



AGENDA

BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE (BPAC)

Members:

- Trevor Roark
- Bill Fehrenbach
- Michael O’Meara
- Janis Borski

Date and Time:	May 11, 2017 10:00 AM	Location:	City Conference Room 1515 Strongs Avenue Stevens Point, WI 54481
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1. Call to Order.
2. Minutes and Actions from the April 7 special meeting; and April 19, 2017 regular meeting.
3. Persons who wish to address the committee for up to three (3) minutes on a non-agenda item.*

Consideration and Possible Action on the Following:

4. Welcome new BPAC member Janis Borski.
5. Election of Chair & Vice Chair.
6. Staff Update.
7. Presentation and discussion on the economics of bike/pedestrian improvements with Michelle Bachaus from the WI Bicycle Federation.
8. Discuss content of Portage County Library window display.
9. Discuss and assign research tasks for APBP standards.
10. Schedule next meeting.
11. Adjourn.

PLEASE TAKE NOTICE that any person who has special needs while attending these meetings or needs agenda materials for these meetings should contact the City Clerk as soon as possible to ensure that a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569 or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Maps further defining the above area(s) may be obtained from the City of Stevens Point Department of Community Development, 1515 Strongs Avenue, Stevens Point, WI 54481, or by calling (715) 346-1567, during normal business hours.

PLEASE TAKE FURTHER NOTICE that a quorum of the Common Council may be in attendance at this meeting.

REPORT OF BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

April 7, 2017 - 1:00 PM

County Conference Room D
1516 Church Street - Stevens Point WI 54481

PRESENT: Tori Jennings, Trevor Roark, Bill Fehrenbach, and Michael O'Meara

STAFF PRESENT: Associate Planner Kyle Kearns, Alderperson Cathy Dugan, and Brian Beste

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1. Call to Order.

Consideration and Possible Action on the Following:

2. Review Comprehensive Plan Draft Chapter 2: Issues and Opportunities
3. Review Comprehensive Plan Draft Chapter 4: Transportation
4. Review Comprehensive Plan Draft Chapter 6: Agriculture, Natural and Cultural Resources
5. Questions, comments, concerns, and presentation of next steps.
6. Adjourn

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1. Call to Order.

Meeting was called to order by Tori Jennings at 9:00AM.

Consideration and Possible Action on the Following:

2. Review Comprehensive Plan Draft Chapter 2: Issues and Opportunities

The committee reviewed the draft of the Comprehensive Plan - Chapter 2 with Kyle Kearns. Kyle identified the Comprehensive Plan process and stated the contractor's (SEH) role. There was extensive discussion on various components of this chapter and Kyle took notes to consider suggestions for the final draft from the committee. Kyle Kearns asked committee members to submit any additional comments in writing.

3. Review Comprehensive Plan Draft Chapter 4: Transportation

The committee reviewed the draft of Chapter 4 with Kyle Kearns. There was extensive discussion and Kyle took notes to consider suggestions for the final draft from the committee. Kyle also suggested emailing him specific notes on language, formatting, and detailed specifics in order to save time.

4. Review Comprehensive Plan Draft Chapter 6: Agricultural, Natural and Cultural Resources

There was insufficient time to review Chapter 6. The committee will address it at a later meeting.

5. Questions, comments, concerns, and presentation of next steps.

These items were discussed throughout the meeting. The next meeting will be at 9:00 AM April 19, 2017 at City Hall.

6. Adjourn.

Adjourned at 3:30 PM.

REPORT OF BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

April 19, 2017 - 9:00 AM

County Conference Room D
1516 Church Street - Stevens Point WI 54481

PRESENT: Trevor Roark, Bill Fehrenbach, and Michael O'Meara

STAFF PRESENT: Associate Planner Kyle Kearns, Alderperson Tori Jennings, Amy Schmied, and Lindsey Jenkins

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1. Call to Order.
2. Minutes and Actions from the February 15, 2017 regular meeting; March 2, 2017 BPAC Open House; and March 15, 2017 regular meeting.
3. Persons who wish to address the committee for up to three (3) minutes on a non-agenda item.*
Consideration and Possible Action on the Following:
4. Nomination and election of Committee chairperson and vice-chairperson.
5. Staff Update
6. Association of Pedestrian and Bicycle Professionals (APBP) bicycle parking guidelines incorporated into City Ordinances.
7. Review and prioritization of 2017 goals.
8. Review Chapter 6 (Agriculture, Natural and Cultural Resources) draft of 2017 Comprehensive Plan.
9. Discussion of new meeting location.
10. Schedule next meeting.
11. Adjourn.

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1. Call to Order.

Meeting was called to order at 9:17 A.M. **Motion by O'Meara to elect Trevor Roark the Chairperson of the meeting, Seconded by Fehrenbach. Motion carried 3-0-0.**

2. Minutes and actions from the February 15, 2017 regular meeting; March 2, 2017 BPAC Open House; and March 15, 2017 regular meeting.

Motion by O'Meara to approve the minutes and actions of the meetings, second by Fehrenbach. Motion carried 3-0-0.

3. Persons who wish to address committee for up to three (3) minutes on a non-agenda item.*

Scott Cole has resigned from the committee and Tori Jennings has been elected 1st Dist. Alderperson. Both of them are no longer on the committee.

Tori Jennings informed the committee that the Portage County Public Library has agreed for BPAC to decorate a library window in the month of June. The theme is to stress safety. BPAC will discuss at a later meeting on what content to place in there.

UWSP will have a "Bike Bash" promotion in the fall of 2017.

4. Nomination and election of Committee Chairperson and vice-chairperson.

The election was tabled for a later meeting.

5. Staff Update

Kyle gave a report on the negotiations between CNN and the city regarding the purchase of abandoned railroad for a possible extension of the Green Circle Trail. The negotiations are deadlocked on price. If no resolution can take place, Kyle suggested the project be put into the Park Plan.

BPAC is concerned that it has not had an opportunity to review the Prentice St. reconstruction plans as it relates to the Portage County Countywide Bicycle & Pedestrian Plan (PCCBPP). BPAC wants to meet with the new Director of Public Works in order to determine if recommendations from the PCCBPP are being included in construction.

6. Association of Pedestrian and Bicycle Professionals (APBP) bicycle parking guidelines incorporated into City Ordinances.

Minimal bicycle parking standards were incorporated into the standards for new development, but not for remodeling or existing facilities.

Kyle Kearns will be researching how other communities approach these issues in their ordinances.

BPAC agreed that the guidelines should apply to all current and new city facilities.

7. Review and prioritization of 2017 Goals

The committee reviewed the goals and had the following thoughts:

Goal 3 - bike/ped material to be enclosed with tax and utility bill mailers, is not feasible at this time and should be struck.

Goal 4 - bike counts, BPAC will conduct a fall count in 2017. The dates will coincide with the national bike/ped counts.

Goal 8 - supporting 4-3 safety conversions, is a high priority goal for 2017.

8. Review Chapter 6 (Agricultural, Natural and Cultural Resources) draft of 2017 Comprehensive Plan

The review was tabled until a special May meeting because of time constraints.

9. Discussion of new meeting location.

Discussion was tabled for a later date.

10. Schedule next meeting.

Next meeting is May 10, 2017, 9:00 AM City Hall

11. 11. Adjourn