

**CITY OF STEVENS POINT  
PUBLIC PROTECTION COMMITTEE AGENDA  
Monday, August 8, 2016 – 6:00 P.M.  
Lincoln Center, 1519 Water Street**

**[A quorum of the City Council may attend this meeting]**

**Discussion and Possible Action on the Following:**

1. License List:
  - A. New Operator's (Bartender's) Licenses.
  - B. Renewal Operator's Licenses.
  - C. Temporary Class "B" / "Class B" License (Picnic): CREATE Portage County (formerly The Arts Alliance), 1039 Ellis Street, Stevens Point, for Trivia Unplugged on September 24, 2016 at Noel Hangar. Licensed operator on premise: Julia Nummelin. (Beer only)
  - D. Extension of Licensed Premises: Randal T. Woyak, LLC, 3425 Church Street, Stevens Point, WI at Rookies Sports Pub, 3425 Church Street, Stevens Point, WI 54481. Premise extension to include fenced in area of back parking lot with a 40' x 80' tent.
  - E. Change of Agent: Apple Hospitality Group, LLC, 2120 Pewaukee Road Suite 200, Waukesha, WI, Andrew Lynch, 932 Sixth Ave, Stevens Point, agent at Applebee's Neighborhood Grill and Bar, 5609 Hwy 10 E replacing Adam Schroeder.
  - F. Taxicab Drivers (Renewals).
  - G. Commercial Animal Establishment (Renewal): The Barking Lot, 3432 Minnesota Ave, Stevens Point; Pamalla Schneider, 1937 Plover Street, owner.
2. Request to Hold Event/Street Closings:
  - A. Team Schierl and Mada Pink game for cancer with Pointer Athletics – Request for the closure of a section of Fourth Avenue on October 5, 2016.
  - B. Point of Discovery School – Fundraising event on October 22, 2016 including a 1-mile youth run and 5K run.
  - C. Association of Downtown Businesses – Annual Fall Festival on September 17, 2016. Requesting the closure of the Downtown Square and a section of Main Street.
3. General Purpose Guidance Document for the Public Protection Committee.
4. Committee members' ideas for future agenda items. (Topics introduced under this item will not be discussed at this meeting.)
5. Adjournment.

RMC – Revised Municipal Code

Any person who has special needs while attending this meeting or needs agenda materials for this meeting should contact the City Clerk as soon as possible to ensure reasonable accommodations can be made. The City Clerk can be reached by telephone at (715) 346-1569 or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.



City of Stevens Point  
1515 Strongs Avenue  
Stevens Point, WI 54481-3594  
[www.stevenspoint.com](http://www.stevenspoint.com)



John Moe  
City Clerk  
Phone: 715-346-1569  
Fax: 715-346-1498

To: Common Council  
From: John Moe, City Clerk  
Date: August 2, 2016  
Re: Public Protection Committee Agenda Items

1. All new and renewal Operator's license requests meet the requirements to hold a license and have been approved by the Police Department. The Trivia Unplugged is an annual event. We have had no issues with this event. Rookies is looking for an extension of premise for an event. The Police Department has approved the event with the condition that additional security will be provided. Applebee's is looking to change their agent. The new agent has been approved by the Police Department. The Taxi Cab Drivers and Commercial Animal Establishment license requests are renewals. No issues have been brought to our attention regarding their renewals.
2. We have two requests for street closures and one new event this month. The Team Schierl & Mada Pink game and the Fall Fest events have taken place before with no issues and have been approved by the Police Department. Part of the Fall Fest request is to serve alcohol. Their application is not on file as of this memo and it must be on file for 15 days before any action can be taken. This part of their request will have to be handled administratively under 12.14(18). The Point of Discovery School fundraiser is a new event. They have worked out the details of this event with the Police Department.
3. Please see the memo attached.
4. Members of the Committee may suggest ideas for upcoming meetings.

