

**City of Stevens Point
SPECIAL COUNCIL MEETING**

Council Chambers
County-City Building
1516 Church St

January 18, 2017
7:00 P.M.

Mike Phillips, Council President, Presiding

PRESENT: Ald. Doxtator, Shorr, Ryan, Oberstadt, Johnson, Slowinski, McComb, Morrow.

EXCUSED: Ald. Kneebone, Dugan.

OTHERS

PRESENT: Attorney Beveridge; Clerk Moe; Directors Lemke, Ostrowski (7:15);
Fire Chief Finn; Police Chief Skibba; Assistant Pazdernik; Nate Enwald,
Portage County Gazette.

2. Salute to the Flag and Mayor's opening remarks.

President Phillips acknowledged the recent retirements of Paul Piotrowski and Mike Bink of the Police Department; Jeff Davis of the Fire Department; Gary Kuplich of the Water Department. He congratulated these individuals for their years of service to the City of Stevens Point.

President Phillips stated if there were no objections, items 7, 8, 9 and 10 would be discussed after Director Ostrowski is available.

3. *Persons who wish to address the Mayor and Council on specific agenda items other than a "Public Hearing" must register their request at this time. Those who wish to address the Common Council during a "Public Hearing" are not required to identify themselves until the "Public Hearing" is declared open by the Mayor.

President Phillips reminded citizens to register at this time.

4. Persons who wish to address the Mayor and Council for up to three (3) minutes on a non-agenda item.

No one wished to speak.

Consideration and Possible Action on the Following:

5. Resolution – Designating May 13, 2017 as International Migratory Bird Day.

Ald. Slowinski **moved**, Ald. Johnson seconded, to approve designating May 13, 2017 as International Migratory Bird Day.

Ald. Shorr stated he supports this resolution and said in the future he would rather not see the Council vote on controversial resolutions that have no immediate impact with the citizens and businesses of Stevens Point.

Call for the Vote: Ayes: Ald. Morrow, McComb, Slowinski, Johnson,
Oberstadt, Ryan, Shorr, Doxtator.
Nays: None. Motion adopted.

6. Minutes of the Regular Common Council meeting of December 19, 2016 and the Special Common Council meeting of January 3, 2017.

Ald. McComb **moved**, Ald. Doxtator seconded, to approve the minutes of the Regular Common Council meeting of December 19, 2016 and the Special Common Council meeting of January 3, 2017.

Call for the Vote: Ayes: All.
Nays: None. Motion adopted.

Ald. Phillips stated, that without objection, the Council will move to item 11 and return to items 7-10 once Director Ostrowski was present.

11. Minutes and actions of the Board of Public Works meeting of January 9, 2017.

1. To accept the Director's Report and place it on file.
2. To award the Tree Contract to Zblewski Brothers out of Plover, WI in the amount of \$26,600.00.

Ald. Oberstadt **moved**, Ald. McComb seconded, to approve the minutes and actions of the Board of Public Works meeting of January 9, 2017.

Call for the Vote: Ayes: Ald. Doxtator, Shorr, Ryan, Oberstadt, Johnson, McComb,
Morrow.
Abstain: Ald. Slowinski
Nays: None. Motion adopted.

12. Preliminary Resolution - Prentice Street Reconstruction Project #17-01.

Dir. Lemke stated the project is for water, sewer and stormwater utility replacements. He stated there will be a public meeting February 15, 2017 at 7:00 p.m. He added most residents will receive the stormwater lateral, which will be larger than normal due to the high level of groundwater.

Ald. Morrow **moved**, Ald. Johnson seconded, to approve the preliminary resolution for the Prentice Street Reconstruction Project #17-01.

Call for the Vote: Ayes: Ald. Morrow, McComb, Slowinski, Johnson, Oberstadt,
Ryan, Shorr, Doxtator.
Nays: None. Motion adopted.

13. Resolution – Authorizing the establishment of a fee structure for revocable occupancy permits and right of way permits.

Ald. McComb **moved**, Ald. Shorr seconded, to approve the resolution authorizing the establishment of a fee structure for revocable occupancy permits and right of way permits.

Call for the Vote: Ayes: Ald. Doxtator, Shorr, Ryan, Oberstadt, Johnson, Slowinski,
McComb, Morrow.
Nays: None. Motion adopted.

7. Minutes and actions of the City Plan Commission meeting of January 3, 2017.

1. Report of the December 5, 2016 meeting.
2. Lease/license of Redevelopment Authority Property located directly east of 1205-09 Second Street to James E & Patricia A Laabs.
3. Bicycle and Pedestrian Advisory Committee annual report.
4. Community Development Department monthly report for December 2016.
5. Director's Update.

Ald. Doxtator asked if item #3 was a binding commitment to the 4-to-3 conversion.

Dir. Ostrowski stated it was advisory.

8. Resolution – Conditional Use Permit – Request to construct an apartment building at 3600 Doolittle Drive.

Dale Sankey, 2201 Elm Street, Plover, stated he is the lender involved with this project and spoke in favor of the project as well as Mr. Ignatowski's character and integrity.

Ted Rude, 1000 Prentice Street, stated he represents Remax Real Estate and has been involved with the sales, purchases and renovations of several of the Ignatowski properties. He encouraged the Common Council vote to approve this conditional use permit.

Mary Ann Laszewski, 1209 Wisconsin Street, voiced her concern regarding the number of violations Mr. Ignatowski has incurred and asked that this request be put on hold until a report and investigation could be completed.

Paul Leonard, 601 Casimir Road, asked Common Council to consider approving this request as it will provide needed safe and reasonable housing in the City of Stevens Point.

Tyle Ignatowski, 6661 Pleasant Drive, disputed the number of violations his property ownership has incurred.

Ald. Shorr asked Dir. Ostrowski how Ignatowski landlord violations compared to other landlord violations.

Dir. Ostrowski reviewed the concerns from the Plan Commission. He stated there were more violations cited on single family dwellings than apartment complexes.

Ald. McComb stated it would be a punishment to deny Mr. Ignatowski's request for this apartment complex based on the single family housing violations.

Ald. Slowinski stated he was in favor of this project.

Mr. Ignatowski stated when more properties are purchased, there will be an increase in inherited violations.

Ald. Shorr **moved**, Ald. Oberstadt seconded, to approve the conditional use permit to construct an apartment building at 3600 Doolittle Drive with the noted Plan Commission requirements.

Call for the Vote: Ayes: Ald. Morrow, McComb, Slowinski, Johnson, Oberstadt, Ryan, Shorr, Doxtator.
Nays: Ald. Morrow, Ryan. Motion adopted.

9. Utility Easements – Wisconsin Public Service to service Cobblestone Hotel, 1117 Centerpoint Drive. Easements are along Strongs Avenue and municipal parking lots #15 and #16.

Dir. Ostrowski stated the easements involve two parties – the City and the Redevelopment Authority. He reviewed the minor changes made to the legal description with regard to possible future noncompliance concerns. Dir. Ostrowski asked the City Council for leeway when negotiating with Wisconsin Public Service regarding the easements.

Ald. Slowinski **moved**, Ald. Ryan seconded, to approve the utility easement with Wisconsin Public Service to service Cobblestone Hotel, 1117 Centerpoint Drive and allow minor changes to be made by City staff to the legal description.

Ald. Doxtator questioned how much space the utility box would take up in the public area for the park and patio.

Dir. Ostrowski stated the preference would be to run the utility box up Strongs Avenue rather than the middle of the parking lot so that none of the public space would be taken up.

Call for the Vote: Ayes: Ald. Doxtator, Shorr, Ryan, Oberstadt, Johnson, Slowinski, McComb, Morrow.
Nays: None. Motion adopted.

10. Resolution – Conditional Use Permit – Request to operate a car and truck wrecking facility at 801 Francis Street.

Dir. Ostrowski stated this has been before the Plan Commission a couple of different times. He stated the individuals involved with this request have indicated they will not be operating a car and truck wrecking facility, therefore this does not require a conditional use at this point.

Dir. Ostrowski said he has asked the individuals involved to document the proposed changes in writing. He stated nothing has been received as of this time.

Dir. Ostrowski stated this is before Council to grant a one-month extension. He added if the new owners are operating a car repair business, then no conditional use permit would be required.

Ald. McComb **moved**, Ald. Doxtator seconded, to approve the short-term conditional use permit until written clarification is received by the new owners on the business intent.

Call for the Vote: Ayes: Ald. Morrow, McComb, Slowinski, Johnson, Oberstadt,

Ryan, Shorr, Doxtator.
Nays: None. Motion adopted.

14. Minutes and actions of the Public Protection Committee meeting of January 9, 2017.

1. License List.
2. Committee members' ideas for future agenda items.

Ald. Johnson **moved**, Ald. Ryan seconded, to approve the minutes and actions of the Public Protection Committee meeting of January 9, 2017.

