

# CITY OF STEVENS POINT

## BOARD OF PUBLIC WORKS MEETING

Monday, September 14, 2015  
Lincoln Center – 1519 Water Street  
Stevens Point, WI 54481

## MINUTES

**PRESENT:** Mayor Mike Wiza, Comptroller/Treasurer (C/T) Corey Ladick, Director of Public Works Scott Schatschneider and Tricia Church; **Alderspersons:** George Doxtator(1<sup>st</sup>), Garrett Ryan(3<sup>rd</sup>), and Mary Kneebone(7<sup>th</sup>).

**EXCUSED:** Heidi Oberstadt(4<sup>th</sup>) and Mary McComb(9<sup>th</sup>).

### **ALSO PRESENT:**

**DIRECTORS:** Michael Ostrowski – Community Development and Joel Lemke – Public Utilities and Transportation, and Tom Schrader – Parks and Recreation.

**ALDERPERSONS:** Denise Mrozek(2<sup>nd</sup>), Brian Van Stippen(5<sup>th</sup>), Jeremy Slowinski(6<sup>th</sup>), Tony Patton(8<sup>th</sup>), and Mike Phillips(10<sup>th</sup>).

**CITY STAFF MEMBERS:** City Clerk John Moe, City Attorney Andrew Beveridge, Streets Superintendent Dennis Laidlaw, Interim Police Chief Martin Skibba, Assistant Fire Chief Joe Gemza.

**OTHERS PRESENT:** Nate Enwald – P.C. Gazette, Brandi Makuski – Stevens Point City Times, Larry Lee – WSAU, Barb Jacob – 1616 Depot Street, Bob Fisch – 1033 Smith Street, Cathy Dugan – 615 Sommers Street, Neil Prendergast – 1924 Plover Street, and Bruce Gerland – AECOM.

**Mayor Mike Wiza called the Board of Public Works meeting to order at 6:16 p.m. on September 14, 2015. The meeting was held at the Lincoln Center located at 1519 Water Street in Stevens Point.**

### **1. Consideration and possible action to accept the Directors Report and place it on file.**

Director Schatschneider did not have anything to add to his report.

There were no questions or comments regarding the Director's Report.

*Aldersperson Kneebone made a motion to accept the Director's Report and place it on file; seconded by Aldersperson Ryan.*

*Ayes all; nays none; motion carried.*

**2. Consideration and possible action to approve the purchase of a Chevrolet Colorado from Len Dudas Motors in the amount of \$26,600.00 to be used for a Parking Enforcement Vehicle.**

Director Schatschneider reported a correction in his memo. He explained that initially last year, as part of the 2015 capital borrowing, the intention was to replace the battery in the current Honda Civic Hybrid; however, the cost of a battery is \$4,000.00. He went on to explain that since then there has been other mechanical issues come up with this vehicle so now the recommendation by the police department is to replace it with a small truck.

Aldersperson Phillips stressed his concerns with purchasing a truck due to gas mileage. He stated he purchased a truck because he hauls things and asked what we plan on hauling.

Interim Police Chief Skibba explained that when the Honda Civic was purchased, the role was purely "parking enforcement" by one full time day employee. He explained that there are currently three part time employees which also include night time enforcement. He clarified that the job description has since been changed to "community service officers" that include picking up abandoned bicycles and/or other found property and inventorying them to free up patrol officers. He also pointed out that ergonomically a small truck is easier to get in and out of as well as it being easier to move through snow in the winter months.

*Aldersperson Kneebone moved approval the purchase of Chevrolet Colorado from Len Dudas Motors in the amount of \$26,600.00 to be used by the police department; seconded by Aldersperson Ryan.*

*Ayes all; nays none; motion carried.*

**3. Consideration and possible action to accept the Prais Street Pedestrian Mall Ordinance Amendments in Sections 9.05, 9.06, and 16.09.**

There were no questions or comments regarding these ordinance amendments.

*Aldersperson Ryan moved to accept the Prais Street Ordinance Amendment; seconded by Aldersperson Doxtator.*

*Ayes all; nays none; motion carried.*

**4. Consideration and possible action to accept the Parking Ordinance Creation Section 9.05(j) for No Parking Here to Corner on Ellis Street at the Reserve Street intersection.**

There were no questions or comments regarding the No Parking Ordinance creation.

*Aldersperson Doxtator agreed that it is a great idea and made the motion to accept the parking ordinance modification on Ellis Street for No Parking Here to Corner; seconded by Aldersperson Ryan.*

*Ayes all; nays none; motion carried.*

**5. Discussion and possible action to approve the Stevens Point School District/Washington Elementary School to construct a proposed parking lot.**

Director Schatschneider pointed out that this was presented at the Plan Commission last week and there was a fair amount discussion. He added that he feels this is a good project and recommends moving forward.

Aldersperson Patton agreed that this is a good project. He mentioned over recent years there have been a lot of complaints' regarding vehicles parking right up to the corners causing vision obstructions at intersections.

Cathy Dugan, 615 Sommers Street who resides a block away from this area asked if this project is intended for teachers and staff of Washington School. Mayor Wiza affirmed that is the intension of this project.

Cathy Dugan, 615 Sommers Street also reported that in the past teachers and staff had been invited to use the church parking lot and wondered if that is still available to them. Mayor Wiza replied that that would be a question for the school district.

Cathy Dugan, 615 Sommers Street stressed that in her opinion, the parking is a dangerous safety issue and is not a good situation to have around a school; she is hoping this project will address that as well as alleviate some of the traffic congestion for parents before and after school hours.

*Mayor Wiza made the motion to continue to work on the project and give tentative approval based on staff recommendations as outlined in the report; seconded by Aldersperson Ryan.*

*Ayes all; nays none; motion carried.*

**6. Consideration and possible action to approve the request for proposals (RFP's) for right-of-way acquisition services pertaining to the Hoover Road Grade Separation Project.**

Aldersperson Phillips asked if this would include the whole project area. Director Schatschneider replied that this is strictly the grade separation, the Coye and Heffron would come at a later time.

Aldersperson Phillips asked if it could all be included into one RFP. Director Schatschneider replied that we need to have approval on the 60% from WisDOT. He added that we do not have a clear enough picture on Coye and Heffron to be able to include that work in this scope of services.

Aldersperson Slowinski echoed Aldersperson Phillips asking if this was something we could wait on to simplify and/or have a better picture of Coye and Heffron. Director Schatschneider replied that with land acquisition services and the fact that both projects are so different, it would not make a difference or anything simpler.

*Aldersperson Doxtator made a motion to approve the request for RFP's for acquisition services pertaining to the Hoover Road Grade Separation Project; seconded by Aldersperson Kneebone.*

*Ayes all; nays none; motion carried.*

**7. Discussion and update on the Traffic Impact Analysis done at the intersection of County Road R and E.M. Copps Drive.**

Mayor Wiza clarified that this is strictly a presentation and not the Skyward Developers Agreement.

Director Schatschneider explained that Jeff Sandberg of AECOM has completed a traffic impact analysis for this intersection; however, he is out with the flu. He stated that Bruce Gerland with AECOM is here in his place.

Bruce Gerland with AECOM took the podium to go over and explain the PowerPoint Presentation that was included in the Agenda Packet.

**\*\*Due to the length of the presentation, please visit our website to view the PowerPoint slides and follow along with the presentation.\*\***

**8. ADJOURNMENT: Mayor Mike Wiza adjourned the September 14, 2015 Board of Public Works Meeting at 6:46 p.m.**