

# CITY OF STEVENS POINT

## BOARD OF PUBLIC WORKS MEETING AGENDA

Monday, March 10, 2014 – 6:25 p.m.

(or immediately following previously scheduled meeting)

Lincoln Center, 1519 Water Street

Stevens Point, WI 54481

[A quorum of the City Council may attend this meeting]

### CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING:

1. To approve the purchase of a Larue D60 Loader Mounted Snow Blower from Casper's Truck Equipment in the amount of \$171,308.00.
2. To approve the purchase of a Ford Police Interceptor for \$25,732.00 along with 5 miscellaneous used vehicles through Scaffidi Motors in the amount not to exceed \$148,000.00.
3. To approve the purchase of 6 pieces of equipment for the Parks Department in the amount of \$118,120.10.
4. To approve the purchase of 5 Ford Trucks from Scaffidi Motors, Inc. in the amount of \$105,978.00 for the Parks Department.
5. To accept the Director's Report and place it on file.
6. Adjournment.

Any person who has special needs while attending this meeting or needs agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TOD #346-1556, or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481

Copies of ordinances, resolutions, reports, and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.



City of Stevens Point  
1515 Strongs Avenue  
Stevens Point, WI 54481-3594



**Department of Public Works**

Engineering  
Phone: 715-346-1561  
Fax: 715-346-1650  
Streets/Fleet  
Phone: 715-346-1537  
Fax: 715-346-1687

To the Board of Public Works,

March 5, 2014

We requested quotes for a loader-mounted large snowblower to replace our 1990 Klaur, which is in its fourth (7-year) cycle. Two quotes were received as follows:

Bruce Municipal Equipment	SnoGo MP-318	\$241,410.00
Casper's Truck Equipment	Larue D60	\$171,308.00

Staff recommendation is purchase of the Larue D60 from Casper's Truck Equipment in the amount of \$171,308.00, to be funded by the 2014 Borrowing. The new machine will be assigned to the Airport, and that unit will rotate to Streets duty.

Thank you,

A handwritten signature in black ink that reads 'Dennis Laidlaw'.

Dennis Laidlaw  
Superintendent of Streets  
City of Stevens Point



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1515 Strong's Avenue  
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To The Board of Public Works,

March 4, 2014

The Police Department's unmarked vehicles are ready for replacement. We are seeking approval to purchase 1 new Ford Police Interceptor for \$25732 (\$87 more than 22 months ago).

We also request approval to purchase 5 miscellaneous used vehicles through Scaffidi Motors. This is the same arrangement and fee successfully implemented in 2007, in which we paid a \$300 per vehicle fee. This allows us to obtain low mileage auction vehicles using the Dealer's license and buyer.

This purchase is to be funded by the 2014 Borrowing in an amount not to exceed \$148,000.00.

Thank you,

A handwritten signature in black ink that reads 'Dennis Laidlaw'.

Dennis Laidlaw  
Superintendent of Streets  
City of Stevens Point



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To the Board of Public Works,

March 3, 2014

We have requested quotes for the replacement of six Parks Department pieces of equipment, including three (2005) commercial mowers, a (2005) leaf sweeper, a (2000) utility vehicle, and a (2005) ball-diamond groomer.

Two quotes were received on the mowers:

Reinders, Sussex, WI.	Toro 3280-D, (1)4WD, (2)2WD	\$62,129.10
Riesterer & Schnell, Custer, WI.	John Deere 1445 Series	\$56,455.00

One quote was received on each of the specialty equipment:

Horst Distributing, Chilton, WI.	SweepStar 48 Sweeper	\$25,998.00
Horst Distributing, Chilton, WI.	Cushman Turf Truckster (Net of Trade-In)	\$18,995.00
Horst Distributing, Chilton, WI.	Smithco Super Star 3WD Athletic Field Groomer (Net of Trade-In)	\$10,998.00

Staff recommendation is to proceed with the Toro mowers and other equipment as specified. These are proven, quality purchases which are compatible with existing attachments and parts inventory. We are seeking approval in the amount of \$118,120.10, to be covered by the 2014 Borrowing.

Thank you,

A handwritten signature in black ink that reads 'Dennis Laidlaw'.

Dennis Laidlaw  
Superintendent of Streets  
City of Stevens Point





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To the Board of Public Works,

March 3, 2014

We have requested quotes for the replacement of 5 assorted Parks Department Pickup Trucks. The results are as follows:

Len Dudas Motors, Inc	Chevrolet	No Quote Received
Scaffidi Motors, Inc	Ford	\$105,978.00
Stevens Point Chrysler	Dodge, Jeep, Ram	\$118,630.00

We are seeking approval to proceed with the purchase of 5 trucks as quoted from Scaffidi Motors, Inc. in the amount of \$105,978.00, to be funded by the 2014 Budget.

Sincerely,

A handwritten signature in black ink that reads 'Dennis Laidlaw'.

