

REPORT OF CITY PLAN COMMISSION
September 8, 2015 – 6:00 PM
Lincoln Center – 1519 Water Street

PRESENT: Mayor Wiza, Commissioner Anna Haines, Commissioner Bob Brush, Commissioner Garry Curless, and Commissioner Dave Cooper.

EXCUSED: Alderperson Mary Kneebone and Commissioner Daniel Hoppe

ALSO PRESENT: Community Development Director Michael Ostrowski, City Attorney Andrew Beveridge, Comptroller/Treasurer Corey Ladick, Parks and Rec. Director Schrader, Alderperson Phillips, Alderperson Morrow, Alderperson Oberstadt, Nate Enwald, John Holdridge, Reid Rocheleau, Don Keck, Barb Jacob, Brian Bartoszek, Kelly Zagrzebski, Connie Check, John Prais, Al Walkush, Gary Hintz, Sandy Filtz, Chad Spreda, Melissa Spreda, Travis Haines, Jeff Kraemer, Rick Rettler, Chase Rettler, Adelle Spaay, Kevin Spaay, Mark Erwin, Bobbie Erwin, Jim Willner, Mary Willner, Jeff Budelier, Rick King, Peter Schau, Trevor Roark, Judy Young, David Pederson, Jaime Klasinski, Jay Johnson, Dian Jahn, and Ward Wolff.

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1. Roll call.

Discussion and possible action on the following:

2. Report of the August 3, 2015 Plan Commission meeting.
3. Request from Sandra Filtz for shared parking at 5208 Heffron Court (Parcel ID 2308-02-2000-27).
4. **Public Hearing** – Request from Gary Hintz, representing Bucks and Bulls Archery, for a conditional use permit to operate an indoor archery range at 3296 Church Street (Parcel ID 2308-04-3008-16).
5. Action on the above.
6. **Public Hearing** – Request from Chad and Melissa Spreda for a conditional use permit to utilize the Traditional Neighborhood Overlay District setback standards to construct a new attached garage at 648 Walker Street (Parcel ID 2408-29-3006-01).
7. Action on the above.
8. **Public Hearing** – Request from Ryan J. Baeten, representing Natural Resource Technology Inc., on behalf of Wisconsin Public Service, for a conditional use permit to perform environmental cleanup activities including dredging in the Wisconsin River and at Pfiffner Pioneer Park, 1200 Crosby Avenue (Parcel ID 2408-32-2008-05).
9. Action on the above.

10. Request from Kraemer Construction for a conceptual project review of a multiple use development at 532 Division Street (Parcel ID's 2408-29-4010-24 and 2408-29-4010-25) and 508-20 Vincent Street (Parcel ID 2408-29-4013-39).
 11. **Public Hearing** – Request from Peter Schau, representing Central States Tower III, LLC., for a conditional use permit to construct a wireless communication tower at 5225 Joerns Drive (Parcel ID 2308-02-2000-22).
 12. Action on the above.
 13. **Public Hearing** - Request from Jay Johnson, representing Washington School, for a conditional use permit to construct parking within and outside the right-of-way on Prais Street, south of Washington School, 3500 Prais Street (Parcel ID 2408-28-4018-02) and partially on 3241 Prais Street (Parcel ID 2408-33-1001-16).
 14. Action on above.
 15. **Public Hearing** – Request from Don Keck, representing the Stevens Point School District, for a conditional use permit amendment to install exterior heating, ventilation, and air conditioning equipment at 1201 Northpoint Drive (Parcel ID 2408-29-2100-21).
 16. Action on above.
 17. **Public Hearing** – Request from Mark and Roberta Erwin to amend the City of Stevens Point Comprehensive Plan Extraterritorial Land Use Map (Map 8.7A) for the purposes of classifying a future land use designation, Commercial / Office, for 1230 Second Street (County Parcel ID 020-24-0817-12.03).
 18. Action on above.
 19. **Public Hearing** – Request from the City of Stevens Point to amend the Official Street Map of the City of Stevens Point to add Skyward Drive; a variable width private street from its intersection with E.M. Copps drive to approximately 500 feet north thereof (see attached exhibits).
 20. Action on above.
 21. Adopt the Portage County Bicycle and Pedestrian Plan.
 22. Request from the City of Stevens Point to exercise its repurchase option due to failure to build by the property owner at 4908 Whitetail Drive (Parcel 2408-15-4004-27).
 23. Director's Update.
 24. Adjourn.
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1. Roll call.

