

CITY OF STEVENS POINT

SPECIAL PERSONNEL COMMITTEE MEETING MINUTES

Monday, March 17, 2014 – 6:45 p.m.

City Council Chambers – 1516 Church Street

PRESENT: Chairperson O'Meara; Alderpersons Slowinski, Moore, Patton, Phillips

OTHERS

PRESENT: Mayor Halverson; C/T Ladick; Clerk Moe; Attorney Beveridge; Alderpersons Doxtator, R. Stroik, Wiza, Trzebiatowski, M. Stroik; Directors Schrader, Schatschneider, Lemke; Human Resource Manager Jakusz

Chairperson O'Meara called the meeting to order.

1. Request to fill vacancy – Engineering

Director Schatschneider stated that he'd like flexibility in the recruitment process utilized to fill the Engineer's position. He thought it may be possible to attract a highly skilled technician or perhaps an engineer in training to fill the vacancy. Chairperson O'Meara voiced his support of the Director's ideas.

Alderman Trzebiatowski asked if we would be able to fulfill statutory requirements. Director Schatschneider indicated that he has his PE License so we would meet all statutory requirements.

Motion by Alderman Patton, second by Alderman Slowinski to approve the request to fill the vacancy. Ayes all, nays none. Motion carried.

2. Request to fill vacancy – City Clerk's Office

Reference was made to the memo included in the packet from the City Clerk.

Alderman Moore questioned whether we need to expedite settlement of the pay plan. Human Resource Manager Jakusz stated that based on the Council's approval, the pay plan modifications were implemented as of January 1, 2014.

Alderman Phillips asked Clerk Moe if this will cause an issue with the upcoming election. Clerk Moe replied that the department will do okay.

Motion by alderman Slowinski, second by Alderman Phillips to approve filling the vacancy. Ayes all, nays none. Motion carried.

Meeting adjourned at 6:55 p.m.