

**City of Stevens Point  
REGULAR COUNCIL MEETING**

Council Chambers  
County-City Building  
1516 Church St

November 21, 2016  
7:00 P.M.

**Mayor Mike Wiza Presiding**

**PRESENT:** Ald. Doxtator, Shorr, Ryan, Oberstadt, Johnson, Slowinski, Kneebone, Dugan, McComb, Phillips, Morrow.

**OTHERS**

**PRESENT:** Attorney Beveridge, C/T Ladick, Clerk Moe; Directors Ostrowski, Schatschneider, Lemke, Schrader; Fire Chief Finn; Police Chief Skibba, H.R. Manager Jakusz; Assistant Pazdernik; Nate Enwald, Portage County Gazette; Brandi Makuski, City Times.

**2. Salute to the Flag and Mayor's opening remarks.**

Mayor Wiza shared a video on the Pledge of Allegiance performed by Red Skelton.

Mayor Wiza reported that the Stevens Point Water and Waste Water Treatment Facility was selected as one of 59 utilities nationwide that was recognized by the Water Environment Federation and the National Association of Clean Water Agency as a utility of the future. He congratulated Dir. Lemke and his staff.

Mayor Wiza also stated Firefighter/Paramedic Shane Westphal, received the Educator of the Year Award from the Wisconsin State Fire Inspection Association. He commended Shane for his accomplishment.

**3. \*Persons who wish to address the Mayor and Council on specific agenda items other than a "Public Hearing" must register their request at this time. Those who wish to address the Common Council during a "Public Hearing" are not required to identify themselves until the "Public Hearing" is declared open by the Mayor.**

Mayor Wiza reminded individuals who wished to address the Mayor and Council that they should register at this time.

**4. Persons who wish to address the Mayor and Council for up to three (3) minutes on a non-agenda item.**

Marlena Fearing, Minnesota, reported \$550,000 had been stolen from a nonprofit veterans group and the money was moved to Chase Bank in Stevens Point, Wisconsin. Ms. Fearing stated rather than prosecute the individual, restitution was agreed upon. She stated the individuals reneged on the restitution and D.A. Louis Molepske has refused to enforce the stipulated agreement for restitution or prosecute the individuals. Ms. Fearing stated her complaint is with Portage County District Attorney Molepske.

Clerk Moe thanked staff, election workers, the Street Department and the IT Department for all the dedication and hard work during the Presidential Election.

**Consideration and Possible Action on the Following:**

**5. Minutes of the Regular Common Council meeting of October 17, and the special Common Council meetings of October 24 and November 7, 2016.**

Ald. Shorr stated in the October 17, 2016 minutes, item #15, he was identified as being excused as well as having voted.

Mayor Wiza stated this will be corrected.

Ald. Phillips **moved**, Ald. Morrow seconded, to approve the minutes of the regular Common Council meeting of October 17, 2016, the special Common Council meetings of October 24 and November 7, 2016.

Call for the Vote: Ayes: All.  
Nays: None. Motion carried.

- 6. Minutes and actions of the City Plan Commission meeting of November 7, 2016.**
- a. Report of the September 6, 2016 Plan Commission meeting.
  - b. Request from Service Cold Storage, LLC for a site plan review of an expansion to the existing cold storage warehouse facility located within the Planned Industrial Development Zoning District at 5700 E.M. Copsps Drive (Parcel IDs 2308-01-2100-03 and 2308-01-2100-05).
  - c. Request from the City of Stevens Point to Amend Chapter 23: Zoning Ordinance of the City of Stevens Point Revised Municipal Code to define and permit short term rentals. This item is for discussion purposes only; no formal action will be taken.
  - d. Community Development Department Monthly Report for October 2016.

Mayor Wiza stated the Igna Properties has been postponed.

Dir. Ostrowski stated that there may need to be some amendments to the Service Cold Storage contract and he asked that the motion allow staff to amend the wording to meet zoning requirements.

Ald. Kneebone **moved**, Ald. Johnson seconded, to approve the City Plan Commission minutes of November 7, 2016, allowing staff to make adjustments as needed to Service Cold Storage with the expansion and plan review, as long as it meets all of the guidelines.

Call for the Vote: Ayes: All.  
Nays: None. Motion adopted.

**7. Resolution – Conditional Use Permit – Request from TOTC LLC to increase residential occupancy at 1700 Monroe Street (Parcel ID 2408-32-4035-10).**

Dir. Ostrowski stated the Plan Commission recommended denial of this project.



Attorney Beveridge stated the policy should be in written form rather than make verbal changes at the current time. He suggested postponement of any decision until the changes can be put in writing.

Ald. Slowinski **moved**, Ald. Johnson seconded, to postpone this item and direct the H.R. Manager to contact CIVMC concerning the appropriate appointment and wording for the investigative team.

Call for the Vote: Ayes: All.  
Nays: None. Motion adopted.

- 10. Minutes and actions of the Public Protection Committee meeting of November 14, 2016,**
- a. License List.**
  - b. Request to Hold Event/Street Closings: YMCA – Frostbite Road Race and Winter Walk on December 3, 2016 with partial/complete closure of sections of Second Street N and Fourth Avenue for the first 20 minutes of the race.**
  - c. Brochure outlining the role, powers and responsibilities of an alderperson.**
  - d. Committee members' ideas for future agenda items.**

Ald. McComb **moved**, Ald. Dugan seconded, to approve the minutes and actions of the Public Protection Committee meeting of November 14, 2016.

Call for the Vote: Ayes: All.  
Nays: None. Motion adopted.