Present: Wiza, Haines, Brush, Curless, Cooper

Discussion and possible action on the following:

2. Report of the August 3, 2015 Plan Commission meeting.

Motion by Commissioner Cooper to approve the report of the August 3, 2015 Plan Commission meeting; seconded by Commissioner Curless. Motion carried 5-0.

3. Request from Sandra Filtz for shared parking at 5208 Heffron Court (Parcel ID 2308-02-2000-27).

Director Ostrowski explained this property is in the Stevens Point Industrial Park. Ms. Filtz is looking at splitting the property, however, it will create two parcels with a single parking lot. According to our zoning code, we require action by the Plan Commission with confirmation by the City Council in order to approve a shared parking area. Staff would recommend approval.

Motion by Commissioner Curless to approve the request for shared parking at 5208 Heffron Court (Parcel ID 2308-02-2000-27) with the condition that handicap stalls be designated to serve each building and marked and signed appropriately; seconded by Commissioner Haines. Motion carried 5-0.

4. **Public Hearing** – Request from Gary Hintz, representing Bucks and Bulls Archery, for a conditional use permit to operate an indoor archery range at 3296 Church Street (Parcel ID 2308-04-3008-16).

Mayor Wiza declared the public hearing open.

Gary Hintz, 609 Walter Street, stated he has had a conditional use for his business at 3272 Church Street and he is just moving to the 3296 Church Street location with the same floor plan and set up.

Mayor Wiza declared the public hearing closed.

5. Action on the above.

Director Ostrowski explained this is a simple relocation of the business, and staff has no issues with this request.

Motion by Commissioner Haines to approve the request from Gary Hintz, representing Bucks and Bulls Archery, for a conditional use permit to operate an indoor archer range at 3296 Church Street (Parcel ID 2308-04-3008-16) with the following conditions:

1. All building codes shall be met.
2. Outdoor shooting shall be prohibited.

3. The handling of bows shall adhere to all local, state, and federal regulations.
4. A half wall or barrier shall be constructed to fully separate the shooting lanes near the front of the store, preventing patrons entering the facility from impeding the shooting lanes when in operation. An updated site plan shall be submitted and reviewed by the Community Development Department.
5. All exterior doors shall be kept closed so as to fully confine the archery range.
6. All refuse containers shall be screened from view.
7. All shooting within the proposed ranges shall be monitored and supervised at all times by an instructor or staff member.

seconded by Commissioner Curless. Motion carried 5-0.

6. **Public Hearing** – Request from Chad and Melissa Spreda for a conditional use permit to utilize the Traditional Neighborhood Overlay District setback standards to construct a new attached garage at 648 Walker Street (Parcel ID 2408-29-3006-01).

Mayor Wiza declared the public hearing open.

Melissa Spreda, 648 Walker Street, explained they would like to take down the current garage and rebuild a new one in the same place, with a reduced setback.

Commissioner Curless asked if the building being taken down was the garage or the shed, to which Mrs. Spreda stated both, and replaced with a three car garage.

Commissioner Brush asked if any of the trees would be taken down, to which Mrs. Spreda stated none are planned to be removed with this construction.

Mayor Wiza declared the public hearing closed

7. Action on the above.

Motion by Commissioner Brush to approve the request from Chad and Melissa Spreda for a conditional use permit to utilized the Traditional Neighborhood Overlay District setback standards to construct a new attached garage at 648 Walker Street (Parcel ID 2408-29-3006-01) with the following conditions:

1. Ingress/egress from West Street shall be vacated.
2. Driveways shall be no less than nine feet in width and no more than 20 feet in width in the required front yard setback.
3. Driveways shall be no closer than 30 feet from any other driveway and no closer than three feet to any side lot line.
4. Driveways shall be at least five feet from hydrants and utility poles.
5. All necessary building permits shall be obtained for the proposed work.
6. All other applicable ordinance requirements shall be met.

