



Police and Fire Commission

City of Stevens Point
1515 Strongs Avenue
Stevens Point WI 54481

David Schleih, President
(715) 346-1508

April 9, 2015
3:35 p.m.

- 1. Roll Call:** Commissioners Carlson, Kirschling, Ostrowski, and Schleih

Also

Present:

Police Chief Kevin Ruder, Assistant Chief Martin Skibba, Assistant Chief Tom Zenner, Fire Chief Bob Finn, Mayor Gary Wescott, Comptroller Corey Ladick, Lee Ann Spoon, RB Supervisor, Police Officer Andrew Poeschel

- 2. People to be heard and announcements**

Reminder: Heroin summit tonight at 7:00 p.m. at Ben Franklin Junior High School.

On April 10, 2015 there will be a flag ceremony in honor of Chief Kevin Ruder.

- 3. Recognition of service of Police Chief Kevin Ruder**

President Schleih thanked Chief Ruder for his 27 years of service to the Stevens Point Police Department.

- 4. Adjourn into closed session (approximately 3:30 p.m.) pursuant to Wis. Stats. Section 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility) for the following:**
 - a. Probationary police officer interview**
 - b. Discussion of a contingency plan for filling the position of interim assistant chief – PD**

Commissioner Schleih moved, seconded by Commissioner Ostrowski, to adjourn into closed session.

Ayes, all; nays, none. Motion carried.

- 5. Reconvene into open session (approximately 4:15 p.m.) for possible action.**

Commissioner Carlson moved, seconded by Commissioner Kirschling, to reconvene into open session.

Ayes, all; nays, none. Motion carried.

Commissioner Schleihs moved, seconded by Commissioner Ostrowski, to approve Officer Andrew Poeschel to regular status upon the successful completion of his probationary period.

Ayes, all; nays, none. Motion carried.

6. Update on police officer hiring process

The Department conducted 32 interviews on April 1, April 2 and April 3. The applicants were narrowed down to eight. Backgrounds checks are being conducted and ride-alongs are scheduled for the next several weeks.

Chief Skibba plans to have two candidates selected to interview before the Commission at the May 5th meeting.

7. Review of proposed management changes within the Police Department

No discussion.

8. Review of PFC Administrative Procedure Section 3.01, Original Appointment – Police and Fire Chiefs.

The Commission discussed the police and fire chief hiring process at their August 2014 commission meeting. Attorney Beveridge reviewed the policy and forwarded suggested changes.

President Schleihs asked for input on how the commission felt the fire chief hiring process was handled in 2014. A short discussion followed.

President Schleihs is asking the commissioners to review the Police Chief's job description and Section 3.01 to see if it warrants any changes to the hiring process.

9. Consent Agenda:

- a. Minutes
- b. Monthly bills
- c. Fire Chief Finn Reported:

Metro Training: The Stevens Point Fire Department hosted Metro Training at Station #1. The topic was going over pre-plans of high risk responses within the City of Stevens Point, the Village of Plover and the Town of Hull. Each Department went over their pre-incident plans and discussed the high risk tactics that would be used at six different locations, two in each jurisdiction.

Fire Inspector Class: The Stevens Point Fire Department hosted a 40 hour state certified fire inspector class in conjunction with Mid State Technical College. Eleven members of the Fire Department, along with students from three area fire departments, attended the training. The class was taught by instructors from the Fire Department.

Fire Training: The Stevens Point Fire Department trained in the vacant house on West Clark Street that the city purchased. The training involved different tactics on fire extinguishment, civilian search and rescue, ventilation techniques, and different firefighter rescues.

Elevator Training: The Stevens Point Fire Department went to the Holiday Inn on Highway 10 East to train on elevator operations, how to take control of the elevator in a fire situation. We also trained on how to release a stuck elevator and how to rescue a person from inside an elevator.

d. EMS Report

e. Police Chief Skibba reported:

- Sergeant Tim Davy and Officer Scott Ironside retired in March 2015.
- Rescue Task Force training was conducted, involving instructors from Portage County Sheriff's Office, Plover Police Department, Stevens Point Police Department and Stevens Point Fire Department. Training took place during four days of training with approximately 75 students attending each day. Students attended from local law enforcement and Fire/EMS agencies.
- Work continues with Portage County Sheriff's Office and the District Attorney's Office to finalize computerized reporting of criminal cases to the DA's office. Testing has been completed and "go live" is scheduled to take place no later than mid-April.
- Recommendations for security initiatives with the Police Department's structure are being finalized with recommendations to be presented to the Police and Fire Commission within the month.
- 2015 patrol vehicles have arrived. Outfitting is to be completed during April and May. Local vendors Low Voltage, Gamber Johnson, Scaffidi Motors and Bushman Crane and Sign are involved in the purchase, equipment and graphics of these vehicles.
- Chief Kevin Ruder's last day is April 10th, with the flag ceremony starting at 10:00 a.m. on the steps of the Courthouse.

10. **Adjournment**

The meeting adjourned at 5:40 p.m.