The City Public Works Department and Police Department propose creating the following changes to section 9.06(a) of the revised Municipal Code to require traffic north bound on Strongs Avenue to stop at the newly created intersection of Strongs Avenue and CenterPoint Drive and at the intersection of Strongs Avenue and Strongs Avenue; to require south bound traffic on Strongs Avenue to stop at the intersection of Strongs Avenue and Strongs Avenue; to require west bound traffic exiting from municipal lot 16 to stop at the intersection with Third Street; and to require east bound traffic existing from municipal lot 16 to stop at the intersection with Strongs Avenue.

***Section 9.06(a) Stop Signs***

- 803. For north bound traffic on Strongs Avenue at CenterPoint Drive.
- 804. For south bound traffic on Strongs Avenue at Strongs Avenue.
- 805. For north bound traffic on Strongs Avenue at Strongs Avenue.
- 806. For west bound traffic exiting Municipal Parking Lot 16 onto Third Street from the main parking.
- 807. For west bound traffic exiting Municipal Parking Lot 16 onto Third Street from service court north of Main Street.
- 808. For east bound traffic exiting Municipal Parking Lot 16 onto Strongs Avenue.

E.M. Copps Drive is planned as a future arterial servicing the newly created East Park Commerce Center and is recommended that we permit heavy traffic and truck traffic on E.M. Copps Drive. E.M. Copps Drive is the primary access to the Park from Brilowski Road (County Road R).

***Section 9.07(2) Weight Limits and Heavy Traffic and Truck Routes***

- 30. E.M. Copps Drive from Brilowski Road (County Road R) to 1,926 feet east of Week Street.

Scott Schatschneider  
Director of Public Works

Thomas Zenner  
Assistant Chief  
Police Department

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE  
CITY OF STEVENS POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

**SECTION I:** That subsection 18 of Section 9.05(o) of the Revised Municipal Code, No Parking Stopping or Standing is hereby amended to read as follows:

9.05(o) 18. On the west side of Blaine Street from a point 225 feet south of Rice Street to a point 442 feet south of Rice Street during school hours (8:00a.m. to 4:00p.m) Buses only.

**SECTION II:** That subsection 10 of Section 9.05(u) of the Revised Municipal Code, Parking Reserved for Handicapped Persons is hereby amended to read as follows:

9.05(u) 10. On the west side of Blaine Street from a point 442 feet south of Rice Street to a point 507 feet south of Rice Street.

**SECTION III:** That subsection 801 of Chapter 9, Section 9.06(a) of the Revised Municipal Code, **Stop Signs** is hereby created to read as follows:

9.06(a) 801. For north bound traffic on Week Street at E.M. Cops Drive.

**SECTION IV:** That subsection 802 of Chapter 9, Section 9.06(a) of the Revised Municipal Code, **Stop Signs** is hereby created to read as follows:

9.06(a) 802. For south bound traffic on Week Street at E.M. Cops Drive.

**SECTION V:** That subsection 803 of Chapter 9, Section 9.06(a) of the Revised Municipal Code, **Stop Signs** is hereby created to read as follows:

9.06(a) 803. For north bound traffic on Strongs Avenue at CenterPoint Drive.

**SECTION VI:** That subsection 804 of Chapter 9, Section 9.06(a) of the Revised Municipal Code, **Stop Signs** is hereby created to read as follows:

9.06(a) 804. For south bound traffic on Strongs Avenue at Strongs Avenue.

**SECTION V:** That subsection 805 of Chapter 9, Section 9.06(a) of the Revised Municipal Code, **Stop Signs** is hereby created to read as follows:

9.06(a) 805. For north bound traffic on Strongs Avenue at Strongs Avenue.

**SECTION VII:** That subsection 806 of Chapter 9, Section 9.06(a) of the Revised Municipal Code, **Stop Signs** is hereby created to read as follows:

9.06(a) 806. For west bound traffic exiting Municipal Parking Lot 16 onto Third Street from the main parking.

**SECTION VIII:** That subsection 807 of Chapter 9, Section 9.06(a) of the Revised Municipal Code, **Stop Signs** is hereby created to read as follows:

9.06(a) 807. For west bound traffic exiting Municipal Parking Lot 16 onto Third Street from service court north of Main Street.

**SECTION IX:** That subsection 808 of Chapter 9, Section 9.06(a) of the Revised Municipal Code, **Stop Signs** is hereby created to read as follows:

9.06(a) 808. For east bound traffic exiting Municipal Parking Lot 16 onto Strongs Avenue.