Dennis Laidlaw  
Superintendent of Streets  
City of Stevens Point



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March 4th, 2014

DIRECTOR OF PUBLIC WORKS REPORT  
Scott Schatschneider

**1. Engineering Division**

• **Business 51 Status Report:**

There have been discussions regarding pursuing exceptions to Trans 75 pertaining to the requirement for bike lanes on the Bus. 51 Project. I believe it would be in everyone's best interest to have a meeting with the decision makers at the Federal, State and the local program manager level. We can at least layout the facts of the project and get some answers from these folks before we pursue exceptions that are not guaranteed. At a minimum we would know where we stand as far as our chances of getting exceptions and also know where we would need to focus our energies.

• **Bukolt Avenue & Georgia Street (Bukolt Avenue – Sixth Street):**

A Public Informational Meeting was held on Wednesday, March 5<sup>th</sup> at Madison Elementary. The project will be advertised for bidding in late March and is scheduled for award at the April Board of Public Works Meeting.

• **Fire Station #1:**

Steady progress continues to be made. The new bathroom facilities are being tiled and the lockers are being installed. Work on the second floor is 75% complete. The demolition on the first floor is near completion and a number of offices/rooms are scheduled for painting this week.

• **North Second Street and Maria Drive Property Acquisition:**

Since the last meeting the property owner at 100 North Second Street has exercised their right for a second appraisal. We have not heard from the property owner at 104 North Second Street. The property owners have 60 days from the time they receive the first appraisal.

- **Seawall Schedule Checklist**

<u>AGENCY</u>	<u>TASK</u>	<u>APPROXIMATE DATES</u>
<input checked="" type="checkbox"/> City/NewPage	City accepts/allocates Construction money and Bidding/awarding of contracts in conjunction with NewPage.	Began Construction: August 5 <sup>th</sup> Construction Complete: October 11 <sup>th</sup>
<input checked="" type="checkbox"/> NewPage/ AECOM/EDC	Submission of Construction Report (39 pages) and "As-Built Drawings" to FERC for Federal Licensing.	Thursday, October 31 <sup>st</sup> (up to 60 days for review and approval)
<input checked="" type="checkbox"/> FERC	Approval of construction report and as-built drawings.	Approval January 10 <sup>th</sup>
<input type="checkbox"/> AECOM	Preparation and submission of LOMR.	Submission is anticipated no later than mid-March.

- **From speaking with AECOM, this is the anticipated timeline for the remaining phases of the Seawall Project.**

1. AECOM will submit the LOMR: Usually within 90 days, FEMA will mail an approval letter to Stevens Point. (Please note, it can be longer than 90 days if FEMA asks for more info.)
2. FEMA publishes a notice in the local paper twice (about 2 weeks apart). (FEMA typically does the notice or they may ask us to do the notice, which is fine).
3. There is a 90 day public comment period that begins after the second notice is published.
4. If no reasonable reconsiderations are brought up the revised mapping becomes effective.
5. It is then up to the City to update residents and provide proof of the flood plan or references to the effected panels.

- **Hoover Road – Country Club Rail Grade Separation:**

On February 10<sup>th</sup> we met with AECOM’s staff for an update on the grade separation. Up to this point the design effort had primarily focused on having the road go underneath the rail in order to limit the Right of Way impacts. However, the estimated cost of this option ranged from \$17million - \$20 million. As a result of the cost, AECOM re-analyzed the road over the rail option. The road over the rail options estimated cost ranged from \$12 million - \$16.5 million.

AECOM would like to present their findings at the April Board of Public Works Meeting and hold a Public Informational Meeting in late April.

- **Additional Ongoing Director\City Engineer\City Surveyor Projects:**

1. Shopko Parking Lot: East Half Design.
2. 2014 Chip Sealing Bid Advertisement will be published in March and is scheduled for award in April.

## 2. Streets Division

- **Street work**

- Continued Garbage and Recycling operations.
- Sign work continued.
- Street lamp maintenance continued.
- Building maintenance and repair.
- Snow/Ice operations continued. Picking crews operating night and day. Additional sand trucked in.

- **Equipment maintenance/garage**

- There were a total of 146 repair orders completed in the month of February. When broken down by department there were;

Engineering	1
Police	19
Parks	33
Fire	5
Streets	86
Water/Waste water	2

- **Signs, posts, barricades, and flags**

- 91 signs were replaced or added, 2 for usual maintenance and 89 new signs were added.
- Provided barricades, barrels and cones for the Point Bock Run.

- **Garbage/recycling/yard waste/drop-off**

- Garbage and recycling carts repaired/replaced/distributed as needed.
- Regular solid waste collection completed.
- Regular recycling collection completed.
- City drop-off operations were completed.

- **Leave**

- 5 floating holidays, 3 funeral days, 4 days 4 hours sick, 22 days 7 hours vacation time and 8 days 1 hour of worker's compensation time were utilized.