**LICENSE LIST**  
**PUBLIC PROTECTION COMMITTEE**  
**Monday, August 8, 2016**

**\*\*PROVISIONAL OPERATOR LICENSE:**

- |     |                          |   |
|-----|--------------------------|---|
| 1.  | EILERS, CASEY N          | 2410 RANGER ROAD, WISCONSIN RAPIDS, WI 54494    |
| 2.  | VANDUYSE-SECOR, HAYLEY J | 809 UNION STREET, STEVENS POINT, WI 54481       |
| 3.  | BALTZELL, LINDA MARIE    | 6434 OLD HWY 18, STEVENS POINT, WI 54481        |
| 4.  | BREWINGTON, SAMANTHA M   | 617 SECOND STREET, STEVENS POINT, WI 54481      |
| 5.  | COOPER, THOMAS M         | 3401 MCCULLOCH ST #104, STEVENS POINT, WI 54481 |
| 6.  | PARKS, JAMIE S           | 1524 BRAWLEY STREET, STEVENS POINT, WI 54481    |
| 7.  | SYLVESTER, REBECCA A     | 940 MARIA DRIVE #4, STEVENS POINT, WI 54481     |
| 8.  | CUNNINGHAM, SAIRA C      | 2623 FIFTH AVE APT 8, STEVENS POINT, WI 54481   |
| 9.  | INDERMUEHLE, DUSTIN S    | 2416 FOURTH AVE, STEVENS POINT, WI 54481        |
| 10. | LEAHY, LAUREN M          | 1337 S NINTH ST, DE PERE, WI 54115              |
| 11. | NOVOTNY, CASSIE L        | 3013 MAPLE DRIVE, PLOVER, WI 54467              |
| 12. | NUMMELIN, JULIA R        | 332 GEORGIA STREET N, STEVENS POINT, WI 54481   |
| 13. | OLSEN, SARAH A           | 1664 COLLEGE AVE, STEVENS POINT, WI 54481       |
| 14. | SCHWALBACH, TAYLOR S     | 233 DIVISION STREET, STEVENS POINT, WI 54481    |
| 15. | DEVALKENAERE, ZACHARY D  | 1415 WYATT AVE, STEVENS POINT, WI 54481         |
| 16. | SCHAEFER, MATTHEW W      | 1017 PARK STREET, STEVENS POINT, WI 54481       |
| 17. | WODSEDALEK, DYLAN J      | 1120 SUNSET BLVD APT 6, STEVENS POINT, WI 54481 |
| 18. | ZIMMERMAN, KAITLYN J     | 2400 STANLEY STREET, STEVENS POINT, WI 54481    |
| 19. | HANSEN, ROBERT W         | 4524 DUBAY DRIVE, MOSINEE, WI 54455             |
| 20. | O'SULLIVAN, CYNTHIA A    | 3705 FOREST DRIVE, AMHERST JCT., WI 54407       |
| 21. | MALLET-BROWN, WILLIAM J  | 2701 FOURTH AVE APT 7, STEVENS POINT, WI 54481  |
| 22. | BACHINSKI, LISA A        | 1155 RIDGE ROAD, STEVENS POINT, WI 54481        |
| 23. | MILLER, KAREN A          | 2908 HEFFRON STREET, STEVENS POINT, WI 54481    |
| 24. | ESPESETH, LANCE E        | 3300 JOHNSON AVE #9, PLOVER, WI 54467           |
| 25. | GREGORICH, ROBERT J      | 920 SIXTH STREET, PLOVER, WI 54467              |
| 26. | BLOCZYNSKI, CHERYL       | 4790 EMERALD LANE, STEVENS POINT, WI 54482      |
| 27. | FINAMORE, DAVID J        | 124 MINNESOTA AVE, STEVENS POINT, WI 54481      |
| 28. | KUHN, SETH D             | 1153 ROGERS DRIVE, PLOVER, WI 54467             |
| 29. | IRWIN, DANIEL S          | 1964 STRONGS AVE, STEVENS POINT, WI 54481       |
| 30. | CLARK, JESSICA A         | 8268 KLONDYKE ST, BANCROFT, WI 54921            |
| 31. | HEIBLER, MELANIE K       | 2431 CRESCENT CT, PLOVER, WI 54467              |
| 32. | GREGORICH, TAYLOR M      | 920 SIXTH STREET, PLOVER, WI 54467              |
| 33. | HOFMANN, CAROLYNN J      | 3101 WHITING AVE #F10, STEVENS POINT, WI 54481  |
| 34. | VANN, RAIDEN J           | 924 MICHIGAN AVE, STEVENS POINT, WI 54481       |

