

# CITY OF STEVENS POINT

## BOARD OF PUBLIC WORKS MEETING

Monday, May 8, 2017 – 6:00 p.m.

(or immediately following previously scheduled meeting)

Lincoln Center – 1519 Water Street

Stevens Point, WI 54481

## AGENDA

[A quorum of the City Council may attend this meeting]

### CONSIDERATION AND POSSIBLE ACTION ON THE FOLLOWING:

1. To accept the Director's Report and place it on file.
2. To purchase two (2) Toro GM 3280-D Mowers from Reinders for the Parks Department in the amount of \$63,962.05 net of trades.
3. To purchase a John Deere 3046R Compact Utility Tractor from Riesterer & Schnell for the Parks Department in the amount of \$30,825.00 net of trade.
4. To accept the Ordinance Amendments in Chapters 8.09 and 9.05 for permanent permit parking in Municipal Parking Lots.
5. Adjournment

Any person who has special needs while attending this meeting or needs agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, or by mail at 1515 Strong's Avenue, Stevens Point, WI 54481

Copies of ordinances, resolutions, reports, and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

City of Stevens Point  
1515 Strongs Avenue  
Stevens Point, WI 54481



## **Public Works**

Engineering Department:  
Phone: 715-346-1561  
Fax: 715-346-1650

Streets Department:  
Phone: 715-346-1537  
Fax: 715-346-1687

May 3, 2017

INTERIM DIRECTOR OF PUBLIC WORKS REPORT  
Joel Lemke

### **1. Engineering Division**

- **Signals at Church Street and CenterPoint Drive**  
The cabinet and other materials have been ordered and work will commence on replacement later this spring. The new equipment will include the ability to detect bicycles on Church approaching CenterPoint.
- **Sidewalk project – filling the gaps**  
There was a public information meeting held April 25<sup>th</sup> at 6:30 PM at Washington Elementary to discuss the project. There was a turnout of 100+ (estimated) and many questions were asked and answered. Staff continues to work on the design portion of the project and field questions from concerned residents
- **Swale Project**  
The Public Utility Department will be reinstating swales in the neighborhood roughly bound by Jordan Lane, Wilshire Blvd., Green Avenue and Hein Park. There was a public information meeting held April 25<sup>th</sup> at 6:30 PM at Washington Elementary to discuss the project. Residents were able to ask questions specific of the project at this meeting, and work continues toward the bidding of the project. The finished project will greatly benefit the DNR permit for the Stormwater Utility.
- **Hoover Grade Separation Project:**  
Work on this project is currently on schedule. Work on both the north and south side has been underway. There has been curbing poured in some locations, storm sewer constructed, and portions of the bridge elements are in.
- **Parking Kiosk Installation**  
Engineering staff is working on procurement efforts for the parking kiosks that will be placed in the vicinity of UWSP and downtown. The first phase of this project should be under way this summer.
- **Business 51 Project:**  
Nothing to report at this time.

- **Prentice/Maria Reconstruction Project:**  
This project to be awarded at this regular meeting of the Board of Public Works.
- **Stanley Street Lane Conversion Discussion:**  
No new progress, next discussion from staff will likely be associated with the 2018 budget.
- **Additional Ongoing Director\City Engineer\City Surveyor Projects:**
  - The Engineering Department continues to work on preparing for 2017 projects and looking ahead at future work.

## 2. Streets Division

- **Street work**
  - Continued Garbage and Recycling operations.
  - Sign work continued.
  - Street lamp maintenance continued.
  - Building maintenance and repairs.
  - Patching continued.
  - Suspended snow and ice control operations.
  - Teardown and repairs of snow equipment have begun.
  - Crackfill operations have begun.
  - Concrete repairs have begun.
  - Teardown of soil treatment site near Dog Park has begun.
  - Cleanup of snow dump sites have begun.
  - Teardown of Shopko bus shelter has begun.
- **Equipment maintenance/garage**
  - There were a total of 131 repair orders completed in the month of April. When broken down by department there were;

Engineering	3
Inspection	0
Police	16
Parks	19
Fire	8
Streets	81
Water/Waste water	4
- **Signs, posts, barricades, and flags**
  - 57 signs were replaced or added, 1 because of an accident and 56 replaced.
  - 37 poles were replaced or added, 2 because of accidents, 28 for usual maintenance, 6 due to vandalism and 1 replaced.
  - Delivered barrels and rings for Easter egg hunt.
  - Repaired two traffic lights.
  - Installed bollards by P.J. Jacobs tennis courts for the Parks Department.
  - Repaired a bent parking meter.

