

PERSONNEL COMMITTEE MEETING
Monday, May 8, 2017 – 6:36 p.m.
Lincoln Center ~ 1519 Water Street

PRESENT: Chairman Slowinski; Alderpersons Morrow, Shorr, Dugan, Nebel

OTHERS

PRESENT: Mayor Wiza; C/T Ladick; Clerk Moe; Alderperson(s) Phillips, Kneebone, McComb; Director(s) Ostrowski, Schrader; Chief Finn; Chief Skibba; Larry Oathout, Portage County Public Library Director; Deputy Comptroller/Treasurer Freeberg; Human Resource Manager Jakusz

Chairman Slowinski called the meeting to order.

Discussion and possible action on:

1. Election of Vice Chair for the Personnel Committee

Chairman Slowinski called for nominations for Vice-Chairperson of the Personnel Committee. Alderman Shorr nominated Alderman Morrow for Vice-Chairperson. Committee Chairman Slowinski called for other nominations three times.

Alderperson Dugan moved to close the ballot and cast a unanimous ballot for Alderman Morrow; Alderman Shorr seconded. Ayes all, nays none. Motion carried.

2. Out of Country Travel – Director of Utilities and Transportation

At the time requests for out of state travel were submitted, it wasn't known that Director Lemke would be part of the Sister City contingency traveling to Rostov Veliky, Russia this summer.

Motion by Alderman Shorr, second by Alderperson Nebel to approve the out of country travel request for Director Lemke. Ayes all, nays none. Motion carried.

3. New Position Request – Utility

Director Lemke stated that after its inception in 2013, this is the first recognition that the storm water utility needs additional staff as they started slowly and cautiously.

This additional position will allow for two 3-person crews and will result in a slight internal reorganization to better utilize staff and provide better coverage. Director Lemke added that the utility will bear the cost of this position under their current rate structure.

Director Lemke explained that some of the larger swale projects are capital projects that are bid out; the smaller projects are done with utility staff and fall under the utility's operating budget.

Mayor Wiza advised the Committee that two additional requests will be brought forward next month.

Alderman Dugan stated that the salary range Director Lemke provided sounds like enough money; she referred to the Alice Report provided by the United Way.

Mayor Wiza stated that grade placement for this position is in accordance with the recent market survey that was approved by the common council.

Alderman Morrow moved to approve the creation of this position, second by Alderman Dugan. Ayes all, nays none. Motion carried.

4. Adjournment – 6:48 p.m.