

AGENDA

Village of Plover/City of Stevens Point Joint Municipal Court Oversight Committee

County-City Building

February 19, 2015

1515 Strongs Avenue

4:15 P.M.

Conference Room D

Discussion and Possible Action on:

1. Roll Call.
2. Preliminary Review of Financial Performance for 2014.
3. Establishing procedures for sharing costs and surpluses between the City of Stevens Point and the Village of Plover.
4. Discussion of Collection Practices and Efforts.
5. The hearing of parking ticket cases.
6. Request for a backup municipal court clerk.
7. Adjournment

Any person who has special needs while attending this meeting or needs agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

Account Number	Account Title	2014 Prior year Budget	2014 Prior year Actual
GENERAL FUND			
FINES & FORFEITURES			
100.45.20010.51	MUNI COURT ADMIN FEES	65,222	38,360
100.45.20011.51	MUNICIPAL COURT MISC REVENU	.00	220
Total FINES & FORFEITURES:		65,222	38,580
GENERAL GOVERNMENT			
100.51.20010.1035	MUNICIPAL COURT JUDGE	9,000	8,767
100.51.20010.1256	MUNICIPAL COURT CLERK	29,640	22,934
100.51.20010.1900	EMPLOYER CONTRIB/WIS RET.	2,772	1,605
100.51.20010.1910	EMPLOYER CONTRIB/S.S. TAX	2,956	2,333
100.51.20010.1920	EMPLOYER CONTRIB/LIFE INSUR	36	13
100.51.20010.1930	WORKERS COMPENSATION PREM	54	.00
100.51.20010.1940	I.C. INSURANCE PREMIUM	96	.00
100.51.20010.1950	MEDICAL INSURANCE PREMIUM	21,834	10,919
100.51.20010.2203	TELEPHONE UTILITY CHARGES	.00	1,299
100.51.20010.2501	MONTHLY SURCHARGE PAYMENT	.00	.00
100.51.20010.2907	CONTRACTED SOFTWARE MAINT	12,575	10,897
100.51.20010.3000	GENERAL OFFICE SUPPLIES	.00	4,131
100.51.20010.3006	POSTAGE	.00	617
100.51.20010.3301	MILEAGE EXPENSES	500	53
100.51.20010.5000	MISCELLANEOUS EXPENSE	6,000	13,312
100.51.20010.5003	BANK ACCOUNT CHARGES	.00	338
100.51.20010.5910	GEN SEMINAR/EDUCATION EXP.	1,500	816
Total MUNICIPAL COURT:		86,963	78,033
GENERAL FUND Revenue Total:		65,222	38,580
GENERAL FUND Expenditure Total:		86,963	78,033
Net Total GENERAL FUND:		21,741-	39,453-
Net Grand Totals:		21,741-	39,453-

City of Stevens Point/Village of Plover Joint Municipal Court

Procedures on Sharing Municipal Court Costs and Excess Revenues

After the budget year has been completed, the total revenues and expenses of the Joint Municipal Court shall be calculated. Revenues shall include the municipal court administration fees, and other miscellaneous revenues retained by the Court. Expenses shall include all expenditures necessary for the operation of the municipal court.

If revenues for a budget year exceed expenditures, 75% of the surplus will be paid to the City of Stevens Point and 25% of the surplus will be paid to the Village of Plover.

If expenditures for a budget year exceed revenues, 75% of the deficit will be paid by the City of Stevens Point and 25% of the deficit will be paid by the Village of Plover.