

CITY OF STEVENS POINT

BOARD OF PUBLIC WORKS MEETING

Monday, January 12, 2015
Lincoln Center – 1519 Water Street
Stevens Point, WI 54481

MINUTES

PRESENT: Mayor Gary Wescott, Comptroller/Treasurer (C/T) Corey Ladick, Director of Public Works Scott Schatschneider and Tricia Church; **Alderspersons:** George Doxtator(1st), Hans Walther(2nd), Michael O’Meara(3rd), and Randal Stroik(9th).

EXCUSED: Jeremy Slowinski(6th)

ALSO PRESENT:

DIRECTORS: Michael Ostrowski – Community Development, Joel Lemke – Public Utilities and Tom Schrader – Parks and Recreation.

ALDERPERSONS: Mike Wiza(4th), Roger Trzebiatowski(7th), Tony Patton(8th), Mike Phillips(10th), and Jerry Moore(11th).

CITY STAFF MEMBERS: City Attorney A. Logan Beveridge, Police Chief Kevin Ruder, Assistant Police Chief Martin Skibba, Fire Chief Bob Finn, and Deputy C/T Carrie Freeberg.

OTHERS PRESENT: Nate Enwald – P.C. Gazette, Brandi Makuski – Stevens Point City Times, Barb Jacob – 1616 Depot Street, Lloyd Graff – 1240 Edgewood Avenue, Shawn Morrow – 2509 Falcon Cove, Cathy Dugan – 615 Sommers Street, and MyKayla Hilgart – The Pointer.

Mayor Gary Wescott called the Board of Public Works meeting to order at 7:24 p.m. on January 12, 2015. The meeting was held at The Lincoln Center located at 1519 Water Street in Stevens Point, WI 54481.

1. Consideration and possible action on the Airport Fuel System Upgrades/Improvements.

Director Lemke explained the capital asset was already approved for \$52,000.00 which fell \$18,870.00 short of the anticipated improvements at the Airport. The first improvement is modifications to the Jet-A fuel pumps to allow for offloading trucks when they deliver fuel. Another modification would be to improve the high level shutoff valve. Currently the 10,000 gallon fuel tank shut off valve stops at around 9,000 gallons, which means we have to run the fuel low enough in order to get a full delivery of 9,000 gallons of fuel. The last modification would be to get the current Jet-A self-service pump working that was previously installed but was never functional. Since Jet-A Fuel is cheaper per gallon, it is going to be a growing trend for smaller single engine aircrafts to want to use self-service.

Aldersperson Stroik moved approval; seconded by Aldersperson Walther to accept the request for modifications to the Airport.

Ayes all; nays none; motion carried.

2. Update from Joel Lemke on IT Goals for 2015 – general discussion.

Mayor Wescott explained that he asked that Director Lemke update the Alderpersons on City wide IT Goals for 2015.

Director Lemke stated that since late October into November the issue came up with a potential to contract for IT Services. Discussions from the work group involved have been about going towards a staff direction versus a contract direction. He encouraged folks to come forward with ideas. The work group is trying to discover what everyone's individual needs are at department levels because they vary incredibly.

Alderperson Stroik stated that in his opinion, that dealing in the private sector having both an internal IT Department and then outsourcing it to two different companies before getting it right. He believes there is tremendous value in outsourcing even though it seems in most cases it would be easier to have the person inside. He is encouraging the work group to put together an RFP to several companies.

3. Consideration and possible action to amend the Parking Ordinance on Briggs Street in front of the YMCA.

Director Schatschneider explained that the issue is not enough room for school buses when dropping off and picking up kids for the YMCA. Because there is not enough space, the back end of the last bus hangs out onto Division Street and causes a very dangerous situation. The modification would only involve taking away 1 parking space so buses can move further to the west and away from Division Street.

Director Schatschneider added that he received an e-mail late last week from Dave Morgan from the YMCA asking if they could allow cars to park in the bus zone between 8:00 a.m. and 3:30 p.m. They were afraid that by increasing the bus drop off zone, they would start hearing concerns from some of their customers.

