

**City of Stevens Point  
Airport Commission  
Monday, March 13, 2017  
12:30 P.M.**

**MINUTES**

**PRESENT:** Paul Adamski, Carl Rasmussen, Anna Haines and Ray Schmidt.

**ALSO PRESENT:** Joel Lemke, Mary Klesmith, Chris Lefebvre, Eric Southworth, Jason Draheim, and Jenny Schmeiser

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## **I. ADMINISTRATION**

### **1. Approval of minutes of the February 13, 2017 meeting.**

**Motion made** by Carl Rasmussen, seconded by Ray Schmidt to approve the minutes of the February 13, 2017 Airport Commission meeting.

*Ayes all. Nays none. Motion carried.*

## **II. ACCOUNTING**

### **2. Discussion and possible action on approval of department claims.**

#### **AIRPORT**

Paul Adamski also presented the statement of claims for the Airport for February. The balance as of February 1, 2017 was \$329,037.61. The bank deposits recorded in February 2017 were \$22,486.86. Checks issued in February 2017 numbered 1616 through 1633 were in the amount of \$37,910.50. The net balance on hand February 28, 2017 was \$313,613.97.

**Motion made** by Anna Haines, seconded by Ray Schmidt to approve the department claims for the month of February 2017 as audited and read.

*Ayes all. Nays none. Motion carried.*

## **III. AIRPORT MANAGERS REPORT**

### **3. Written report provided.**

The monthly report for February was reviewed by the Commission.

### **4. Verbal report.**

Nothing to report

*The next Airport Commission meeting will be on Monday, April 10, 2017 immediately following the Board of Water & Sewerage Commission meeting.*

#### IV. ADJOURNMENT

**Motion made** by Anna Haines to adjourn the meeting.

*Ayes all. Nays none. Motion carried.*

MEETING ADJOURNED  
12:16pm

AIRPORT COMMISSION

A handwritten signature in cursive script, appearing to read "Carl Rasmussen".

CARL RASMUSSEN, SECRETARY