- **Garbage/recycling/yard waste/drop-off**
  - Garbage and recycling carts repaired/replaced/distributed as needed.
  - Regular and holiday solid waste collection completed.
  - Regular and holiday recycling collection completed.
  - City drop-off operations were completed.
  
- **Leave Time**
  - 3 floating holidays, 1 funeral day, 18 days 2 hours sick time, 26 days 7 hours of vacation time and 25 days of workers compensation time were utilized.

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To the Board of Public Works,

The Parks Department has two (2) mowers scheduled for replacement this year. The following quotes were received net of trades:

Reinders	Two (2) Toro GM 3280-D 4WD, 1 Cab, 1 Broom	\$63,962.05
Riesterer & Schnell	Two (2) John Deere 1550, 1 Cab, 1 Broom	\$46,829.00
Service Motor Co.	Two (2) Kubota F2690, 1 Cab, 1 Broom	\$41,175.00

I recommend the purchase of the two (2) Toro models from Reinders in the amount of \$63,962.05. Although not the cheapest, it is well within budget and consistent with the rest of our fleet for which we already stock tools and maintenance parts for. In addition, Toro has proven itself as the preferred machine in commercial use, both in terms of performance and reliability.

Sincerely,

A handwritten signature in black ink that reads 'Dennis Laidlaw'.

Dennis Laidlaw  
Superintendent of Streets  
City of Stevens Point  
715 346-1540

City of Stevens Point  
1515 Strongs Avenue  
Stevens Point, WI 54481



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To the Board of Public Works,

May 1, 2017

The Parks Department has a tractor scheduled for replacement this year with a bucket, plow, snow blower, and broom. The following quotes were received net of trade:

Swiderski Implement	New Holland Boomer 50	\$29,419.00
Riesterer & Schnell	John Deere 3046R Compact Utility Tractor	\$30,825.00
Service Motor Co.	Case/IH Farmall 55C CVT	\$42,417.00

The John Deere and New Holland units were tested and the John Deere unit was preferred by our operators. I recommend the purchase of the John Deere 3046R in the amount of \$30,825.00, which is well within budget.

Sincerely,

A handwritten signature in black ink that reads 'Dennis Laidlaw'.

Dennis Laidlaw  
Superintendent of Streets  
City of Stevens Point  
715-346-1540

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May 1, 2017

To: Board of Public Works

From: Joel Lemke, Interim Director of Public Works

Re: Ordinance 8.09 and 9.05(aa)

The Ordinance Amendment of Section 8.09 and 9.05(aa) is a result of multiple requests for permanent permit parking within Municipal Parking Lot No. 1. Please see the attached ordinance amendments and corresponding map.

If there are any questions, please don't hesitate to contact me.

Thank you.

**ORDINANCE AMENDING THE REVISED MUNICIPAL CODE OF THE CITY OF STEVENS  
POINT, WISCONSIN**

The Common Council of the City of Stevens Point do ordain as follows:

**SECTION I:** That subsection (2)(d)1 of Section 8.09 of the Revised Municipal Code, **Municipal Parking Lots** is hereby **amended** to read as follows:

8.09 (2)(d)1. All Lots, between the hours of 2:00 a.m. and 6:00 a.m. of any day, except Lot number 1, Lot number 12, and Lot number 14 where permanent permit parking is allowed.

**SECTION II:** That subsection (3)(l) of Section 9.05(aa) of the Revised Municipal Code, **Permit Parking** is hereby **created** to read as follows:

9.05(aa) 3.l. Twenty-six designated spaces along the south and west side of Municipal Parking Lot No. 1 adjacent to Third Street and Water Street.

**SECTION III:** These ordinance changes shall take effect upon passage and publication:

APPROVED: \_\_\_\_\_  
Mike Wiza, Mayor

ATTEST: \_\_\_\_\_  
John Moe, City Clerk

Dated: May 1, 2017  
Approved: May 15, 2017  
Published: May 19, 2017



# CLARK STREET

# THIRD ST.

Municipal Parking Lot No. 1

Proposing to create  
"PERMIT PARKING"  
Twenty-six designated spaces  
adjacent to Third St. and Water St.

