

Board of Water and Sewerage Commissioners

Monday, February 10, 2014

12:00 P.M.

MINUTES

PRESENT: Eugene Tubbs, Jim Cooper, Mae Nachman and Carl Rasmussen.

ALSO PRESENT: Joel Lemke, Gary Kuplic, Jeremy Cramer, Rob Molski, Jaime Zdroik and Angel Gebeau of AECOM.

EXCUSED ABSENCE: Paul Adamski

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ADMINISTRATION

1. **Approval of minutes of the January 13, 2014 meeting.**

Motion made by Mae Nachman, seconded by Jim Cooper to approve the minutes of the January 13, 2014 Water & Sewerage Commission meeting.

Ayes all. Nays none. Motion carried.

II. **ACCOUNTING**

2. **Discussion and possible action on the following:**

a. Claims for the Water Department.

Eugene Tubbs presented the statement of claims for the Water Utility for January. The balance as of January 1, 2014 was \$5,189,550.75; the bank deposits recorded in January 2104 was \$2,297,919.13. Checks issued since the January 2014 meeting numbered 47689 through 48027 were in the amount of \$830,643.63. The net balance on hand February 10, 2014 was \$6,656,826.25.

Motion made by Carl Rasmussen, seconded by Mae Nachman to approve the Water Utility claims for the month January 2014 as audited and read.

Ayes all. Nays none. Motion carried.

b. Claims for the Wastewater Department.

Eugene Tubbs presented the statement of claims for the Sewage Treatment Utility for January. The balance as of January 1, 2013 was \$4,905,037.28; the bank deposits recorded in January 2014 were \$862,445.11. Checks issued since the January 2014 meeting numbered 30086 through 30145 were in the amount of \$159,222.24. The net balance on hand February 10, 2014 was \$5,608,260.15.

Motion made by Jim Cooper, seconded by Carl Rasmussen to approve the Sewage Utility claims for the month of January 2014 as audited and read.

Ayes all. Nays none. Motion carried.

c. Claims for Stormwater Department.

Eugene Tubbs also presented the statement of claims for the Stormwater Utility for January. The balance as of January 1, 2014 was \$266,224.18. The bank deposits recorded in January 2014 were \$174,896.52. Checks issued since the January 2014 meeting numbered 1108 through 1115 were in the amount of \$22,778.63. The net balance on hand February 10, 2014 was \$418,342.07.

Motion made by Mae Nachman, seconded by Jim Cooper to approve the Stormwater Utility claims for the month January 2014 as audited and read.

Ayes all. Nays none. Motion carried.

III. WATER OPERATIONS

5. Report on water distribution operations.

Gary stated everything is going good. The crews have been working on freeze-ups.

Joel stated some communities are asking their residents to run their water but he doesn't feel we are at that level yet and would like to avoid doing it if at all possible. Having all residents run their water would increase pumpage, increase dirty water calls, increase flow to the plant and due to the number of customers we have, issuing credits to all would cause billing issues for the next three months.

Gary also stated we only have approximately 200 meters that are still connected to the AMR System-WPS.

The water operation reports were distributed and reviewed.

A total of 5 valves have been operated in 2014.

6. Report on water supply operations.

Our pumpage in January was 140,095,000 gallons, an increase of 9,608,000 gallons of water from January 2013.

IV. SEWAGE TREATMENT OPERATIONS

7. Report on Collection System Maintenance.

Everything is going well. The crew is working on televising. They have also been checking the books to make sure they haven't missed televising any sections of sewer mains. Next year they will focus on televising the storm sewers.

The sewer report for the month of January was reviewed by the Commission.

8. Report on sewage treatment operations.

Jeremy stated everything is going fine.

B.O.D. (11 average ppm), Phosphorus (0.807 average ppm) and Suspended Solid (13.21 average ppm) limits were met for the month of January 2014.

V. STORMWATER OPERATIONS

9. Report on Stormwater operations.

Rob stated the Stormwater crew has been assisting the Water Department crews with freeze-up calls, hydrant shoveling and snow plowing.

Joel stated there is going to be a drawing to give away a couple of rain barrels. We got the rain barrels free for being members of the North Central Wisconsin Stormwater Coalition. This information has been placed on the City's website. Having a rain barrel is one of the two ways residential homeowner's can receive credit for a year's worth of storm water fees. The other is having a rain garden.

VI. DIRECTORS REPORT

10. Verbal Report.

A spreadsheet listing the breakdown of the Springbrook software maintenance fees were distributed to the Commissioners per request made at last months meeting.

Jeremy explained the handouts that he provided to the Commissioners regarding the summary of energy usage from 2012 through January 2014. The Water Department total electric charges went down from 2012 – 2013 from \$260,073.63 to \$250,023.60. The total electric charges for 2014 should be lower

yet. The January 2014 totals have already dropped from January 2013. The KWH's used and pumpage are roughly the same but the charges have dropped due to credit for peak shaving and by watching the demand charges.

We are below the national average for KW per thousand gallons of water per year.

Joel stated that it is great the total electric charges have lowered from 2012-2013 considering most of the water pumped in 2013 was from Well 11 which uses more electricity than other wells because it is also a treatment plant. Jeremy stated Wells 4 & 11 is where the bulk of our water is pumped from and they are both treatment plants.

The booster station was taken off-line last year and saved approximately \$2,000/month.

The biogas project was started about ½ way through 2012. The total electric charges in 2012 were \$61,803.35 and the 2013 charges (less what we put back on the grid) were \$13,246.59. In 2011 the total electric charges were approximately \$110,000.00.

Jeremy stated they are trying to be as energy efficient as possible. The kwh/month have decreased from 124,000 kwh/month in 2012 to 119,000 kwh/month in 2013.

Jeremy explained that 10 years ago we used to consume about 5,200 kWh/day and the total for the year for 2013 was 15,600.

Jeremy stated they are hoping they are energy neutral or energy positive in 2014.

The next Water & Sewerage Commission meeting will be on Monday, March 10, 2014 at noon.

VII. ADJOURNMENT

Motion made by Mae Nachman to adjourn the meeting.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

12:40pm

BOARD OF WATER AND SEWERAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY