

**City of Stevens Point
Airport Commission
Monday, May 8, 2017
12:30 P.M.**

MINUTES

PRESENT: Paul Adamski, Carl Rasmussen, Mae Nachman, Anna Haines and Ray Schmidt.

ALSO PRESENT: Joel Lemke, Jason Draheim, Rob Molski, Mary Klesmith, Chris Lefebvre, Eric Southworth, Jaime Zdroik and Angel Gebeau-AECOM

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I. ADMINISTRATION

1. Approval of minutes of the April 10, 2017 meeting.

Motion made by Ray Schmidt, seconded by Mae Nachman to approve the minutes of the April 10, 2017 Airport Commission meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. Discussion and possible action on approval of department claims.

AIRPORT

Carl Rasmussen presented the statement of claims for the Airport for April. The balance as of April 1, 2017 was \$279,880.63. The bank deposits recorded in April 2017 were \$27,528.71. Checks issued in April 2017 numbered 1641 through 1660 were in the amount of \$20,489.54. The net balance on hand April 30, 2017 was \$286,919.80.

Motion made by Carl Rasmussen, seconded by Ray Schmidt to approve the department claims for the month of April 2017 as audited and read.

Ayes all. Nays none. Motion carried.

III. AIRPORT MANAGERS REPORT

3. Written report provided.

On the written report the Commission would like to see a 12 month comparison for the monthly aircraft log.

The monthly report for April was reviewed by the Commission.

4. Verbal report.

Jason stated the self-serve fuel replacement system is in progress.

Jason also stated Ministry's Spirit helicopter will be based in Stevens Point. They will have a temporary lease for one year and we hope to get them on-board with a permanent facility.

Joel explained they would want us to build the hangar and lease it back to them because their corporate strategy is to not own anything that's not medical related.

The Commissioners questioned whether this would open up discussion to build additional hangars for the other individuals that are currently interested in basing their aircraft in Stevens Point. Joel said this has been being discussed.

The next Airport Commission meeting will be on Monday, June 12, 2017 immediately following the Board of Water & Sewerage Commission meeting.

IV. ADJOURNMENT

Motion made by Mae Nachman to adjourn the meeting.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED
12:30pm

AIRPORT COMMISSION

A handwritten signature in cursive script that reads "Carl Rasmussen".

CARL RASMUSSEN, SECRETARY