

**FINANCE COMMITTEE
MARCH 10, 2014 AT 6:00 P.M.
LINCOLN CENTER – 1519 WATER STREET**

PRESENT: Alderpersons Moore, R. Stroik, Slowinski, O’Meara and M. Stroik

ALSO

PRESENT: Mayor Halverson; City Attorney Beveridge; C/T Ladick; Ald. Wiza, Trzebiatowski, Suomi, Patton, Phillips, Doxtator; Directors Lemke, Ostrowski, Schrader, Schatschneider; Asst. Police Chief Skibba; Fire Chief Kujawa; Clerk Moe; Human Resource Manager Jakusz; Supt of Streets Laidlaw; Finance Manager Freeberg; Kelly Pazdernik; Tricia Church; Brandi Makuski; Nate Enwald; Barb Jacobs; Bob Fisch

ITEM #1 – BUDGET AMENDMENT RESOLUTION RELATED TO CREATION OF A MUNICIPAL COURT.

C/T Ladick stated this is the resolution needed to be done to amend the budget to add the municipal court. The total amount is \$86,963, which will be for nine months and will be completely offset by the revenue from the municipal court.

Ald. Slowinski questioned the medical insurance amount and questioned if that was for the municipal clerk and only if they would elect to take the coverage. C/T Ladick replied that was correct.

C/T Ladick also stated that the Municipal Clerk has been renamed to Municipal Court Clerk so there is not confusion between the City Clerk and the Municipal Court Clerk.

Motion made by Ald. O’Meara, seconded by Ald. Slowinski to approve the budget amendment resolution for the municipal court.

Ald. M. Stroik questioned what would happen if the budget was not neutral. C/T Ladick replied revenue shortfalls and over expenditures are dealt with as they come up. He normally talks with the department affected and tries to offset the problem.

Ald. R. Stroik questioned if the budget is variable cost, where as our citizens are not breaking the laws and receiving fines, so our costs will be lower or are these fixed costs. Mayor Halverson stated these are fixed costs, the only variable would be the amount of citations that would be issued, which would only show on the revenue side.

Ald. Moore questioned how we came up with \$500 for mileage and what would that be used for. C/T Ladick stated that number was provided by and estimated by the Police Department. The purpose of it would be for going to seminars or educational type of needs.

Ald. Moore questioned how we came up with the \$6,000 for miscellaneous expenses, he is not comfortable with that one. Mayor Halverson replied that it was done that way on purpose so that it would be significantly larger for unknown expenditures. One of the concerns between the City and the Village of Plover is that we really do not know what sorts of things may come up that we may need. He believes this number will drop from the Oversight Committee for 2015. C/T Ladick also added that part of that was to be designated for modifications that need to be made for the room that will be used for the municipal court office, furniture and supplies.

Ald. R. Stroik stated it is basically a contingency type of account. Mayor Halverson stated that is correct and that all capital items for software, computer, etc. will be split with Plover in the same

fashion as the standard operating expenses. Basically, this account is more for operating expenses that arise.

Ald. Moore stated that he wanted to change the title of the account to #11 on the resolution document to read "Miscellaneous Expenses for Municipal Court" and type out the word Municipal to #1 under Revenue Accounts.

Ayes: All Nays: None Motion carried.

ITEM #2 – AUTHORIZATION TO APPLY FOR AND FUND, IF AWARDED, AN ENVIRONMENTAL REMEDIATION GRANT FOR THE FORMER LULLABYE PROPERTY.

Director Ostrowski stated that early in 2013 the City was awarded a grant called Wisconsin Assessment Monies and with that grant we were able to do the environmental assessments on the property. They are completing Phase II but they have a pretty good grasp on what type of contamination is there and the level. This grant is from the DNR, called Ready for Reuse, will fund up to \$200,000 of eligible project costs with a 78/22 match, so total project cost would be \$256,000. Most of the environmental cleanup will be soil removal from this site. There is a little bit of lead on the southwest corner, a little bit of petroleum and then mainly, PCU, which is dry cleaning fluid.

Motion made by Ald. R. Stroik, seconded by Ald. O'Meara to approve authorization to apply for and fund, if awarded, an environmental remediation grant for the former Lullabye property.

Ald. Slowinski asked for clarification on the liability requirements of the Comprehensive Environmental Response, Compensation, and Liability Act and what that meant. Director Ostrowski replied that is about how the property was acquired. The City did not sign off on the contamination, making them now the responsible party. Since this is now being transferred from the CDA to the Redevelopment Authority, it is a unique situation that allows us to rely on the Phase I that is done as part of this grant and then sign off so that we are not held liable any longer in terms of the past actions. It is a unique situation and he contacted the DNR several times to make sure it could still be applied for and they indicated that it could. Since the Redevelopment Authority is the owner of the property, they have to apply for the grant, so this would have to be a transfer to them for the purpose of the environmental clean-up.

Ald. Slowinski questioned what level of clean-up this will put us at, after it is completed. Director Ostrowski stated the one thing that may need to be done is that since the contamination goes over property lines with Dun Rite Cleaners with dry cleaning fluid, we will be cleaning up our property, but if any development takes place within 100 ft of that property line, the DNR may require that developer to put in a mitigation system or a radon testing system to make sure there are no vapors coming up from the soil, but our side will be clean.

Ald. Slowinski asked where the \$56,000 would come from, C/T Ladick responded it would come from contingency.

Ald. Phillips questioned what the total amount of money is that the City has stuck into this property and what we would do if radon is detected coming from the dry cleaners upon development. Director Ostrowski replied the property was purchased for approximately \$500,000 and there was some environmental testing done back then, but he did not know the cost off the top of his head. He stated that regarding the mitigation system, that would be if the development is within 100 feet.

Ayes: All Nays: None Motion carried.

ITEM #3 – APPROVAL OF PAYMENT OF CLAIMS.

The claims were discussed.

Motion made by Ald. Slowinski, seconded by Ald. M. Stroik to approve the payment of claims in the amount of \$7,919,343.07.

Ayes: All

Nays: None

Motion carried.

Adjournment at 6:24 p.m.