- |     |                       |  |
|-----|-----------------------|--|
| 35. | ZVOLENA, THRESA A     | 6805 A STATE HWY 66, CUSTER, WI 54423            |
| 36. | FILTZ, BROOKE N       | 960 HIGHLAND DRIVE, PLOVER, WI 54467             |
| 37. | LEPPEN, CONNIE M      | 9530 MAIN STREET, AMHERST JUNCTION, WI 54407     |
| 38. | MARTIN, GABRIELLE L   | 3360 DERBY CT, PLOVER, WI 54467                  |
| 39. | MORGAN, SABRINA P     | 861 4TH STREET, PORT EDWARDS, WI 54469           |
| 40. | NIKOLAY, SAMANTHA L   | 2829 WELSBY AVE, STEVENS POINT, WI 54481         |
| 41. | RAFLIK, KENNETH G     | 1760 ASHFORD DRIVE, PLOVER, WI 54467             |
| 42. | DAVIS, TYLER R        | 5441 CANARY DR, STEVENS POINT, WI 54482          |
| 43. | INKS, SYDNEY M        | 1224 FRANKLIN STREET, STEVENS POINT, WI 54481    |
| 44. | WORZALLA, CODY W      | 2541 PECK STREET, STEVENS POINT, WI 54481        |
| 45. | ZICHITELLA, HALEE M   | 1824 DIXON STREET, STEVENS POINT, WI 54481       |
| 46. | ENERSON, TRACEY Q     | 231 21 ST AVE S, WISCONSIN RAPIDS, WI 54495      |
| 47. | FELDT, LOGAN M        | 2441 4TH AVE, STEVENS POINT, WI 54481            |
| 48. | KUCHENBECKER, EMILY E | 1724 BRIGGS STREET, STEVENS POINT, WI 54481      |
| 49. | SPAETH, MALINDA M     | 3825 ROBERTS PL APT 9, STEVENS POINT, WI 54481   |
| 50. | KNEFELKAMP, AARON T   | 3924 DOOLITTLE DRIVE #3, STEVENS POINT, WI 54481 |

**RENEWAL OPERATORS: 2 YEARS**

- |     |                           |  |
|-----|---------------------------|--|
| 1.  | TIMM, MELISSA RAE         | 465 W CORNELL AVE, STEVENS POINT, WI 54481       |
| 2.  | VREELAND, CHAUNCY-ALLEN T | 2950 PLOVER SPRINGS DR #2, PLOVER, WI 54467      |
| 3.  | ANDERSEN, SARAH R         | 274 A WASHINGTON AVE, STEVENS POINT, WI 54481    |
| 4.  | ANDERSON, CODY M          | 1775 STRONGS AVE, STEVENS POINT, WI 54481        |
| 5.  | GRALLA, DANIELLE R        | 1950 WATER STREET, STEVENS POINT, WI 54481       |
| 6.  | GRANLUND, BREANNA L       | 1108 RESERVE STREET, STEVENS POINT, WI 54481     |
| 7.  | KIRK, MATTHEW M           | 2700 ELLIS STREET, STEVENS POINT, WI 54481       |
| 8.  | LARSON, CLAIRE A R        | 709 VINCENT COURT APT H, STEVENS POINT, WI 54481 |
| 9.  | PIETRUSZ, JOANNA M        | 419 WEST STREET NORTH, STEVENS POINT, WI 54481   |
| 10. | VOSS, MILES J             | 1525 BRIGGS STREET, STEVENS POINT, WI 54481      |
| 11. | WILSON, AMBER L           | 809 MAIN STREET, JUNCTION CITY, WI 54443         |
| 12. | ZYNDA, JACLYN ROSE        | 258 N MAIN STREET, AMHERST, WI 54406             |
| 13. | MACIEJEWSKI, ANDREW PETER | 2541 WELSBY AVENUE, STEVENS POINT, WI 54481      |