7. Staff shall have the right to make minor modifications to the plans.

seconded by Commissioner Cooper. Motion carried 5-0.

8. **Public Hearing** – Request from Ryan J. Baeten, representing Natural Resource Technology Inc., on behalf of Wisconsin Public Service, for a conditional use permit to perform environmental cleanup activities including dredging in the Wisconsin River and at Pfiffner Pioneer Park, 1200 Crosby Avenue (Parcel ID 2408-32-2008-05).

Mayor Wiza declared the public hearing open.

Mayor Wiza declared the public hearing closed.

9. Action on the above.

Director Ostrowski explained the request is to dredge the pond and a portion of the river to remove contaminants, and cap the areas. The anticipated start date is October of this year and it should be completed by the end of the year.

Commissioner Curless asked if the DNR would need to give approval, to which Director Ostrowski explained they are working with the EPA, but would have to be compliant to both the DNR and EPA standards.

Motion by Mayor Wiza to approve the request from Ryan J. Baeten, representing Natural Resource Technology Inc., on behalf of Wisconsin Public Service, for a conditional use permit to perform environmental cleanup activities including dredging in the Wisconsin River and at Pfiffner Pioneer Park, 1200 Crosby Avenue (Parcel ID 2408-32-2008-05) with the condition that a City zoning permit shall be obtained prior to work occurring; seconded by Commissioner Curless. Motion carried 5-0.

10. Request from Kraemer Construction for a conceptual project review of a multiple use development at 532 Division Street (Parcel ID's 2408-29-4010-24 and 2408-29-4010-25) and 508-20 Vincent Street (Parcel ID 2408-29-4013-39).

Director Ostrowski explained that Kraemer Development is proposing to purchase the old Cooper Motor site and the property south of Klasinski Clinic for a mixed use development. The discussion today is just a review of the concept. From this, the developer can modify the plans to address concerns, prior to bringing the project back for approval.

Jeff Kraemer, Kraemer Development, explained this is concept is provide to get feedback, so we can take that back and make a formal application and work through some of the comments and concerns. He stated that the north side of the plan is for an approximate 2,000 square foot restaurant with a drive thru, the next space is a 6,000 square foot commercial space with an

outdoor plaza, and the next section would be a housing project with about 40-50 units. There would be approximately 3,000 square feet of amenity space to give a community type feel for the building. Lastly, there would be a 20,000 square foot office building. There is defined parking areas which would be shared but enough available to meet all of the parking requirements. For this project they would be asking to vacate Vincent Street, which would allow a more complete development. Access to the rear portion of the Ella's property would still need to be worked out.

Commissioner Cooper asked at 40-50 units, what would be the number of bedrooms would be. Mr. Kraemer stated approximately 120-150 bedrooms with parking designated for those units.

Commissioner Brush asked what is on the west side of the site and would you provide screening, to which Mr. Kraemer answered residential, and we would provide a buffer area with landscaping.

Commissioner Haines asked with this design, where does it fall in our zoning code, to which Director Ostrowski answered that the area would be, rezoned to P.U.D. to provide for a more cohesive development.

Commissioner Brush asked if Vincent Street is vacated, would that eliminate an exit, to which Director Ostrowski answered it would not.

Commissioner Curless asked if the older Klasinski buildings would be purchased to which Mr. Kraemer confirmed.

Commissioner Brush asked if the only ingress and egress would be on Division Street, to which Mayor Wiza added north on Vincent Street as well.

Commissioner Brush asked to see another concept plan that would have other options to be considered. He asked about ideas like providing underground parking and giving the area more greenspace. Mr. Kraemer explained that the underground parking is an issue due to the high water table in that area, and putting parking on grade under the building is extremely expensive.

