

CITY OF STEVENS POINT

BOARD OF PUBLIC WORKS MEETING

Monday, July 14, 2014

Lincoln Center – 1519 Water Street

Stevens Point, WI 54481

MINUTES

PRESENT:

Mayor Andrew Halverson, Comptroller/Treasurer (C/T) Corey Ladick, Director of Public Works Scott Schatschneider and Tricia Church; **Alderspersons:** George Doxtator(1st), JoAnne Suomi(2nd), Michael O’Meara(3rd), Jeremy Slowinski(6th) and Randal Stroik(9th).

ALSO PRESENT:

DIRECTORS: Michael Ostrowski – Community Development, Joel Lemke – Public Utilities and Transportation, and Tom Schrader – Parks and Recreation.

ALDERPERSONS: Mary Stroik(5th), Roger Trzebiatowski(7th), Michael Phillips(10th) and Jerry Moore(10th).

CITY STAFF MEMBERS: City Attorney A. Logan Beverage, City Clerk John Moe, Administrative Assistant to the Mayor Kelley Pazdernik, Assistant Police Chief Tom Zenner, Interim Fire Chief Bob Finn, Street Superintendent Dennis Laidlaw, and Personnel Manager Lisa Jakusz.

OTHERS PRESENT: Brandi Makuski – Stevens Point City Times, Larry Lee – WSAW, Nate Enwald – P.C. Gazette, Barb Jacob – 1616 Depot Street, Cathy Dugan – 615 Sommers Street, and Bob Fisch – 1033 Smith Street.

Mayor Andrew Halverson called the Board of Public Works meeting to order on July 14, 2014 at 6:44 P.M. The meeting was held at The Lincoln Center at 1519 Water Street in Stevens Point, WI 54481.

- 1. Consideration and possible action to purchase a Toro ProCore 864 Deep Tine Aerator from Reinders, Inc. in the amount of \$25,432.67 for the Parks Department.**

There were no comments or questions regarding this purchase.

Aldersperson Slowinski moved approval; seconded by Aldersperson Doxtator.

Ayes all; nays none; motion carried

- 2. Consideration and possible action to purchase a Jodale Perry Cab and MB 72" Broom from Reinders, Inc. in the place of the approved Cushman for the Parks Department in the amount of \$19,593.00 in lieu of the \$18,995.00 approved for the Cushman.**

Aldersperson O’Meara asked for the difference between the Jodale Perry Cab and the Cushman units. Director Schatschneider explained the money that was initially approved for the Cushman; they want to purchase a Cab and Broom for the Toro riding lawn mower instead because it can be used in the winter months as well for sweeping snow off sidewalks. The Parks Department had originally planned on replacing their Cushman (or motorized golf cart) but has decided they would rather use it for a down payment or trade in next year.

Aldersperson O'Meara moved approval; seconded by Aldersperson Slowinski.

Aldersperson Slowinski asked for clarification that we are not replacing, we are adding pieces to an existing machine so it can be used all year. Director Schatschneider said that is correct.

Ayes all; nays none; motion carried

3. Consideration and possible action to modify temporary parking as requested by Ministry Saint Michael's Hospital.

Director Schatschneider explained that he received an e-mail from St. Michael's Hospital regarding a substantial remodeling project that they have planned. As a result, they would like to modify some of the existing parking arrangements to reduce some congestion as they are doing the construction. Director Schatschneider went on to explain by a printed map on an easel what they are proposing at this time.

Aldersperson O'Meara feels that the requests they are proposing sound reasonable. He also feels that operationally it is a good idea to permanently eliminate the two stalls at the Sims Street entrance that they are requesting.

Aldersperson O'Meara made a motion to authorize the Director of Public Works and Mayor Halverson to negotiate with St. Michael's to come up with a solution that would balance safety for parking in this area; seconded by Aldersperson Slowinski.

Aldersperson Stroik asked if they are asking for permission from us to do what they are proposing or will this be coming back before the board. Aldersperson O'Meara said this is their first proposal. Aldersperson Stroik asked what is not acceptable or what else would need to be negotiated into it.

Mayor Halverson added that the only other flexibility may be that the Director of Public Works and Mayor Halverson be allotted permission as the project progresses to make changes as needed to be handled immediately as long as it does not materially impact the number of available street parking spaces.

Director Schatschneider added that St. Michael's will be reaching out to the people that reside on that block to let them know that they can reach out to them if they have concerns or questions we can address them and work through them as needed.

Aldersperson O'Meara said he feels that we should negotiate with St. Michael's for them to offer to the people that live on that block allowance to use their parking lot during snow emergencies.

Ayes all; nays none; motion carried

4. Consideration and possible action to approve sending request for proposals for a Parking Analysis and Management Plan.

Director Schatschneider explained that we are asking permission to move forward with sending out parking request for proposals so we can get ideas and potential costs from qualified firms.

Aldersperson Suomi is in full support of this so she moved approval of moving forward to get request for proposals for the Parking Analysis and Management Plan. She would also like to have

included a topic of parking permits along with parking meters; seconded by Alderperson O'Meara.

Mayor Halverson asked if within the motion the due date be changed by one month in order for himself and C/T Ladick to work out the 2015 budget. Alderperson Suomi agreed as well as Alderperson O'Meara to change the due date to August 22 instead of September 22, 2014.

Bob Fisch – 1033 Smith Street asked if the request for proposals for Parking Analysis and Management Plan also include language for recommendations for bicycle parking. He feels that our downtown has a severe shortage of bicycle parking and the ones that are down there currently are of substandard quality and does not meet current zoning codes for bicycle parking in new commercial developments.

Cathy Dugan – 615 Sommers Street would like us to work together with Portage County when it comes to the planning process to include new county buildings. She was just at a meeting for Portage County and they had no idea that we were going to be doing a parking analysis.

Mayor Halverson asked if there would be any objection by the board if language relating to bicycle parking was added to the motion. Alderperson Suomi as well and Alderperson O'Meara had no objections.

Ayes all; nays none; motion carried

5. Consideration and possible action to accept the Director's Report and place it on file.

Alderperson O'Meara moved approval; seconded by Alderperson Doxtator.

Alderperson Doxtator asked about the Seawall Project. Director Schatschneider added that he received an e-mail this afternoon from AECOM. The FIRM (the Flood Insurance Rate Map) mapping team is currently applying changes proposed in the LOMR (Letter of Map Revision). Once the changes are applied and FEMA (Federal Emergency Management Agency) issues the LOMR, the new FIRM becomes official and the City may adopt the FIRM for flood insurance purposes.

Mayor Halverson added that every time there is an additional request for information coming from the agency, the 90 day clock is put on permanent pause until such time as the information is provided either by the City, our consultant or by the entity the information is being requested of.

Ayes all; nays none; motion carried

6. ADJOURNMENT: Mayor Andrew Halverson adjourned the July 14, 2014 Board of Public Works Meeting at 7:01 P.M.