



Police and Fire Commission

City of Stevens Point
1515 Strongs Avenue
Stevens Point WI 54481

David Schleibs, President
(715) 346-1508

July 7, 2015
4:01 p.m.

1. **Roll Call:** Commissioners Carlson, Kirschling, Ostrowski, Schleibs and Wescott

Also

Present: Chief Martin Skibba, Chief Bob Finn, Alderperson Tony Patton,
Mayor Mike Wiza, Brandi – Stevens Point City Times, Lee Ann Spoon

2. **People to be heard and announcements**

Kevin Ruder thanked the commission for their support over the last six years when he served as Police Chief.

Commissioner Schleibs announced his intent to resign from the police and fire commission at the end of this month.

3. **Adjourn into closed session (approximately 4:00 p.m.) pursuant to Wisconsin Statutes Section 19.85 (1)(c) [considering employment, promotion, compensation, or performance evaluation data of any public employee of which the governmental body has jurisdiction or exercises responsibility] for probationary police officer interviews.**

Commissioner Kirschling moved, seconded by Commissioner Ostrowski, to adjourn into closed session.

Ayes, all; nays, none. Motion carried.

4. **Reconvene into open session (approximately 4:30 p.m.) for possible action.**

Commissioner Kirschling moved, seconded by Commissioner Wescott to reconvene into open session.

Ayes, all; nays, none. Motion carried.

Commissioner Schleibs moved, seconded by Commissioner Carlson, to approve Officer Mike Long to regular police officer status.

Ayes, all; nays, none. Motion carried.

Commissioner Schleibs moved, seconded by Commissioner Ostrowski to approve Officer Robert Roser to regular police officer status.

Ayes, all; nays, none. Motion carried.

5. Discussion of Administrative PFC Procedure Section 3.01, Original Appointment – Police and Fire Chiefs

Based upon past discussions with the Commission regarding PFC policy 3.01, City Attorney Beveridge incorporated changes for discussion and possible action.

Commissioner Wescott moved, seconded by Commissioner Kirschling, to incorporate the changes to Policy 3.01 as presented.

Ayes, all; nays, none. Motion carried.

6. Discussion with possible action Police Chief hiring process

The tentative timeline for the Police Chief hiring process is as follows:

1. Application packet prepared – July
2. Advertising and deadline – July to September 4
3. Screening process – September/October
 - Minimum qualifications
 - Screening interviews
 - Finalist interviews
4. PFC appointment – October

Commissioner Wescott moved, seconded by Commissioner Carlson to approve the process as outlined above.

Ayes, all; nays, none. Motion carried.

7. Discussion on public safety facilities planning seminar in Chicago IL on October 23, 2015

Chief Skibba discussed attending the public safety facilities planning seminar on October 23rd in October in Chicago. The commission will discuss this at their meeting on July 17th and asked Chief Skibba to provide more details.

8. Consent Agenda

- a. Minutes
- b. Monthly Bills
- c. Fire Chief Finn reported:
 - The SPFD and IAFF Local 484 participated in Kids Walk Wisconsin with a dunk tank, Fire Safety Games and the Smokehouse, which Explorer Post 242 assisted in running. A nice time was had by all.
 - A preliminary meeting was held with Stevens Point PD, Plover Police Department, Portage County Sheriff's Office and SPFD for the Emergency Services Citizen Academy that will run from September 8, 2015 until November 10, 2015.

- Members of the SPFD attended a table-top exercise at the Stevens Point Holiday Inn hosted by Koch Pipeline for a training exercise of a hazardous material spill in the Wisconsin River. The table-top exercise was a 10 hour training session attended by multiple disciplines throughout Portage County.
- A fire safety class and evacuation process was given to the residents and staff of 1300 Briggs Street, Stevens Point. The class contained information on what residents should do in case of a fire alarm, smoke in the building or a confirmed fire.
- Chief Finn gave a three hour presentation on how to conduct a fire investigation to 12 students from Youth in College, Crime Lab 2015, which was being held at UWSP. Afterwards, various materials were burned to demonstrate the difference in residue.
- After three days of candidate interviews, we have established an eligibility list which contains 13 names. Three candidates were offered positions and have subsequently passed their medical and psychological exams. Their start dates are July 6th for two candidates and July 13th for one candidate.

d. EMS Report:

- Rescue Task Force: Portage County had our first deployment of a Rescue Task Force Team. The incident went well.
- The Stevens Point Fire Department will be taking on an expanded role in the 2015 Citizen's Academy. The academy kicks off this fall.
- Koch Pipeline and Flint Hills sponsored a two-day table-top exercise. The focus was how the private sector and public sector work together in the Incident Command System in the event of an emergency. There were many different agencies present at this exercise which made it easier for everyone to understand how we all operate.
- Medic 1 crew went to a Dewey First Responder meeting to review the ambulance and its equipment. Hull First Responders were also invited to participate in this training.

Rapid Response Vehicle:

There was a potential of 49 runs in June.

1. Cancelled En Route:	8 times
2. Lieutenant Not Available	3 times
3. Staffing Not Allowed	0 times
4. RRU Not Available	0 times
5. RRU Responded	38 times

Simultaneous Ambulance Requests:

Total number of Ambulance Requests in June: 368

2 Ambulances out:	91 (24.7%)
3 Ambulances out:	10 (2.7%)
4 Ambulances out:	7 (1.9%)
5 Ambulances out:	2 (.54%)

e. Police Chief Marty Skibba reported:

- June 4th Special Olympics Torch Run and Special Olympics.
- June 4th Community service Officer Kevin Leahy hired, filling the vacant night CSO position.
- June 5th appreciation luncheon held for adult crossing guards.
- June 5th auxiliary provided safety presentation at Adventure 212.
- June 6th Cops and Bobbers – officers and auxiliary assisted participants.
- June 6th Walk Wisconsin – officers and auxiliary provided traffic and pedestrian control.
- June 11th Sentry safety audit conducted by Interim Assistant Chief Babl.
- June 12th Stevens Point Police Department face book reactivated. AC Zenner, AC Babl and Sgt. Piotrowski manage the site.
- June 15th Council approved bargaining contract.
- June 15th Council approved requested building funding of \$50,000.00.
- June 16th & 18th Officer and detective presentation at Bannach Elementary School.
- June 23rd & 24th auxiliary interviews held to fill two positions. The process continues.
- July 7th Portage County Space and Properties presentation by Interim Chief Skibba on building update.
- July 14th – 16th Interim AC Babl to attend emergency planning course with UWSP and SPFD representatives.
- July 17th auxiliary fundraiser to be held at Trig's.
- July 24th movie in the park night. Auxiliary and officers will be handing out snacks during the event.

Commissioner Wescott moved, seconded by Commissioner Carlson, to accept the consent agenda items.

Ayes, all; nays, none. Motion carried.

Aldersperson Tony Patton left the meeting.

9. **Adjourn into closed session (approximately 6:00 p.m.) pursuant to Wisconsin Statutes Section 19.85 (1) (e) [deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session] for discussion of the ESCI report as it relates to EMS contract negotiations with Portage County.**

Commissioner Wescott moved, seconded by Commissioner Schleihs, to adjourn into closed session.

Ayes, all; nays, none. Motion carried.

10. **Adjournment**

The meeting adjourned at 5:55 p.m.