Commissioner Curless asked about switching the office building with the apartment building to which Mr. Kramer stated he would like to focus the high density apartment next to Division Street. It is important to keep the apartments towards Division because it is closer to campus and gives the appearance of being included in the campus.

Commissioner Haines asked about Ella's and if they would like to be sandwiched between the four story building and the bank. She pointed out the plaza is a nice touch, but worries about pedestrians crossing four lanes of traffic without using the light.

Mayor Wiza said this development is different and the apartments are smaller, but there will be ample parking for the retail and professional area. The plaza gives a nice public space.

Commissioner Cooper stated he likes the mixed use, but is concerned with Division Street and Fourth Avenue being a bad intersection. Mayor Wiza pointed out there are traffic lights there now.

Commissioner Curless and Haines asked about how the units compared with other complexes in the area, to which Travis Haines of Candlewood stated the Gerrard building has 18 units with 56 residents.

Commissioner Brush stated he would like to see the concept showing more of the surrounding properties and how it would look all together.

Reid Rocheleau, does not understand the mixed use concept and said the commercial areas should be developed first before the residential. He does have a concern for the traffic and does not like the idea of a four story building.

Tori Jennings, 1632 Ellis Street, said she is excited to see this proposal and this could be a turning point for Division Street. She feels the plan needs to have zero setbacks bringing more structure onto Division Street and that there is no need to emphasize the parking.

Barb Jacob, 1616 Depot Street, feels this is one of the better projects she has seen for this area. She is not sure that pushing the buildings towards Division Street is a good idea because if there is a reason to widen the street, the building will be in the way. She feels there is a need for more housing and less of the office space.

Trevor Roark, 601 Washington Avenue, stated the site needs work, and this plan represents progress. The mixed use is important in giving the area sustainability, but does have a concern for the amount of pavement, compared to buildings. He also feels that bike parking is key to this area as well.

Mayor Wiza stated this is a good start to a vision of the site.

11. **Public Hearing** – Request from Peter Schau, representing Central States Tower III, LLC, for a conditional use permit to construct a wireless communication tower at 5225 Joerns Drive (Parcel ID 2308-02-2000-22).

Director Ostrowski stated this is a request for a new communication tower in the city's industrial park. He said we have the review authority, but we are limited on what restrictions can be enforced. The applicant has looked at co-location, but that is not feasible at this time.

Mayor Wiza declared the public hearing open.

Peter Schau, Central States Tower III, LLC, explained he is here to represent the applicant and would be able to answer any questions.

Mayor Wiza declared the public hearing closed.

12. Action on the above.

Motion by Commissioner Cooper to approve the request from Peter Schau, representing Central States Tower III, LLC, for a conditional use permit to construct a wireless communication tower at 5225 Joerns Drive (Parcel ID 2308-02-2000-22) with the following conditions:

- 1. Applicable City permits shall be obtained (building, right-of-way, etc.).**
- 2. Any other pertinent requirements from the Federal Aviation Administration (FAA) shall be met.**

seconded by Commissioner Haines. Motion carried 5-0

13. **Public Hearing** - Request from Jay Johnson, representing Washington School, for a conditional use permit to construct parking within and outside the right-of-way on Prais Street, south of Washington School, 3500 Prais Street (Parcel ID 2408-28-4018-02) and partially on 3241 Prais Street (Parcel ID 2408-33-1001-16).

Director Ostrowski stated this request is slightly different than other parking lot requests in that it involves part private property and part of the street. The area is zoned R-2 Single Family where schools are a conditional use. The parking at the south of the school is currently parallel, and this request is for reverse angle parking. Ellis Stone has submitted four sets of plans, and after staff review, we recommend the reverse angle for better visibility when leaving the stalls.

Mayor Wiza declared the public hearing open.

Trevor Roark, 601 Washington Avenue, feels this plan greatly increases the safety in the area, but recommends the addition of bike parking.