Mayor Wescott feels if we do that we may be eliminating one issue but creating another.

Alderperson Wiza recommends approving the Ordinance as stated as is and if there are concerns from the YMCA at a later time, it can be looked at.

Alderperson Doxtator reported this being in his district has also had discussions with the folks at the Boston Funeral Home who have stated another issue is when cars are blinded by the back end of buses that have to sit right up to that corner.

Alderperson O'Meara stated he supports this as written.

Alderperson Walther agreed that if we were to allow parking at certain times it may create confusion. He supports the amendment to the ordinance as written.

Alderperson Stroik moved approval; seconded by Alderperson Doxtator to accept the amendment to the ordinance as written.

Ayes all; nays none; motion carried.

4. Consideration and possible action to approve the Hoover Road Grade Separation State Municipal Agreement.

Alderson Schatschneider explained that this is very standard in terms of agreements that we have done in the past with WisDOT projects where there is state funding involved. Director Schatschneider added that the estimates are reflective of the numbers we have been using since the beginning.

Mayor Wescott pointed out the local municipal fund share amount on page 3 of 8 of the Standard State Municipal Agreement (SMA) that we will be responsible for.

Alderson Stroik asked for clarification in that part of this money has already been transferred over from the Business 51 Project. C/T Ladick said that is correct.

Alderson O'Meara asked if we also have plans to apply for the Highway Safety Improvement Program for the railroad crossing in addition to the STP-Urban Program. Director Schatschneider stated that we can look into it. Alderson O'Meara pointed out that the Highway Safety Improvement Program is 90% and it includes approaches.

Alderson Doxtator moved approval of the WisDOT Agreement; seconded by Alderson Walther.

Mayor Wescott asked that the motions include the recommendations from Alderson O'Meara for other funding opportunities. Alderson Doxtator and Alderson Walther agreed.

Ayes all; nays none; motion carried.

5. Consideration and possible action to accept the Director's Report and place it on file.

Director Schatschneider mentioned that there will be an update on the snow and ice removal policy next month. He ran out of time in getting something put together for this month with the holidays.

Director Schatschneider pointed out the Franklin and Division Street intersection. Things that are going to be addressed are taking down some signs and poles that are visual distractions on both sides of Division Street, exchanging out the old high pressure sodium lights on the east side of Division Street with a new LED Lights and adding another LED Light on the west side of Division Street. We will also be talking about addressing the location of the Electronic Message Board that is at the Fire Station.

Director Schatschneider updated on the Seawall Project. We finally received the approved Letter of Map Revision (LOMR) from the Federal Emergency Management Association (FEMA). The first Class II Notice was in the PC Gazette on Friday, January 9th, and the second Class II Notice will be published this Friday, January 16th. Our 90 day public comment period will end on April 16th.

Cathy Dugan, 615 Sommers Street stated that she is a frequent pedestrian user of the Franklin and Division Street intersection. She feels the improvements that the Director has recommended will be helpful but that it still won't be enough. She suggested talking with the YMCA to see if they

would be willing to relocate their electronic message board as well. She also suggested we talk to the YMCA about shortening the length of their driveway so it wouldn't be so inviting for people to use the wrong way. She has witnessed people use it for coming into and pulling out of turning left or north onto Division Street. She added that she agrees that the lighting is going to help tremendously.

Aldersperson Moore encouraged the Director look at improving the lighting down to Fourth Avenue and even perhaps down to Clark Street as well. He also was pleased about the safety improvements that will be taking place this spring on North Reserve Street.

Aldersperson Wiza asked if it is the plan to put reflective paint on the crosswalks as well. Director Schatschneider said yes.

Mayor Wescott moved approval of the Director's Report; seconded by Aldersperson O'Meara to accept it and place it on file.

Ayes all; nays none; motion carried.

- 6. ADJOURNMENT: Mayor Gary Wescott adjourned the January 12, 2015 Board of Public Works Meeting at 8:02 p.m.**