

# CITY OF STEVENS POINT

## BOARD OF PUBLIC WORKS MEETING

Monday, March 13, 2017 – 6:20 p.m.

(or immediately following previously scheduled meeting)

Lincoln Center – 1519 Water Street

Stevens Point, WI 54481

## AGENDA

[A quorum of the City Council may attend this meeting]

### CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING:

1. To accept the Director's Report and place it on file.
2. To award the Bituminous Patching Project #17-02 to American Asphalt of Wisconsin in the amount not to exceed \$79,315.50.
3. To award the Curb, Gutter and Sidewalk Project #17-05 to Wroblewski Concrete Construction, LLC in the amount not to exceed \$69,870.84.
4. To accept the Preliminary Resolution for Special Assessments for Maria Drive as being administered as part of the Prentice Street Reconstruction Project.
5. Adjournment

Any person who has special needs while attending this meeting or needs agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, or by mail at 1515 Strong's Avenue, Stevens Point, WI 54481

Copies of ordinances, resolutions, reports, and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

City of Stevens Point  
1515 Strongs Avenue  
Stevens Point, WI 54481



## Public Works

Engineering Department:  
Phone: 715-346-1561  
Fax: 715-346-1650

Streets Department:  
Phone: 715-346-1537  
Fax: 715-346-1687

March 13, 2017

INTERIM DIRECTOR OF PUBLIC WORKS REPORT  
Joel Lemke

### 1. Engineering Division

- **Signals at Church Street and CenterPoint Drive**

Every year the Engineering Department has been replacing the control cabinet at one of our older signalized intersections to keep equipment that can be repaired and maintained. After assembling all of the right data on this intersection, it has been determined that we will replace the control cabinet and implement the use of a detection system to sense when there are vehicles stopped on Church Street. This equipment will allow the through traffic on CenterPoint Drive to experience green lights more often, and the vehicles on Church Street to have quicker responses to their presence.

- **Sidewalk project – filling the gaps**

A small sidewalk project (see attached) will be designed and bid to fill gaps that exist in continuous sidewalk sections. This project and efforts of this type have been discussed for several years. Upon completion of the design, we will bring forward a preliminary resolution for the assessment of these improvements. This would come to the Council in the next month or two.

- **Swale Project**

The Public Utility Department will be reinstating swales in the neighborhood roughly bound by Jordan Lane, Wilshire Blvd., Green Avenue and Hein Park. The Public Utility Department is working with Alderperson Dugan to coordinate any needed public meetings or info that needs to be shared. This project will greatly benefit the DNR permit for the Stormwater Utility.

- **Hoover Grade Separation Project:**

There was a pre-construction meeting held on March 9<sup>th</sup> regarding this project. A schedule is established and will be shared at the meeting if possible. Additionally, there has been a public informational meeting scheduled for businesses and residents by the contractor for Monday, March 13, 5:30 – 7:00 PM in the Fountain Room of the Portage County Business Council located at 5501 Vern Holmes Drive.

- **Business 51 Project:**  
Nothing to report at this time.
- **St. Michael’s Hospital Construction Project:**  
Nothing to report at this time.
- **Prentice Street Reconstruction Project:**  
This project has been bid and we will act on awarding the project at this Board meeting.
- **Stanley Street Lane Conversion Discussion:**  
DOT has been consulted to see what resources are available on efforts related to this project. Staff will update the Board as more progress is made.
- **UWSP Science Building Project:**  
There was a “topping off” ceremony to place the last beam on the building. Construction continues.
- **Additional Ongoing Director\City Engineer\City Surveyor Projects:**
  - The Engineering Department continues to work on preparing for 2017 projects and looking ahead at future work.

**2. Streets Division**

- **Street work**
  - Continued Garbage and Recycling operations.
  - Sign work continued.
  - Street lamp maintenance continued.
  - Building maintenance and repair.
  - Patching Continued
  - Continued Snow and Ice Control Operations
- **Equipment maintenance/garage**
  - There were a total of 167 repair orders completed in the month of February. When broken down by department there were;

Engineering	3
Inspection	1
Police	16
Parks	26
Fire	5
Streets	114
Water/Waste water	2

- **Signs, posts, barricades, and flags**
  - 134 signs were replaced or added, 5 because of accidents, 108 were replaced, 1 for usual maintenance, 19 were moved and 1 because of vandalism.
  - 25 poles were replaced or added, 6 because of accidents, 3 was replaced, 11 for usual maintenance, 3 were moved and 2 because of vandalism.
  - Put out and picked up barricades and signs for voting.
  