**TEMPORARY CLASS "B" / "CLASS B" LICENSE (PICNIC):**

1. **CREATE Portage County (formerly The Arts Alliance)**, 1039 Ellis Street, Stevens Point, for Trivia Unplugged on September 24, 2016 at Noel Hangar. Licensed operator on premise: Julia Nummelin. (Beer only)

**EXTENSION OF LICENSED PREMISE:**

Randal T. Woyak, LLC, 3425 Church Street, Stevens Point, WI at Rookies Sports Pub, 3425 Church Street, Stevens Point, WI 54481. Premise extension to include fenced in area of back parking lot with a 40' x 80' tent.

**CHANGE OF AGENT:**

1. **Apple Hospitality Group, LLC**, 2120 Pewaukee Road Suite 200, Waukesha, WI, Andrew Lynch, 932 Sixth Ave, Stevens Point, agent at Applebee's Neighborhood Grill and Bar, 5609 Hwy 10 E replacing Adam Schroeder.

**TAXICAB DRIVERS:**

1. HOBBS, MICHAEL J. 5955 BIRCH DRIVE LOT 5, PLOVER, WI 54467
2. KOMPERDA, ROBERT G. 3080 LEXINGTON PL, PLOVER, WI 54467
3. SANKEY, KATHLEEN A. 5622 COUNTY ROAD B, STEVENS POINT, WI 54482

**COMMERCIAL ANIMAL ESTABLISHMENT (RENEWAL):**

1. The Barking Lot, 3432 Minnesota Ave, Stevens Point; Pamalla Schneider, 1937 Plover Street, owner.

**\*\*ISSUANCE OF ANY LICENSE IS CONTINGENT UPON APPLICANTS COMPLIANCE WITH THE TRAINING REQUIREMENTS OF SEC. 125.17(16), WISCONSIN STATUTES.**

July 27, 2016

Mayor Mike Wiza  
1515 Strong's Avenue  
Stevens Point, WI 54481

Dear Mayor Wiza,

As part of the promotion of the Team Schierl & Mada Pink game for cancer with UWSP Pointers Athletics, we are requesting to close 4<sup>th</sup> Avenue from Isadore Street to Reserve street on Wednesday, October 5<sup>th</sup>, 2016 from 10am-2pm. During this time, we will be hosting a campus wide promotion for the UWSP students and faculty to promote Pink week and also the Pink Game which will be held on Saturday, October 8th.

We do understand that in case of an emergency, we would need to move all promotional materials out of the way for an emergency vehicle to go through.

In addition:

- 1) Can the city provide the road barricades for both intersections and our staff will put them up & take them down?
- 2) Also for the last 2 years, through a mayoral proclamation, we changed the name of 4<sup>th</sup> Avenue to PINK street for the month of October, will that be possible? The city has graciously installed, provided the street signs and taken down the signs, can you provide this service again this year?

Please let me know your decision.

If you need anything else, please contact myself or Tim Schierl at 715-345-5060.