Call for the Vote: Ayes: All.
Nays: None. Motion adopted.

15. Minutes and actions of the Personnel Committee meetings of January 9, 2017.

1. Amendment to Administrative Policy 3.01 Standard Benefits – Life Insurance for those on the Teamster / Central States Health Plan.
2. Request to hire Assistant Fire Chief above Step 3 on the Pay Matrix.
3. Request from Director Lemke to create a Foreman position.

Ald. Slowinski **moved**, Ald. Morrow seconded, to approve the minutes and actions of the Personnel Committee meeting of January 9, 2017.

Call for the Vote: Ayes: All.
Nays: None. Motion adopted.

16. Minutes and actions of the Finance Committee meeting of January 9, 2017.

1. Demonstration of new online property tax payment options.
2. Proposal from Ehlers Inc. to amend the boundaries and project plans for TIF districts 5 and 9.
3. Updated Credit Card Policy.
4. Approval of Payment of Claims.

Ald. Doxtator **moved**, Ald. McComb seconded, to approve the minutes and actions of the Finance Committee meeting of January 9, 2017.

Call for the Vote: Ayes: Ald. Doxtator, Shorr, Ryan, Oberstadt, Johnson, Slowinski, McComb, Morrow.
Nays: None. Motion adopted.

17. Minutes and actions of the Police and Fire Commission meeting of December 6 and the Special Police and Fire Commission meeting of December 8, 2016.

1. People to be heard and announcements.
2. Discussion of an additional full-time ambulance to the EMS system.
3. Fire Chief's Report/EMS Report.
4. Police Chief's Report.
5. Approval of minutes.
6. Confirmation of bills.
7. Closed session:
 - a. Chiefs annual performance evaluations.
 - b. Assistant Chiefs annual performance evaluations.
8. Closed session: Chiefs annual performance evaluations.

Ald. Morrow **moved**, Ald. Doxtator seconded, to approve the minutes and actions of the Police and Fire Commission meeting of December 6 and December 8, 2016.

Call for the Vote: Ayes: All.
Nays: None. Motion adopted.

18. Minutes and actions of the Transportation Commission meeting of January 5, 2017.

1. Approval of the December 1, 2016 Transportation Commission minutes.
2. November 2016 financial report.
3. City/County Consolidated Services Update; request to create an internally restricted fund for the consolidated transportation program.
4. Next meeting date.

Ald. Shorr stated it has been frustrating that item #3 has been delayed for an additional six months by the Transportation Coordination Committee.

Ald. Shorr **moved**, Ald. McComb seconded, to approve the minutes and actions of the Transportation Commission meeting of January 5, 2017.

Call for the Vote: Ayes: All.
Nays: None.

19. Minutes and actions of the Board of Water and Sewerage Commissioners of January 9, 2017.

1. Approval of minutes of the December 12, 2016 meeting.
2. Discussion and possible action on approval of department claims.
3. Recap of presentation given by Donohue & Associates last month on the Wastewater Treatment Facility Upgrade Project 2017-2019. – *Joel Lemke*
4. Discussion on rate implications of the 2017 Capital Operations & Maintenance Plan.
5. Discussion and possible action on the 2017 Capital Operations & Maintenance Plan.
6. Discussion and possible action on a proposal for design services from Donohue & Associates.
7. Report on water distribution operations.
8. Report on water supply operations.
9. Report on collection system maintenance.
10. Report on sewage treatment operations.
11. Report on storm water operations.
12. Verbal report.

Ald. Doxtator **moved**, Ald. Oberstadt seconded, to approve the minutes and actions of the Board of Water and Sewerage Commissioners meeting of January 9, 2017.

Call for the Vote: Ayes: All.
Nays: None. Motion adopted.

20. Minutes and actions of the Airport Commission meeting of January 9, 2017.

1. Approval of minutes of the December 12, 2016 meeting.
2. Discussion and possible action of department claims.
3. Written report provided.
4. Verbal report.

Ald. Slowinski **moved**, Ald. Morrow seconded, to approve the minutes and actions of the

Airport Commission meeting of January 9, 2017.

Call for the Vote: Ayes: All.
Nays: None. Motion adopted.

21. Statutory Monthly Financial Report of the Comptroller-Treasurer.

Ald. Doxtator **moved**, Ald. Morrow seconded, to approve the statutory monthly Financial Report of the C/T and place it on file.

Call for the Vote: Ayes: All.
Nays: None. Motion adopted.

22. Adjournment.

The meeting was adjourned at 8:46 p.m.