**SECTION X:** That subsection 30 of Chapter 9, Section 9.07(2) of the Revised Municipal Code, **Weight Limits and Heavy Traffic and Truck Routes** is hereby created to read as follows:

9.07(2) 30. E.M. Copps Drive from Brilowski Road (County Road R) to 1,926 feet east of Week Street.

**SECTION XI:** This Ordinance shall take effect upon passage, and publication.

APPROVED: \_\_\_\_\_  
Andrew J. Halverson, Mayor

ATTEST: \_\_\_\_\_  
John Moe, City Clerk

Dated: November 4, 2013  
Approved: November 18, 2013  
Published: November 22, 2013

City of Stevens Point  
1515 Strongs Avenue  
Stevens Point, WI 54481-3594



**Public Works**  
Engineering Department

Phone: 715-346-1561  
Fax: 715-346-1650

November 6th, 2013

DIRECTOR OF PUBLIC WORKS REPORT  
Scott Schatschneider

## 1. Engineering Division

- **Business 51 Status Report:**

AECOM and City staff met with the local newspapers on Friday, November 1<sup>st</sup> to go over the project to help answer questions in order for them to write articles based on actual facts pertaining to the process. The next Public Informational Meeting will be Wednesday, November 20<sup>th</sup> at Jefferson Elementary starting at 5:30 p.m.

- **E.M. Cops Extension:**

Significant progress is being made in the construction in the extension of E.M. Cops Drive. At the time of this report curb and gutter was being placed and paving was scheduled for Friday, November 8<sup>th</sup>.

- **Fire Station #1:**

Speaking with the architect and general contractor work is scheduled to begin after the Deer Hunting – Thanksgiving Week.



- **Seawall Schedule Checklist**

<b>AGENCY</b>	<b>TASK</b>	<b>APPROXIMATE DATES</b>
<input checked="" type="checkbox"/> City/NewPage	City accepts/allocates Construction money and Bidding/awarding of contracts in conjunction with NewPage	Began Construction: August 5 <sup>th</sup> Construction Complete: October 11 <sup>th</sup>
<input checked="" type="checkbox"/> NewPage/ AECOM/EDC	Submission of Construction Report (39 pages) and "As-Built Drawings" to FERC for Federal Licensing.	Thursday, October 31 <sup>st</sup> (up to 60 days for review and approval)
<input type="checkbox"/> AECOM	Submit FERC's approval Letter and the CLOMR to FEMA	Submission would be January 2 <sup>nd</sup> . FEMA review time at this point is extended from 90 days to 150 days.

We are currently working with Tom Witt to finalize all construction costs. As soon as construction costs are finalized, I will submit a construction cost report.

In speaking with Tom Witt, the City will be responsible for review fees associated with the FERC licensing procedure. Those costs are estimated to be under \$10,000.00.

- **Additional Ongoing Director\City Engineer\City Surveyor Projects**

- The Engineering Department has been working on a number of items and helping assist other departments in regards to design and project delivery:
  1. E. M. Copps Dr. extension construction.
  2. Strong's Parking Lot construction.
  3. Washington Terrace Subdivision.
  4. Finalizing 2013 construction projects.
  5. Whiting Avenue Pit Crushing Contract

## 2. Streets

- **Street work**

- Continued Garbage and Recycling operations.
- Sign work continued.
- Street lamp maintenance continued.
- Pit operations continued.
- Patching continued.
- Curb Repairs continued.
- Sidewalk repairs continued.
- Street Sweeping continued.
- Painting operations continued.
- Blowout repairs continued.
- Prepping of Christmas Decorations began.

- **Equipment maintenance/garage**

There were a total of 153 repair orders completed in the month of August. When broken down by department there were;

Engineering	3
Police	15
Parks	27
Fire	9
Streets	94
Water/Waste water	5

- **Signs, posts, barricades, and flags**

- 47 signs were replaced or added, 1 because of an accident, 27 for usual maintenance, 9 new signs were put up, 8 because of vandalism and 2 because of an ordinance change.
- 9 poles were replaced or added, 2 because of accidents, 1 for usual maintenance, 1 was moved, 3 because of vandalism and 2 because of an ordinance change.

- **Garbage/recycling/yard waste/drop-off**

- Garbage and recycling carts repaired/replaced/distributed as needed.
- Regular solid waste collection completed.
- Regular recycling collection completed.
- City drop-off operations were completed.

- **Leave**

- 6 floating holidays, 33 days 3.25 hours sick, 44 days 6 hours vacation and 4 hours of work comp. were utilized.