- **Garbage/recycling/yard waste/drop-off**
  - Garbage and recycling carts repaired/replaced/distributed as needed.
  - Regular solid waste collection completed.
  - Regular recycling collection completed.
  - City drop-off operations were completed.
  
- **Leave**
  - 37 days 5 hours sick, 29 days 1 hour of vacation and 1 day 1 hour of work comp. were utilized.

**BID TAB  
CITY OF STEVENS POINT  
BITUMINOUS PATCHING PROJECT #17-02  
SEALED BIDS OPENED 10:00 A.M., MARCH 7, 2017**

				<b>American Asphalt Mosinee, WI</b>	
<b>ITEM NO.</b>	<b>EST. QUAN.</b>	<b>UNIT</b>	<b>DESCRIPTION</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>
204.0100	50	S.Y.	Removing Pavement	\$ 9.00	\$ 450.00
305.0120	20	TON	Base Aggregate Dense (1-1/4 Inch)	\$ 15.00	\$ 300.00
390.0203	1,360	S.Y.	Base Patching Asphalt (> 10 sq. yds.)	\$ 42.00	\$ 57,120.00
390.0203	200	S.Y.	Base Patching Asphaltic (< or = 10 sq. yds.)	\$ 45.50	\$ 9,100.00
690.0150	2,000	L.F.	Sawcutting Asphalt	\$ 1.00	\$ 2,000.00
				<b>Total:</b>	<b>\$ 68,970.00</b>
				<b>Total with 15% Contingency:</b>	<b>\$ 79,315.50</b>

**BID TAB**  
**CITY OF STEVENS POINT**  
**BITUMINOUS PATCHING PROJECT #17-05**  
**SEALED BIDS OPENED 9:00 A.M., MARCH 7, 2017**

ITEM NO.	EST. QUAN.	UNIT	DESCRIPTION	Wroblewski Concrete Stevens Point, WI		S.D. Ellenbecker Inc. Athens, WI		Sommers Construction Co. Shiocton, WI		Pember Companies, Inc. Menomonee, WI	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
204.0100	20	S.Y.	Removing Pavement	\$ 9.00	\$ 180.00	\$ 15.00	\$ 300.00	\$ 20.00	\$ 400.00	\$ 16.50	\$ 330.00
204.0150	170	L.F.	Removing Curb & Gutter	\$ 6.00	\$ 1,020.00	\$ 5.00	\$ 850.00	\$ 5.00	\$ 850.00	\$ 8.00	\$ 1,360.00
204.0155	1,038	S.Y.	Removing Concrete Sidewalk	\$ 6.75	\$ 7,006.50	\$ 9.00	\$ 9,342.00	\$ 10.00	\$ 10,380.00	\$ 12.50	\$ 12,975.00
390.0203	30	S.Y.	Base Patching Asphalt	\$ 40.00	\$ 1,200.00	\$ 55.00	\$ 1,650.00	\$ 45.00	\$ 1,350.00	\$ 65.00	\$ 1,950.00
416.0160	20	S.Y.	Concrete Driveway (6-Inch)	\$ 48.60	\$ 972.00	\$ 54.00	\$ 1,080.00	\$ 65.00	\$ 1,300.00	\$ 75.00	\$ 1,500.00
601.0324	70	L.F.	Concrete Curb & Gutter (24-Inch)	\$ 20.50	\$ 1,435.00	\$ 28.00	\$ 1,960.00	\$ 33.00	\$ 2,310.00	\$ 35.00	\$ 2,450.00
601.0411	50	L.F.	Concrete Curb & Gutter (30-Inch)	\$ 21.50	\$ 1,075.00	\$ 30.00	\$ 1,500.00	\$ 35.00	\$ 1,750.00	\$ 38.00	\$ 1,900.00
602.0405	7,329	S.F.	Concrete Sidewalk (4-Inch)	\$ 4.35	\$ 31,881.15	\$ 4.50	\$ 32,980.50	\$ 6.25	\$ 45,806.25	\$ 6.00	\$ 43,974.00
602.0415	2,014	S.F.	Concrete Sidewalk (6-Inch)	\$ 5.40	\$ 10,875.60	\$ 5.50	\$ 11,077.00	\$ 7.25	\$ 14,601.50	\$ 7.50	\$ 15,105.00
602.0515	16	S.F.	Curb Ramp Detectable Warning Field (Natural Patina)	\$ 32.00	\$ 512.00	\$ 36.00	\$ 576.00	\$ 35.00	\$ 560.00	\$ 40.00	\$ 640.00
625.0100	500	S.Y.	Topsoil	\$ 6.00	\$ 3,000.00	\$ 12.00	\$ 6,000.00	\$ 7.00	\$ 3,500.00	\$ 7.80	\$ 3,900.00
627.0200	500	S.Y.	Mulching	\$ 0.75	\$ 375.00	\$ 2.00	\$ 1,000.00	\$ 1.50	\$ 750.00	\$ 2.00	\$ 1,000.00
628.6505	500	S.Y.	Soil Stabilizer Type A	\$ 0.50	\$ 250.00	\$ 2.00	\$ 1,000.00	\$ 3.00	\$ 1,500.00	\$ 1.50	\$ 750.00
630.0140	500	S.Y.	Seed Mixture No. 40	\$ 0.75	\$ 375.00	\$ 2.00	\$ 1,000.00	\$ 1.00	\$ 500.00	\$ 1.25	\$ 625.00
690.0150	200	L.F.	Sawcutting Asphalt	\$ 3.00	\$ 600.00	\$ 4.00	\$ 800.00	\$ 3.00	\$ 600.00	\$ 4.40	\$ 880.00
<b>Total:</b>					<b>\$ 60,757.25</b>		<b>\$ 71,115.50</b>		<b>\$ 86,157.75</b>		<b>\$ 89,339.00</b>
<b>Total with 15% Contingency:</b>					<b>\$ 69,870.84</b>		<b>\$ 81,782.83</b>		<b>\$ 99,081.41</b>		<b>\$ 102,739.85</b>

