



Police and Fire Commission

City of Stevens Point
1515 Strongs Avenue
Stevens Point WI 54481

Gary Wescott
President
(715) 346-1508

October 6, 2015
4:01 p.m.

- 1. Roll Call:** Commissioners Carlson, Moore, Ostrowski, and Wescott
Commissioner Kirschling, excused
Also Present: Interim Chief Martin Skibba, Chief Bob Finn, Alderperson Tony Patton, Comptroller Corey Ladick, Lee Ann Spoon

- 2. People to be heard and announcements**

None.

- 3. Review and discussion of Administrative Policy 2.06**

As proposed, City Policy 2.06 at paragraph 5 states the starting salary upon promotion shall be the first step in the grade the position resides that provides the employee an increase of a minimum of 5%. Interim Chief Skibba observed that sergeants and captains receive overtime and can cash holiday time for pay. Because sergeants and captains have these fringe benefits assistant chiefs do not have, sergeants and captains effectually average closer to 15% above their base salary.

Comptroller Ladick believes it is closer to 10% and recognized the city invests time and money in their supervisors and acknowledges the city would like to retain these employees.

President Wescott asked that Interim Chief Skibba share his calculations with Comptroller Ladick.

This will be discussed at a future meeting.

- 4. Presentation of 2016 police operating budget**

Commissioner Wescott moved, seconded by Commissioner Carlson, to move approval of the 2016 Police Department operating budget as submitted to the Police and Fire Commission with the caveat that if the budget is modified by the Finance Committee, the budget must be returned to the Police and Fire Commission.

Ayes, all; nays, none. Motion carried.

5. Presentation of 2016 fire and EMS operating budget

Due to more information being needed for fire and EMS related to county negotiations, Commissioner Wescott moved, seconded by Commissioner Carlson, to postpone action on the fire and EMS budget.

Ayes, all, nays, none. Motion carried.

6. Police Chief's Report

Interim Police Chief Marty Skibba reported:

September:

- September 3, Met with Sentry Insurance to review Sentry World complex security.
- September 11 – 13, Pacelli Panacea. Contractual officers on site.
- September 12, Walk for Hope, SPPD recognized for its mental health initiatives in the community.
- September 14, 18: Inservice: NAMI, Chaplain Program, Legal Update, SFST, High risk stops. Training offered to UWSP law enforcement.
- September 19, Harvest Fest, contractual officers on site.
- September 19, UWSP Spud Bowl, Art in the Park, Dozynki (increased pedestrian and vehicular traffic) Auxiliary Unit assisted with Spud Run and Point Brewery Blubber Run.
- September 23, Supervisor meeting. Discussion on internal survey, mentoring, career development and calls appropriate for officer follow-up.
- September 23, listening session with Alders Mrozek and Ryan at Old Main. Small gathering with good input from those in attendance.
- September 25, met with city and school representatives to discuss school cadet program.
- September 26, Run from the Cops fundraiser with good turn out from the community.
- September 30 – October 13, Range, mandated qualifier. Training offered to UWSP law enforcement.

October:

- October, Officers to tour St. Michael's ER before it opens.
- October, officers to tour warming shelter before it opens.
- October 2nd weekend: Homecoming for SPASH and UWSP. Informational letters mailed out by AC Babl to landlords.
- October 3, The 388th CBRN Company mass casualty decontamination training at the Airport.
- October 5, Guns N Hoses fundraising meeting and future planning.
- October 9th weekend, Pacelli homecoming.
- October 10, TRIAD vehicle winterization (Lincoln Center).
- October 17, Prescription Drug Take Back (Lincoln Center).
- October 31, Auxiliary will assist, monitoring trick or treat

Officers Lee and Marchel are on solo patrol, assigned to their respective shifts. Both have Field Training Officers providing oversight during the remainder of their probationary period.

Commissioner Wescott moved, seconded by Commissioner Carlson, to accept the Police Chiefs Report.

Ayes, all; nays, none. Motion carried.

