

City of Stevens Point
Board of Water and Sewerage Commissioners
Monday, March 13, 2017
12:00 P.M.

MINUTES

PRESENT: Paul Adamski, Carl Rasmussen, Ray Schmidt and Anna Haines

ALSO PRESENT: Joel Lemke, Mary Klesmith, Chris Lefebvre, Eric Southworth, Jason Draheim, and Jenny Schmeiser.

Excused Absence: Mae Nachman

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ADMINISTRATION

1. Approval of minutes of the February 13, 2017 meeting.

Motion made by Anna Haines, seconded by Carl Rasmussen to approve the minutes of the February 13, 2017 Water & Sewerage Commission meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. Discussion and possible action on approval of department claims.

WATER DEPARTMENT

Paul Adamski presented the statement of claims for the Water Utility for February. The balance as of February 1, 2017 was \$5,101,843.60; the bank deposits recorded in February 1, 2017 were \$569,912.36. Checks issued February 2017 numbered 50904 through 50982 were in the amount of \$921,171.30. The net balance on hand February 28, 2017 was \$4,750,584.66.

WASTEWATER DEPARTMENT

Paul Adamski also presented the statement of claims for the Sewage Treatment Utility for February. The balance as of February 1, 2017 was \$6,833,202.23; the bank deposits recorded in February 2017 were \$269,031.69. Checks issued February 2017 numbered 32265 through 32311 were in the amount of \$510,042.87. The net balance on hand February 28, 2017 was \$6,592,191.05.

STORMWATER DEPARTMENT

Paul Adamski also presented the statement of claims for the Stormwater Utility for February. The balance as of February 1, 2017 was \$1,717,474.03. The bank deposits recorded in February 2017 were \$112,077.28. Checks issued February 2017 numbered 1834 through 1849 were in the amount of \$324,450.04. The net balance on hand February 28, 2017 was \$1,505,101.27.

Motion made by Ray Schmidt seconded by Carl Rasmussen to approve the department claims for the month of February 2017 as audited and read.

Ayes all. Nays none. Motion carried.

III. WATER OPERATIONS

3. **Report on water distribution operations.**

The water operations report was distributed and reviewed for the month of February. Eric stated a total of 18 valves have been operated in 2017. A new valve truck was purchased so valve exercising will begin soon.

A new full time GIS tech has been hired.

4. **Report on water supply operations.**

Our pumpage in February was 123,311,000 gallons, a decrease of 8,831,000 gallons of water from February 2016.

IV. SEWAGE TREATMENT OPERATIONS

5. **Report on Collection System Maintenance.**

The sewer report for the month of February was reviewed by the Commission.

6. **Report on sewage treatment operations.**

Chris explained that they met all permits. They produced 91% of their own electricity and 82% of heat that was used onsite. During the wind storm there were consistent power failures for 36 hours straight, but no interruptions in service were reported.

B.O.D. (9 average ppm), Phosphorus (.616 average ppm) and Suspended Solid (11.20 average ppm) limits were met for the month of February 2017.

V. STORMWATER OPERATIONS

7. **Report on Stormwater operations.**

The stormwater operations report was reviewed by the commission.

VI. DIRECTOR'S REPORT

8. **Verbal Report.**

Joel stated that interviews will be starting for the Chief Wastewater Operator.

The next Water & Sewerage Commission meeting will be on Monday, April 10, 2017 at noon.

VIII. ADJOURNMENT

Motion made by Anna Haines to adjourn the meeting.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

12:14 pm

BOARD OF WATER AND SEWERAGE COMMISSIONERS

A handwritten signature in cursive script, appearing to read "Carl Rasmussen".

CARL RASMUSSEN, SECRETARY