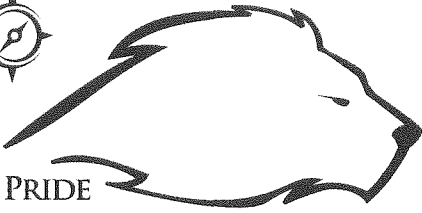
Thank you,

Tim Schierl  
Team Schierl Companies

Kathy Ostrowski  
Team Schierl Companies



PRIDE



RECEIVED

JUL 28 2016

CITY CLERK'S  
OFFICE

www.pointofdiscoveryschool.com

Dan Lathrop  
Lead Teacher  
dlathrop@pointschools.net  
Point of Discovery School

1900 W Zinda Drive, Stevens Point, WI 54481

Ph: 715-345-5566 Fax: 715-254-0203

July 28, 2016

Dear Mr. Moe,

The Governance Board of Point of Discovery School, a public charter middle school that is a part of the Stevens Point Area Public School District, is in the planning stages of a 5K fundraising run. We are writing to respectfully request permission to be placed on the agenda for the Public Protection Committee meeting for August 8, 2016.

- Our event will occur on Saturday, October 22, 2016. We will have festivities at the school throughout the evening, and are planning two culminating events:
  - A 1-mile youth run starting at 9:00 p.m. Runners will begin and end at Point of Discovery School and the entire race will take place on the Green Circle south of the school. The course will be illuminated by volunteers and parents.
  - A 5K run starting at midnight. Runners will begin and end at Point of Discovery School. Please see the enclosed annotated map for the complete course and notes about plans for volunteers.
- We anticipate the need for volunteers to staff various stations along the route and illuminate the course to ensure runners know where to go. Between our parents, staff, and Governance Board, we will be able to supply all necessary volunteers. Volunteers will be wearing safety vests provided by the Stevens Point Police Department.
- We anticipate needing police presence along the Clark Street Bridge and at the intersection of Water and Clark Streets. We will defer to the judgment of the police department in terms of how many officers are needed in these locations and if it is necessary for police presence at additional locations.
- All runners will be provided with shirts that contain reflective lettering and/or graphics. Runners will also be encouraged to bring either headlamps or small flashlights. Volunteers will have additional illumination.

Thank you for your time and consideration.

Respectfully,

Dan Lathrop  
Lead Teacher

Jennifer Zach  
Governance Board President

sent to PD-  
7/28/16



AdChoices | [Map a Route](#) | [Walking](#) | [Running](#) | [Distance](#)

**Distance: 5.06**

Go to Location (city, z [Go!](#)