7. **Fire Chief's report**

Fire Chief Finn reported:

- Annual UWSP Labor of Love. 10 students were here to wash and wax fire vehicles and ambulances.
- Jim Pacala, the State Elevator Inspector, was here for a power point presentation and hands-on training at UWSP residence halls. UWSP maintenance, Park Ridge and Plover Fire Departments attended, along with the on-duty crew.
- All fire prevention materials distributed to schools, along with our annual Fire Prevention Week Poster contest guidelines. Winners selected will be picked up with an emergency vehicle from school, and we will provide a pizza party to all winners on October 22nd. All Commissioners are invited to attend.
- UWSP Life Skills class was here for a tour and show-and-tell of life as a Firefighter/Paramedic. 57 people were in attendance. They participated in a fire extinguisher demo, CPR and AED, along with a show-and-tell of rescue equipment.
- Citizens Academy for a show-and-tell of Fire Department.
- All fire apparatus annual service and pump certifications, P190 taken out of service.
- Brookdale Assisted Living provided us with lunch for remembrance of 911. Many other businesses/individuals brought in treats throughout the day.
- Green hinges were installed on the overhead doors at both stations.
- Annual fire alarm test performed at Station 1. The new vendor saved us over \$200.00.
- Energy audits by Focus on Energy and T & D Lighting for all apparatus bay lights and exterior lighting. Replace all lights with energy efficient LEDs, with a possible \$7,500 incentive.
- Final fire inspection of Econo Lodge, 5110 Main Street. Met Dan Young of D & Y Technologies to witness fire alarm test of new annunciator panel and newly added smoke detectors, strobes and horns. This business was in need of upgrades for years, and the new owner finally got them done.
- Final sprinkler test for the 4th floor of the Skyward building passed.
- Lt. Ron Heibler and FF/PM Dave Briggs provided training to the first two groups of the Portage County jail. They reviewed exiting plans in case of emergency evacuations, Fire Extinguisher Simulator, SCBA refresher, and general fire safety issues.
- Citizens Academy. Their first of 3 nights here. They were split into several groups, fitted with turnout gear and SCBAs and put into a smoke filled garage to simulate a fire and rescue scenario. Rotated through all apparatus and informed of rescue tools and equipment used. Then toured ambulances to learn of our capabilities as paramedics.
- EVOC emergency vehicle operator course set up for all three crews at Stevens Point airport. All on-duty crew members drove E-3 and a medic unit through the course. The course consisted of a straight line forwards and backwards 200 feet, confined space Y turn, Alley Dock, Serpentine,

Parallel Park & Diminishing clearance. C crew was the winner of the safe driver award for the 2nd straight year.

Commissioner Moore moved, seconded by Commissioner Carlson, to accept the Fire Chiefs Report.

Ayes, all; nays, none. Motion carried.

8. EMS Report

- **Portage County EMS Awards Banquet:** Town of Sharon EMS hosted the 2015 Portage County EMS Association Awards Banquet on September 9th. SPFD personnel who received awards: Years of Service: Trevor Howard, Matthew Zander (5 years); Mark Kitowski, Justin Thomson (10 years); Dennis Zvara (15 years); Kerry Taylor (20 years); Jeff Davis (30 years). Outstanding service award: For their hard work and development of Active Shooter EMS Response Program "Rescue Task Force:" JB Moody, Mark Schoeberle, Ron Heibler
- **UWSP Life Class:** 57 adult students, most of whom are retired, spent 4 hours at Stevens Point Fire Department where they participated in hands-on training stations. For Emergency Medical Services they learned "Hands Only CPR", Rescue Task Force, and the equipment used in the event of a heart attack.
- **Emergency Vehicle Operations Course:** Stevens Point Fire Department line personnel completed our yearly Emergency Vehicle Operations Course (EVOC). The course was designed for Fire and EMS apparatus.

Rapid Response Vehicle:

There was a potential of 44 runs in September.

1. Cancelled En Route:	8 times
2. Lieutenant Not Available	3 times
3. Staffing Not Allowed	0 times
4. RRU Not Available	0 times
5. RRU Responded	33 times

Simultaneous Ambulance Requests:

Total number of Ambulance Requests in September: 371

2 Ambulances out:	103 (27.7%)
3 Ambulances out:	17 (4.6%)
4 Ambulances out:	(.27%)
5 Ambulances out:	0

9. Consent Agenda

- a. Minutes
- b. Monthly Bills

Commissioner Ostrowski moved, seconded by Commissioner Carlson to accept the consent agenda items.

Ayes, all; nays, none. Motion carried.

- 10. Adjourn into executive session (approximately 5:15 p.m.) pursuant to Wis. Stats. Section 19.85 (1) (c) [considering employment, promotion, compensation, or performance evaluation data of any public employee of which the governmental body has jurisdiction or exercises responsibility] for Police Chief candidate status for possible advancement in the selection process.**

Commissioner Wescott moved, seconded by Commissioner Moore, to adjourn into executive session.

Ayes: Carlson, Moore, Ostrowski, Wescott

Nays: None. Motion carried.

- 11. Adjournment**

The meeting adjourned at 6:05 p.m.