

**MEETING MINUTES  
BOARD OF PARK COMMISSIONERS  
WEDNESDAY, MARCH 2, 2016**

- 1. Roll Call**
- 2. Approval of the January 6, 2016 Minutes**
- 3. Approval Pfiffner Restroom/shelter design**
- 4. Director's report**
- 5. Adjournment**

**1. Roll Call**

Present: Freckmann, Glodosky, Hall, Kirsch, Ald. McComb, McDonald, Ald. Oberstadt, Okonek, Sorenson  
Ald. Slowinski, Smith, Sorenson

Also Present: Director Tom Schrader, Ald. Kneebone

Vice President Okonek asked the Commissioners to introduce themselves to the two new Board members Matt Kirsch and Kyle Smith.

**2. Approval of the January 6, 2016 Minutes**

**Motion by Hall, seconded by Sorenson, to approve the January 6, 2016 minutes and place them on file.**

**Ayes all; Nays none; Motion carried.**

**3. Approval Pfiffner Restroom/shelter design**

Director Schrader introduced Dan Helwig of Design Unlimited out of Marshfield. Dan explained that he designed Wildwood Station which replaced the roller rink in Marshfield many years ago and has been in business for 35 years. They have designed a number of park buildings in Marshfield. The Pfiffner restroom/shelter design will replace the existing restroom and fit nicely among the memorial trees on this site. The open side of the shelter overlooks the playground for parents to sit and watch children. The drawings show 8 stalls in the women's bathroom with 4 lavs; 4 stalls, 4 urinals and 4 lavs in the men's bathroom along with changing stations in both bathrooms. The plans will be altered after some discussion with the Park Director to cut some space from the storage area and add it to the bathrooms. They will look into placing a lav in each of the ADA larger units. Not sure if 4 lavs will be sufficient if one is moved into the ADA unit but will check. There will be 8 feet of glass (frosted or artistic) on the outside to allow light into the restrooms above the stone (decorative block) on the bottom. Dan showed a model of the building he built to show the roof structure. The roof will be concave with 3 pitches to it and on top of the roof they would be placing a saddle over the top of it to mimic the roof of the band shell.

Slowinski wondered if poured concrete walls would require less maintenance than block. Dan stated they would be about the same for maintenance and the poured concrete would be more expensive.

Slowinski also recommended that we install a metal roof, which it would pay for itself in the long run.

Freckmann questioned the water runoff from the roof.

Dan stated that the roof is designed to run off on both sides of the building into raingardens. He thought that this would be an attractive feature to the building. Also that when raining, by design there would be an appearance of a waterfall coming off the roof into the raingardens.

Dan explained that the building should be relatively maintenance free if we can install a metal roof. That with the block walls, aluminum window framing, corrugated metal siding in some areas and non-metal bathroom stalls the building should require very little maintenance over the next 50 years.

McComb asked about the ventilation of the building, would there be a way to use some type of natural ventilation.

Dan said by code there would be mechanical ventilation and he would look into some type of natural ventilation alternatives.

Smith asked if Plexiglas would be a better alternative to glass or going with no glass.

Dan said Plexiglas is a soft material that would scratch easy, fade because of the sun over time and would be harder to keep clean. The glass that would be used is storefront glass, which is designed for this type of application. As for no glass, he thought it is very critical to have natural light flow into the building.

McDonald and Sorenson both thought a metal roof was the way to go and wondered what the costs difference would be and questioned the water runoff.

Dan thought about \$15,000, but if you spread that out over the life of metal versus shingles a metal roof is more costs effective. All the water from the roof would be directed to 2 sides where it will drain into the raingardens producing a water fall as it runs off the roof.

Oberstadt asked Schrader about vandalism to the building.

Schrader thought that with the materials being proposed, he didn't think vandalism would be much of a problem.

Freckmann wondered about the memorial trees being located to the proposed building. Schrader said the building wouldn't be that close to them, and we would mechanically root prior to any construction.

**Motion by McDonald, seconded by Slowinski to approve the Pfiffner Restroom/shelter design by Design Unlimited.**

**Ayes all, Nays none; Motion carried.**

#### **4. Director's report**

Director Shrader reported

- The Winter Sports area is closed for the season, will open the gate if we get more snow. It was a good year and he credits Scott and his crew for hauling snow and keeping it running for the season
- Another roofing project at the pool and the Arts Center. The pool roofing has been bid out and the Arts Center is small and we received two quotes on it
- Annual Ice Show is scheduled for April 2<sup>nd</sup> with shows at 2 pm and 7 pm and April 3<sup>rd</sup> with a 2:00 show with 135 participants
- KASH playground – one section of the flat platform needed repairs but was under warranty and will be ready for Spring
- Sculpture Park Committee approved 3 to 5 new sculptures and will be put in this spring depending on the budget and if we can raise enough money for five of them
- In regard to the Forestry report at your place just a couple of items--- Rich Janis retired at the end of February. He was employed with the Parks and Forestry Department for more than 30 years and his years of service have been greatly appreciated
- The Forestry department is partnering with the Golden Sands Resource Conservation and Development Council and UWSP Forestry program in public outreach regarding Emerald Ash Borer. UWSP students will be tying green ribbons around high visibility ash street trees. Ribbons will be placed on trees April 1<sup>st</sup> and will come down on May 3<sup>rd</sup>.
- Wisconsin Public Service donated \$750.00 towards tree planting

- Sixth Avenue will be going under total reconstruction and trees will be affected. Most tree loss appears to be due to the installation of new sidewalks. 59 trees are scheduled to be replanted in spring 2017.
- A letter was sent out to 25 area churches looking to see if any of them had a youth group, etc. that may be interested in volunteering in helping spread woodchips around any of the 16 downtown parking lots or any of the many playgrounds but received no feedback from any of them.
- McDonald asked that at a future meeting the Commission discuss dedicating one of the new shelters we are constructing after Jeff Bahling, seeing all the work he has done not only on these shelters, but many other projects throughout our parks.
- Hall stated that the Audubon Society was redoing their sign in Koziczkowski Park.
- Ald. Kneebone wanted to thank the Forestry crew for all the trimming they did in her district.

## **5. Adjournment**

**Motion by Ald. Oberstadt, seconded by Sorenson, to adjourn the meeting.**

**Ayes all; Nays none; Motion carried, 7:00 p.m.**