- 11. Minutes and actions of the Board of Public Works meeting of November 14, 2016.**
- a. To accept the Director's Report and place it on file.**
  - b. To accept the Revocable Occupancy License Fees.**
  - c. Introduction regarding requests for the installation of cell phone towers in city right-of-way.**

Ald. Slowinski **moved**, Ald. Kneebone seconded, to approve the minutes and actions of the Board of Public Works meeting of November 14, 2016.

Call for the Vote: Ayes: All.  
Nays: None. Motion adopted.

- 12. Minutes and actions of the Finance Committee meeting of November 14, 2016.**
- a. Public Comments on the Proposed 2017 Operating Budget.**
  - b. Review and Possible Action on the Proposed 2017 Operating Budget.**
  - c. Adjusting the price of cable charged at Edgewater Manor.**
  - d. Approval of snow and ice removal contract for sidewalks and boulevards.**
  - e. Subordination Agreement for the existing loan with Service Cold Storage.**
  - f. Approval of Payment of Claims.**

Ald. Slowinski stated he would abstain from this vote.

Ald. Phillips **moved**, Ald. Morrow seconded, to approve the minutes and actions of the Finance Committee meeting of November 14, 2016.

Call for the Vote: Ayes: Ald. Morrow, Phillips, McComb, Dugan, Kneebone,  
Johnson, Oberstadt, Ryan, Shorr, Doxtator.

Abstain: Ald. Slowinski.

Nays: None. Motion adopted.

**13. Minutes and actions of the Police and Fire Commission meeting of October 4, 2016,**

- a. **Annual performance evaluations of the Police and Fire Chiefs.**
- b. **Police Chief's Report.**
- c. **Update on EMS oversight decision.**
- d. **Fire Chief's Report/EMS Report.**
- e. **Discussion of 2017 Police and Fire operational budgets.**
- f. **Approval of minutes.**
- g. **Confirmation of bills.**
- h. **Adjourn into closed session (approximately 4:30 p.m.) pursuant to Wisconsin Statute Section 19.85 (1) (c) [considering employment, promotion, compensation or performance evaluation data of any public employee of which the governmental body has jurisdiction or exercises responsibility] for police officer applicant interviews (2).**
- i. **Reconvene into open session for possible action (approximately 4:50 p.m.).**

Ald. Kneebone **moved**, Ald. Morrow seconded, to approve the minutes and actions of the Police and Fire Commission meeting of October 4, 2016.

Call for the Vote: Ayes: All.

Nays: None. Motion adopted.

**14. Minutes and actions of the Transportation Commission meeting of October 27, 2016.**

- a. **Approval of the September 29, 2016 Transportation Commission minutes.**
- b. **September 2016 financial report.**
- c. **Manager's Report:**
  1. **Staff Update**
  2. **City/County Consolidated Services Update**
- d. **Next meeting date.**

Ald. Phillips asked if this included the contract with Portage County on the consolidation of services.

Mayor Wiza stated no, the county would vote on this item November 22, 2016.

Ald. Shorr **moved**, Ald. Ryan seconded, to approve the minutes and actions of the Transportation Commission meeting of October 27, 2016.

Call for the Vote: Ayes: Majority.

Nays: Minority. Motion adopted.

**15. Minutes and actions of the Board of Water and Sewerage Commissioners of November 14, 2016.**

- a. **Approval of minutes of the October 10, 2016 meeting.**
- b. **Discussion and possible action on approval of department claims.**
- c. **Report on water distribution operations. – Gary Kuplic**
- d. **Report on water supply operations. – Gary Kuplic**
- e. **Discussion and possible action on the Draft Groundwater Management Plan (email distribution). - Joel Lemke**
- f. **Report on collection system maintenance. – Rob Molski**
- g. **Report on sewage treatment operations. – Chris LeFebvre**
- h. **Update and report on Biosolids Improvement Project. – Joel Lemke**
- i. **Report on storm water operations. – Rob Molski/Joel Lemke**
- j. **Staff update on Stormwater Management Plan. – Joel Lemke**
- k. **Verbal report. – Joel (Discuss December CIP & Rates)**

Ald. Slowinski **moved**, Ald. Oberstadt seconded, to approve the minutes and actions of the Board of Water and Sewerage Commissioners of November 14, 2016.

Call for the Vote:       Ayes: All.  
                                  Nays: None. Motion adopted.

**16. Minutes and actions of the Airport Commission meeting of October 14, 2016.**

- a. **Approval of minutes of the September 12, 2016 meeting.**
- b. **Discussion and possible action of department claims.**
- c. **Written report provided. – Jason Draheim**
- d. **Verbal report. – Jason Draheim**

Ald. McComb **moved**, Ald. Phillips seconded, to approve the minutes and actions of the Airport Commission meeting of October 14, 2016.

Call for the Vote:       Ayes: All.  
                                  Nays: None. Motion adopted.

**17. Minutes and actions of the Board of Park Commissioners meeting of November 1, 2016.**

- a. **Approval of the September 7, 2016 Minutes**
- b. **Adoption of 2017 Price Structure**
- c. **Survey questions for Comprehensive Outdoor Recreation Plan**
- d. **Director's report**

Ald. Doxtator **moved**, Ald. Johnson seconded, to approve the minutes and actions of the Board of Park Commissioners meeting of November 1, 2016.

Call for the Vote:       Ayes: All.  
                                  Nays: None. Motion adopted.

**18. Statutory Monthly Financial Report of the Comptroller-Treasurer.**

Ald. Phillips **moved**, Ald. Slowinski seconded, to approve the statutory monthly Financial Report of the Comptroller-Treasurer and place it on file.