Mayor Wiza declared the public hearing closed.

14. Action on above.

Commissioner Haines asked for clarification that the parking would be angled, but reverse angle by backing in to the stalls. Her concern is how that is safer. Director Ostrowski stated at exiting there is better visibility.

Commissioner Brush said he liked the concept but did have a concern for the flow of traffic and how much room there would be to back up.

Commissioner Curless asked how many stalls they would really gain. Jay Johnson, Ellis Stone, stated the current parking is approximately 23 stalls and the new angled parking would be about 63 spaces.

Commissioner Brush asked if lighting would be added and would the parking be only in the day time hours. Mr. Johnson stated the plan does not include lighting.

John Prais asked what would happen to the east to west traffic if vehicles are backing up, to which Mr. Johnson stated it would stay the same as it is now.

John Powell, 3601 Roberts Street, feels that the traffic on Wilshire Boulevard is heavy and that angled parking will be difficult.

Mayor Wiza added that the stalls are designed for traffic from the west to the east and if they are going the other direction they will have to go around the block to park.

Jack Reid, 3600 Robert Street, asked if a traffic study has been conducted regarding this and what the results were for the northbound traffic on Wilshire.

Kathy Wiesbrot, 3609 Simonis Street, stated that parking in the neighborhood is an issue and that this parking plan is excellent. Most of the parking will be full by the time the parents arrive to drop off students.

Motion by Commissioner Cooper to approve the request from Jay Johnson, representing Washington School, for a conditional use permit to construct parking within and outside the right-of-way on Prais Street, south of Washington School, 3500 Prais Street (Parcel ID 2408-28-4018-02) and partially on 3241 Prais Street (Parcel ID 2408-33-1001-16) with the following conditions:

1. Reverse angled parking shall be installed. The degree of angled shall be approved by the City Engineer.
2. Sidewalks and curb shall be installed south of the parking area during the time of construction.
3. Pedestrian crosswalks shall be painted/installed across Prais Street, where applicable, to connect with the walkways/sidewalks by Washington School.
4. Signage shall be posted at each end of the parking area identifying the type of parking and proper use.
5. The speed limit shall be reduced to 15 miles per hour on Prais Street between Saint Paul Street and Wilshire Boulevard. Signage shall be placed near the intersection referenced.
6. A final site and landscape plan shall be submitted to City staff for review and approval.
7. Applicable City permits shall be obtained (building, right-of-way, etc.).
8. An intergovernmental agreement shall be entered into between the City and School District for the use and maintenance of the area.

seconded by Commissioner Haines.

Commissioner Curless added that it would be true to have 90% of the stalls filled by the same persons day after day.

Motion carried 5-0.

15. **Public Hearing** – Request from Don Keck, representing the Stevens Point School District, for a conditional use permit amendment to install exterior heating, ventilation, and air conditioning equipment at 1201 Northpoint Drive (Parcel ID 2408-29-2100-21).

Director Ostrowski explained the life skills building at SPASH was before the commission for approval and the building is near completion but the HVAC screening was not approved prior to installation. The school has provided screening options to keep the units where they are. Upon staff review, we would recommend the west side to have fencing or evergreen shrubs to screen the units. On the north side, staff would recommend the movement of the units to the east side of the building and have screening installed there as well. Staff would also recommend painting the equipment on the roof to match the roof color.

Mayor Wiza declared the public hearing open.

Don Keck, Stevens Point School District, stated the items could be screened sufficiently with the similar fencing to the trash dumpsters. He added to put them on the east side with the fence screening, they would not fit.

Mayor Wiza declared the public hearing closed.

16. Action on above.

Commissioner Haines asked what was meant by the room needed for the units, to which Mr. Keck stated there needs to be access to all three sides of the units for maintenance and with relocating to that area, there would not be enough room for the units and screening.

Commissioner Curless asked if they were used for heating, to which Mr. Keck stated they are gas fired make up air units.