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## MEMO

March 8<sup>th</sup>, 2017

To: Board of Public Works

From: Joel Lemke, Interim Director of Public Works

Re: Preliminary Resolution for Special Assessments for Maria Drive being administered as part of the Prentice Street Reconstruction Project

Enclosed with this memo is a copy of the Preliminary Resolution for Special Assessment in regards to the reconstruction of Maria Drive. The Preliminary Resolution explains how the process works and what the next steps in the process will be.

After the project bids are received, staff will be able to associate costs with the work relating to the special assessment items.

If there are any questions regarding this item, please don't hesitate to contact me.

Thank you.

## PRELIMINARY RESOLUTION

**RESOLVED**, by the Common Council of the City of Stevens Point, Wisconsin:

**SECTION I.** The Common Council of the City of Stevens Point hereby declares its intention to exercise its police power under Section 66.0703(1) (a), Wisconsin Statutes, to levy special assessments upon property within the following described area for special benefits conferred upon such property by improvement to such areas:

A. FOR INSTALLATION OF SIDEWALK – PROJECT # 17-01.

- 1) All property fronting upon both sides of **MARIA DRIVE** from its intersection with First Street to its intersection with Second Street.  
(Project #17-01)

B. FOR INSTALLATION OF CURB AND GUTTER – PROJECT # 17-01.

- 1) All property fronting upon both sides of **MARIA DRIVE** from its intersection with First Street to its intersection with Second Street.  
(Project #17-01)

### SECTION II.

- A. The public improvement described in Section IA shall include the installation of sidewalk in said street or portion thereof.
- B. The public improvement described in Section IB shall include the installation of curb and gutter in said street or portion thereof.

**SECTION III.** The total amount assessed against the properties in the defined assessment district shall not exceed 100% of the cost of the improvement. The Common Council determines that the improvement constitutes an exercise of the police power and the amount assessed against each parcel shall be based on actual cost.

**SECTION IV.** The manner and method of payment will be determined in the final resolution.



**SECTION V.** The Board of Public Works will prepare a report which shall consist of:

- A. Preliminary Plans and specifications for the improvements.
- B. The actual cost of the proposed improvements.
- C. Schedule of proposed assessments.

**SECTION VI.** When the report is completed, the Board of Public Works shall file a copy of the report with the City Clerk.

**SECTION VII.** Upon receiving the report of the Board of Public Works, the Clerk shall cause notice to be given stating the nature of the proposed improvements, the general boundary lines of the proposed assessment district, the time and place at which the report may be inspected, and the time and place of the public hearing in the matters contained in the preliminary resolution and the report. This notice shall be published as a Class I notice and a copy shall be mailed, at least ten (10) days before the hearing to every interested party.

**SECTION VIII.** The hearing shall be held in the Council Chambers in the County-City Building at a time set by the City Clerk in accordance with Section 66.0703(7) (a), Wisconsin Statutes.

APPROVED: \_\_\_\_\_  
Mike Wiza, Mayor

ATTEST: \_\_\_\_\_  
John Moe, City Clerk

Dated: March 1, 2017  
Adopted: March 20, 2017  
Publish: March 24, 2017