



Police and Fire Commission

City of Stevens Point
1515 Strongs Avenue
Stevens Point WI 54481

David Schleih, President
(715) 346-1508

December 2, 2014
4:31 p.m.

- 1. Roll Call:** Commissioners Hanson, Ostrowski, and Schleih
Commissioner Kirschling, excused

Also

Present: Police Chief Kevin Ruder, Fire Chief Bob Finn, Mayor Gary Wescott,
Alderperson Mike Wiza, Jodi Baganz, Ron Heibler, Travis Koch,
Brandi – Stevens Point City Times, Raymond Cal

- 2. People to be heard and announcements**

Raymond Cal, 1233 Maria Drive, Stevens Point, addressed the commission asking the PFC to establish a formal review of incidents when police officers draw their firearm. This procedure would include a review of the incident by the Police and Fire Commission.

- 3. Discussion, with possible action, promotions to Motor Pump Operator, Lieutenant and Captain – Fire Department**

Commissioner Schleih moved, seconded by Commissioner Hanson, to accept the following promotion recommendations within the Fire Department:

Travis Koch - Motor Pump Operator
Ron Heibler - Lieutenant
Jodi Baganz - Captain

Ayes, all; nays, none. Motion carried.

- 4. Donations – Fire Department**

Commissioner Schleih moved, seconded by Commissioner Ostrowski, to approve the following donations:

- \$500.00 grant from Wisconsin Public Service (to be used toward the purchase of four (4) gas meters.
- \$100.00 donation from Judy and Bruce Mason
- \$50.00 donation from Marvin and Mary Termaat
- \$350.00 donation from Janet Westover

Ayes, all; nays, none. Motion carried.

5. Discussion, with possible action, Police and Fire Commission Administrative Policies

A draft copy of the PFC Administrative Policies was distributed. President Schleihs asked commissioners to review the policies and be prepared to discuss possible changes/additions to the policies at a future meeting.

6. Consent Agenda

- a. Minutes – November 11, 2014, November 20, 2014
- b. Monthly bills
- c. Fire Chief's Report

Promotional Process: The Captain and Lieutenant promotional process has been completed. This process consisted of:

- Developing a 100 question exam.
- Organizing an interview panel which consisted of one member of the management staff, one member of rank picked by Local 484, one member from an outside fire department selected by Local 484, and one Chief Officer from an outside fire department selected by the Fire Chief.
- Developing oral interview questions for the interview panel and for the Fire Chief's interview.

The interview panel and Fire Chief's interview were conducted, the written test was administered and the final list was established in accordance with the labor agreement with Local 484. The Captain's and Lieutenant's lists were posted on November 18th and will remain in effect for one year.

Explorer's Program: Protocols were worked on to start an Explorer's Program in 2015. Meetings were held with the Boy Scouts of America and the Stevens Point School Officials.

Fire Inspections: Finished all initial fire inspections so that business owners would be able to correct any violations they may have by the end of 2014.

The Stevens Point Fire Department hosted the Area 9 Fire Inspector's Meeting. Area 9 is a group of fire department fire inspectors throughout central Wisconsin that meet quarterly to discuss different issues pertaining to fire inspections and new codes for the State of Wisconsin.

- d. EMS report

EMS Training: Stevens Point Fire/Ambulance has put together a committee to develop and maintain a Paramedic Intern Program. SPFD will coordinate this program with area Technical Colleges. We hope to foster a better learning environment for Paramedic students to understand how to be a paramedic in the Fire Service. We currently have a "Ride along Policy" but it is felt that we can offer a better learning experience with an Intern Program during a Paramedic's education.

The committee members are: FF/Paramedic Justin Thomson, FF/Paramedic Glynn Novak, FF/Paramedic Ben Schultz and AC Gemza.

We hope to have the program up and running around the first part of 2015.

Joint Training: Lieutenant Moody gave training and review to the Stevens Point Police Department's SWAT Team on their new individual First Aid Kit (IFAK). The team was trained on the basics of tourniquets, and the equipment in the Individual First Aid Kit (IFAK).

EMR Skills Lab: We hosted and participated in Emergency Medical Responders yearly skills lab to ensure EMS skills are proficient.

Public Education: Participated in a Mock Crash scenario held at Amherst Fair Grounds. Local area high schools were in attendance. Portage County Sheriff's Department was the lead agency along with help from Amherst Fire/Ambulance and Spirit Air.

Ebola Planning: SPFD is participating in "Incident Command for Ebola" hosted by St. Michael's Hospital and Ministry Clinics. Other participants are Portage County Health and Human Services Division of Public Health. The goal is to create a smooth transition between all agencies in the event we need to treat or transport a patient who might have Ebola. This group meets weekly at St. Michael's Hospital.

Rapid Response Vehicle:

There was a potential of 52 runs in October.

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|------------------------------|----------|
| 1. Cancelled En Route: | 3 times |
| 2. Lieutenant Not Available: | 4 times |
| 3. Staffing not Allowed | 3 times |
| 4. RRU not available: | 0 times |
| 5. RRU Responded: | 42 times |

There was a potential of 36 runs in November:

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|------------------------------|----------|
| 1. Cancelled En Route: | 3 times |
| 2. Lieutenant Not Available: | 6 times |
| 3. Staffing Not Allowed: | 2 times |
| 4. RRU Not Available: | 2 times |
| 5. RRU Responded: | 23 times |

Simultaneous Ambulance Requests:

Total number of Ambulance Requests in October: 335

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|-------------------|------------|
| 2 Ambulances out: | 68 (20.3%) |
| 3 Ambulances out: | 08 (2.4%) |
| 4 Ambulances out: | 1 (0.2%) |
| 5 Ambulances out: | 0 |

Total number of Ambulance Requests in November: 330

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|-------------------|------------|
| 2 Ambulances out: | 81 (24.5%) |
| 3 Ambulances out: | 22 (6.6%) |
| 4 Ambulances out: | 1 (0.3%) |
| 5 Ambulances out: | 1 (0.3%) |

e. Police Chief's Report

- Evaluations were completed for all non-represented personnel within the Department and forwarded to the Personnel Manager.
- The Department has been an active member of a coalition created in part by the university and the city to address AODA issues on and off campus. Mayor Halverson was a co-chair for the coalition but recently resigned. I was requested by the coalition to fill the co-chair position until April at which time an elected Mayor can take over.
- Some technology updates:
 - ✓ SPASH repeater system has been tested and is up and running. Due to radio programming yet to be completed and any interference from neighboring repeaters yet to be tested, the police school liaison is the only radio available at this time.
 - ✓ The cameras within the police department are now linked to the dispatch center for monitoring.
- The Management Team has met and discussed what we felt were the highest two priorities for the department in 2015. They are:
 - ✓ Explore the feasibility of a different police facility and articulating the concerns and liabilities related to doing nothing.
 - ✓ Review the Stevens Point Police Department Strategic Direction Plan. The Department in the second quarter of the year will develop a cross section committee within the Department to review the current plan and ultimately develop a report to where we are at now.
- The Department Recognition Banquet has been set for Thursday, December 4th.
- Met with the Superintendent and secondary education principals to discuss responsible technology use and education. We are collaboratively looking at an educational component for children and an awareness component for parents. Issues to be addressed are current social media sites, sexting, cyber bullying, etc.

Commissioner Hanson moved, seconded by Commissioner Schleihs, to approve the consent agenda items as outlined above.

Ayes, all; nays, none. Motion carried.

7. Adjournment

The meeting adjourned at 5:05 p.m.