Motion by Commissioner Curless to approve the request from Don Keck, representing the Stevens Point School District, for a conditional use permit amendment to install exterior heating, ventilation, and air conditioning equipment at 1201 Northpoint Drive (Parcel ID 2408-29-2100-21) with the following conditions:

1. **The small mechanical equipment on the west side of the building shall be screened with either fencing/wall to match the building, or evergreen bushes at a minimum height of the mechanical units.**

2. Relocate the make-up air handling unit to the west side of the building and screen it on the south and east side with the same exterior materials on the main building. The materials shall match in color and type. The service door to the unit shall face south or west, and shall match in color with the other service doors.
3. All mechanical or venting equipment on the roof shall be screened or painted to match the color of the roof.
4. All new plans shall be approved by City staff prior to construction.

seconded by Commissioner Brush.

Commissioner Haines asked how difficult would it be to move, and what would not fit if relocated, to which Mr. Keck answered they would be unable to fence the unit if it was moved.

Mayor Wiza asked about a gated fence to which Mr. Keck stated there is a need to access three sides of the unit as well as keep air flow.

Commissioner Curless asked about room on the east side, to which Mr. Keck stated there is duct work there.

Commissioner Cooper asked if it could be screened right where the unit is.

Commissioner Curless withdrew the original motion.

Commissioner Brush asked for an overhead diagram to better view the plans.

Motion by Commissioner Haines to approve the request from Don Keck, representing the Stevens Point School District, for a conditional use permit amendment to install exterior heating, ventilation, and air conditioning equipment at 1201 Northpoint Drive (Parcel ID 2408-29-2100-21) with the following conditions:

1. The make-up unit on the north side of the building shall be screened with the same materials and look of the main building, up to the cement board siding. Furthermore, additional landscaping in the form of evergreen shrubs should be placed around the screening wall. The shrubs shall have a height of no less than five feet at the time of planting and should form a wall around the unit enclosure. The screening wall should then have a service door that faces either east or west and should match in color with the other service doors.
2. The small mechanical equipment on the west side of the building shall be screened with either fencing/wall to match the building, or evergreen bushes at a minimum height of the mechanical units.
3. All mechanical or venting equipment on the roof shall be screened or painted to match the color of the roof.
4. All new plans shall be approved by City staff prior to construction.

seconded by Commissioner Cooper. Motion carried 5-0.

17. **Public Hearing** – Request from Mark and Roberta Erwin to amend the City of Stevens Point Comprehensive Plan Extraterritorial Land Use Map (Map 8.7A) for the purposes of classifying a future land use designation, Commercial / Office, for 1230 Second Street (County Parcel ID 020-24-0817-12.03).

Director Ostrowski stated the property owner is looking to annex in the future, but at this time this area is not addressed in future land use map of the current comprehensive plan. To proceed with annexation, this must be must be addressed. There is limited development potential in this area, but we would look at identifying it as a commercial type use. Currently, the property has no utilities and if annexed, they do not plan on having any utilities run to the area. The DNR does show some of this general area as wetlands, but there is a potential for light commercial use along the Interstate in the next 20-30 years. Staff recommends moving forward and identifying this area for the future land map.

Mayor Wiza declared the public hearing open.

John Holdridge, Chairman Town of Hull, said this request should not go forward now, so that the boundary agreements could be developed first. The parcel has outstanding issues that should be required to be corrected and resolved prior to this plan.

Aldersperson Morrow explained that there have been issues with Point Log and water flowage issues, which would need to be cleared up first.

Director Ostrowski clarified that the city is not pushing for the annexation of this area at this time.

Roberta Erwin, 533 Second Street N, stated that Point of Beginning has been working on the site regarding the stormwater. The DNR has approved the plan from Point of Beginning. Since they do own multiple properties, they would like to keep all the properties in Stevens Point, so they are dealing with one municipality regarding tax bills and ordinance requirements.

Mayor Wiza declared the public hearing closed.

18. Action on above.

John Holdridge, Town of Hull Chairman, pointed out that the issues are not resolved with this property, and they have not responded back to Point of Beginning and the DNR.

