

CITY OF STEVENS POINT

PERSONNEL COMMITTEE MEETING MINUTES

Monday, March 10, 2014 – 6:25 p.m.

Lincoln Center ~ 1519 Water Street

PRESENT: Chairperson O'Meara; Alderpersons Slowinski, Moore, Patton, Phillips

OTHERS

PRESENT: Mayor Halverson; C/T Ladick; Clerk Moe; Attorney Beveridge; Alderpersons Suomi, Doxtator, R. Stroik, Wiza, Trzebiatowski, M. Stroik; Directors Ostrowski, Schrader, Schatschneider, Lemke; Assistant to the Mayor Pazdernik; Tricia Church; Dennis Laidlaw; Chief Kujawa; Bob Fisch; Bruce Gerland; Nate Enwald, Portage County Gazette; Brandi Makuski ~ SPCT; Human Resource Manager Jakusz

Chairperson O'Meara called the meeting to order.

1. Request to fill Bus Operator vacancy ~ Transit.

Human Resource Manager Jakusz stated that an unanticipated resignation was received. The request is to fill that part time vacancy. Alderman Slowinski moved to approve the request to refill the vacancy, Alderman Moore seconded. Ayes all, nays none. Motion carried.

2. Request to fill City Surveyor position ~ Engineering.

The current Surveyor is retiring after 41 years of service to the City. The request is to refill the vacancy created as a result of this retirement. Alderman Phillips asked where the new hire would start. Mayor Halverson replied that at step 1 of the appropriate grade. Motion by Alderman Moore, second by Alderman Slowinski to refill the vacancy. Ayes all, nays none. Motion carried.

3. Request for authorization for internal promotion to fill Surveyor/Project Engineer position, per Administrative Policy 2.06.

Human Resource Manager Jakusz referred to the memo from Director Schatschneider that was included in the packet. Motion by Alderman Moore to approve the promotion, second by Alderman Slowinski. Ayes all, nays none. Motion carried.

4. Request to fill Engineering Tech III position ~ Engineering.

Human Resource Manager Jakusz indicated that due to the promotion approved in the prior agenda item, the request is before the Committee to refill the now vacant Engineering Tech III position.

Motion by Alderman Slowinski, second by Alderman Phillips to approve re-filling the vacancy. Ayes all, nays none. Motion carried.

5. Adjournment ~ 6:27 p.m.