Kilometers ▾

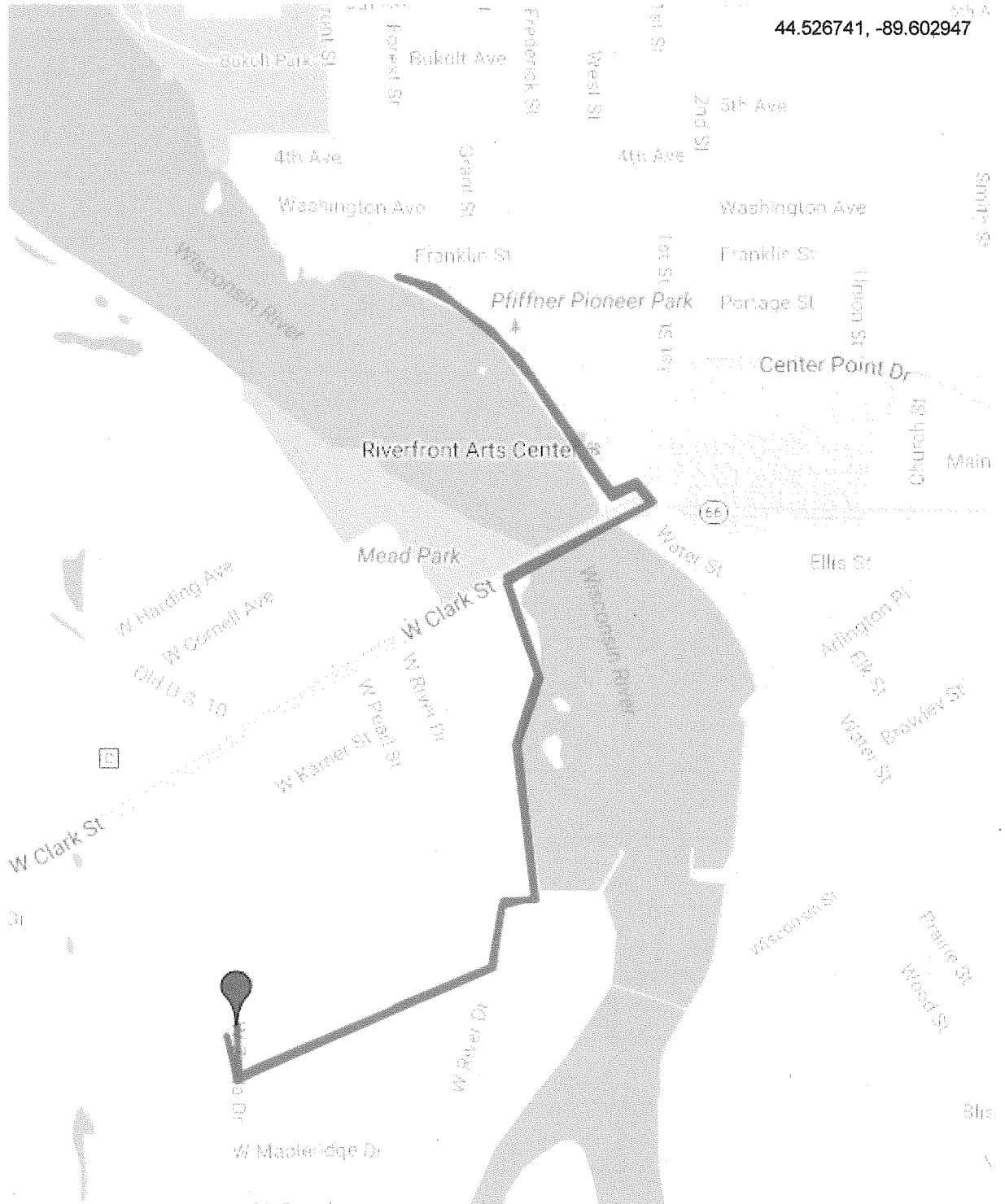
Undo Last Leg

Clear Map

Snap to Roads

Auto Center

44.526741, -89.602947



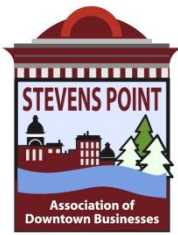
## Map Information

- The route will begin and end at Point of Discovery School (PoDS) (former Jackson Elementary).
- The route continues onto the Green Circle Trail to connect with West River Drive.
- Runners cross West River Drive to connect with the Green Circle Trail to Clark Street.
- Runners cross at Clark and Water Street and continue on the Green Circle Trail through Pfiffner Park.
- At Forest Street, runners will circle around to retrace the route taken thus far, ending at Point of Discovery School.

Volunteers will be placed along the trail to provide direction, light and support.

Police presence will be needed at street crossings.

No street closures are anticipated.



# Association of Downtown Businesses

A Main Street Community

PO Box 675, Stevens Point, WI 54481

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August 2, 2016

John Moe  
City Clerk  
1515 Strongs Avenue  
Stevens Point, WI 54481

Dear City Clerk,

This letter will serve as the Association of Downtown Businesses' request to hold the Annual Fall Fest on Saturday, September 17, 2015, from 10 a.m. to 10 p.m. The event will take place on Main Street from 10 a.m. to 4 p.m. and on the Market Square from 4 p.m. to 10 p.m.

The daytime portion of the event will require Main Street from Strongs Ave to the Market Square to be closed the morning of the event, with parking restrictions until 4 p.m.