Commissioner Haines stated she preferred to wait until we have done our updated comprehensive plan and consider the other lands in the area and address any boundary agreements. She said she did not see any advantage of annexing it to the City at this time.

Director Ostrowski sated the advantage the city has in amending the Comprehensive Map, and annexing this property, is that we can regulate the property according to our standards.

Commissioner Cooper asked if the property can be annexed if the comprehensive plan map is not amended. Director Ostrowski answered that the proper order of addressing this is to address the land use to be consistent with the comprehensive plan. He stated staff did run this by the

State DOA and they indicated that they would likely give a positive recommendation for annexation as long as the roadway and right of way were addressed.

Mayor Wiza stated the Town Board has given the approval to start the boundary agreement conversations. Mr. Holdridge added that they had been delayed in the past due to a staffing shortage at Portage County Planning and Zoning.

Commissioner Curless asked if the property was annexed, would well and septic be installed, to which Director Ostrowski answered that can be allowed, but utilities are not needed at the site at this time.

Commissioner Haines asked if the property is currently developed and gets annexed to the city, how it can be retro regulated. Director Ostrowski explained that if additional units are added, the B-1 Neighborhood Business District allows for storage buildings as a conditional use and at that time, they would have to meet the city's zoning requirements.

Motion by Commissioner Curless to postpone the request from Mark and Roberta Erwin to amend the City of Stevens Point Comprehensive Plan Extraterritorial Land Use Map (Map 8.7A) for the purposes of classifying a future land use designation, Commercial / Office, for 1230 Second Street (County Parcel ID 020-24-0817-12.03) until the boundary agreements with the Town of Hull are set up and all legal issues are resolved; seconded by Commissioner Brush. Motion carried 5-0.

19. **Public Hearing** – Request from the City of Stevens Point to amend the Official Street Map of the City of Stevens Point to add Skyward Drive; a variable width private street from its intersection with E.M. Copps drive to approximately 500 feet north thereof (see attached exhibits).

Director Ostrowski explained that this is part of the development agreement with Skyward.

Mayor Wiza declared the public hearing open.

Mayor Wiza declared the public hearing closed.

20. Action on above.

Motion by Commissioner Haines to approve the request from the City of Stevens Point to amend the Official Street Map of the City of Stevens Point to add Skyward Drive; a variable width private street from its intersection with E. M. Copps Drive to approximately 500 feet north thereof; seconded by Commissioner Brush. Motion carried 5-0.

21. Adopt the Portage County Bicycle and Pedestrian Plan.

Motion by Commissioner Haines to adopt the Portage County Bicycle and Pedestrian Plan; seconded by Commissioner Brush.

Bob Fisch, 1033 Smith Street, said he supports the Portage County Bicycle and Pedestrian Plan and encouraged the commission to approve it.

Commissioner Brush stated it is a good plan to have in place.

Motion carried 5-0.

22. Request from the City of Stevens Point to exercise its repurchase option due to failure to build by the property owner at 4908 Whitetail Drive (Parcel 2408-15-4004-27).

Comptroller/Treasurer Corey Ladick explained that the city subdivision is doing well and has sold eight lots so far this year. There is one remaining lot for sale, and this lot that was purchased in 2008 has not been developed. The city is asking permission to execute the option to buy back the property based on lack of development.

Commissioner Cooper asked if the parcel is worth more now, to which Mr. Ladick stated possibly. Commissioner Haines asked if this was the final lot, to which Mr. Ladick stated no there is one other that is available.

Motion by Mayor Wiza to approve the request from the City of Stevens Point to exercise its repurchase option due to failure to build by the property owner at 4908 Whitetail Drive (Parcel ID 2408-15-4004-27); seconded by Commissioner Curless. Motion carried 5-0

23. Director's Update.

Director Ostrowski explained that there have been meetings to get input from local businesses and organizations. After the information is assembled and tabulated, it will be brought back before you for review of the vision statement.

24. Adjourn.

Meeting adjourned at 7:49 PM.