



Police and Fire Commission

City of Stevens Point
1515 Strongs Avenue
Stevens Point WI 54481

David Schleih, President
(715) 346-1508

June 2, 2014
4:03 p.m.

- 1. Roll Call:** Commissioners Hanson, Kirschling, Schleih and Wescott

Also Present: Police Chief Kevin Ruder, Interim Fire Chief Bob Finn, Alderperson Tony Patton, Records Bureau Supervisor Lee Ann Spoon

- 2. People to be heard and announcements**

Chief Ruder commended Sergeants Babl, Retzki and Rottier for their actions in maintaining and securing the scene at the fatal airplane crash on June 1, 2014.

Chief Ruder informed the commission of his intent to run for the open school board seat vacated by Renae Sheibly. He has submitted the appropriate paperwork to the Personnel Committee per City Administrative Police 1.10.

- 3. Update on Fire Chief Recruitment process**

To date 24 applications have been received.

Lee Ann will follow-up with Lisa on whether she has contacted other departments who recently went through a fire chief recruitment process to see if they could advise of any viable candidates for the Stevens Point recruitment process.

There will be a special meeting on June 17th to further discuss the recruitment process.

- 4. Discussion, with possible action, City Administrative Policy 3.01(11), Uniform/Clothing Allowance**

Lisa Jakusz forwarded the commission a draft of the amendment to the City's Administrative policy detailing the uniform pieces that will be provided to the Administrative Assistants in the Police and Fire Departments if the employees are required to wear a uniform. The frequency of purchases is also addressed within the revision.

Per Lisa's discussion with the Personnel Committee Chairman Michael Phillips, the amendment was drafted as follows and will be on the June 9th Personnel Committee agenda:

"If the Administrative Assistant(s) in the Police and Fire Department(s) are required to wear uniforms, the City will provide **two (2)** uniform shirts **per calendar year** and badge **as needed.**"

The commission discussed at length the clothing allowance for Administrative Assistant Lorna Whalen.

Commissioner Kirschling moved, seconded by Commissioner Hanson, that if the Administrative Assistants in the Police and Fire Departments are required to wear a uniform, the city will create a specific line item in the operational budget to purchase standard uniform apparel.

Ayes, all; nays, none. Motion carried.

5. Discussion, with possible action, initiation of firefighter/paramedic recruitment process

The currently eligibility list expires June 22, 2014.

Interim Chief Finn has compiled a list of approximately 15 to 20 applicants that will be interviewed in July. A new eligibility list will be established prior to the middle of July.

6. Consent Agenda (Action) (Roll Call Vote)

- a. **Minutes – May 6, 2014 and May 20, 2014**
- b. **Monthly bills**
- c. **Fire Chief's Report/EMS Report**
- d. **Police Chief's Report**

Commissioner Wescott moved, seconded by Commissioner Hanson, to approve the consent agenda items as outlined above.

Ayes, all; nays, none. Motion carried.

7. Adjournment.

The meeting adjourned at 5:01 p.m.