The evening portion of the event will require that the Market Square will be closed from 2 p.m. to 10 p.m. We will have a tent set up on Friday September 16<sup>th</sup> and removed on Sunday September 18<sup>th</sup>. This will require that the fountain be turned off from Friday September 16, 2015 at Noon and turned back on Sunday September 18, 2015 at Noon.

The Farmers Market will be able to happen on Saturday as usual until 2 p.m. We will begin to install fencing around the perimeter of the Market Square, at the bollards, at 2 p.m. We will provide controlled access to this area during the evening event including checking age ID's and providing wrist bands for those of legal drinking age. We will work with the Stevens Point Police Department to have officers on duty during the evening event.

We will be serving beer at the evening event and will provide the proper oversight as required by law. A licensed bartender will be on site at all times that alcoholic beverages are being served.

Please notify me of the Public Protection and Council meeting dates and agendas for this request.

If you are in need of additional information please contact me. Thank you.

Sincerely,

John Dolan, President  
Association of Downtown Businesses

City of Stevens Point  
1515 Strongs Avenue  
Stevens Point, WI 54481-3594  
[www.stevenspoint.com](http://www.stevenspoint.com)



Meleesa Johnson  
Alderman  
5<sup>th</sup> District

Dear Members of the Public Protection Committee:

During our discussion at last month's meeting, on the various topics that alders wished to bring forward as future agenda items, a question came up about the role of the committee. A good question and one worth looking into.

The document, A Guide for New Aldermen, authored by Clerk John Moe, establishes a good foundation for that role, but I thought a document of "general purpose" might be worth pursuing for the committee. As such, I took the liberty of extending the foundation provided by Clerk Moe and produced the enclosed document for your consideration.

This is for discussion and in no way should be considered a hard and fast document for approval. Rather, I find that people respond better to something before them than attempting to gather thoughts on the spot. Basically I wanted to get the proverbial ball rolling.

From my perspective, once we establish our general purpose or scope, then we can move onto the other topics from last month and hopefully many more that will be in the best interests of our city and its residents.

With best regards,  
Meleesa  
Meleesa Johnson  
City of Stevens Point Alder-5th District  
Chair-Public Protection Committee

**General Purpose Guidance Document For The  
Public Protection Committee of the Stevens Point Common Council  
Drafted by: Meleesa Johnson-Chairperson**

According to the League of Wisconsin Municipalities, the primary governing system for Wisconsin cities is the “mayor-council system,” a system under which Stevens Point government functions. The “corporate authority” is conferred onto both the mayor and alderpersons; the two entities comprising the common council. The mayor is the chief executive office and the council acts as the policy-making body (legislative) of the council. As a member of the council, the mayor presides over council meetings and breaks tie votes. Alders, while not directly in charge of operations and administration, do become involved in departmental operations by way of committees and day-to-day interactions.<sup>1</sup>

Wisconsin Statute Section 66.11 grants broad authority to common councils and how they conduct meetings and business. It is therefore incumbent upon councils to develop procedural rules that meets the need of the council and members.

Stevens Point Code of Ordinances Section 2.28 lists the Public Protection Committee as a standing committee of the Common Council. As well, Section 2.25 says that the standing committees report to the common council information regarding the “petition, resolution, account and other paper submitted for consideration” by the standing committee.

Having a general purpose for the committee helps the public understand the function of the Public Protection Committee and also guides the general operation of the committee.

General Purpose (partially taken from A Guide for New Alderpersons):

1. Hear, evaluate and rule on appeals of zoning code inspection service fees
2. Review, evaluate and rule on liquor/bartender license, celebration/event permits, and street closings related to celebrations and events
3. Provide oversight over elections administration
4. Request staff to conduct evaluations and research related to topics of interest/concern that may lead to ordinance creation and/or modifications
5. Evaluate and make policy recommendations to the Common Council on topics related to protecting the best interests, safety and harmony of the general public
6. Other duties as granted by specific need, statute, ordinance or Council rules

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<sup>1</sup> Conduct of Common Council Meetings-League of WI Municipalities