

CITY OF STEVENS POINT

SPECIAL PUBLIC PROTECTION COMMITTEE MEETING

Monday, May 15, 2017 – 6:45 P.M.

(or immediately following previously scheduled meeting)

Council Chambers, 1516 Church Street

[A quorum of the City Council may attend this meeting]

Discussion and Possible Action on the Following:

1. Request to Hold Event/Street Closings:
 - A. Veterans Relief Fund – Running with the Flag 5K Run/Walk on July 4, 2017.
 - B. UW – Stevens Point – Commencement ceremonies on May 20th – Requesting closure of Fourth Ave. between Isadore St. and Reserve St.
 - C. Michelle & Mark Konkol, 1224 Soo Marie Ave. – High School Graduation Party on May 27th – Requesting closure of the alley between Soo Marie Ave. and Lindbergh Ave.

RMC – Revised Municipal Code

Any person who has special needs while attending this meeting or needs agenda materials for this meeting should contact the City Clerk as soon as possible to ensure reasonable accommodations can be made. The City Clerk can be reached by telephone at (715) 346-1569 or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

City of Stevens Point
1515 Strongs Avenue
Stevens Point, WI 54481-3594
www.stevenspoint.com



John Moe
City Clerk
Phone: 715-346-1569
Fax: 715-346-1498

To: Public Protection Committee and the Common Council
From: John Moe, City Clerk
Date: May 10, 2017
Re: Public Protection Committee Agenda Items

1. Before the Committee are three requests to hold an event or a street closings. The first is the Running with the Flag 5K Run/Walk on July 4, 2017. The Veterans Relief Fund has held this event in the past but this is the first time they have come to the City for permission. The Police Department has reviewed the request and has no issues at this time.

The second is from UWSP who came to the City late last week and asked for the closing of a section of Fourth Avenue for their Commencement ceremonies on May 20. The closure will be from 6:00 a.m. to 5:00 p.m. The university has been informed of their responsibility for street barricades and they have also requested four contractual officers. The Police Department has been working with them and has signed-off on the request.

The last request is from Michelle and Mark Konkol who are holding a graduation party for their son on May 27 and would like to use the alley. They have contacted the neighbors who would be effected by the closure and none have an issue with it. The Police Department has reviewed the request and has no issues with it at this time. If granted, the Konkols will need to obtain barricades from another source as the City no longer provides them.

CITY OF STEVENS POINT

APPLICATION FOR SPECIAL EVENT PERMIT

City of Stevens Point, 1515 Strongs Ave. Stevens Point, WI 54481

RECEIVED

APR 24 2017

CITY CLERKS OFFICE

Answer all questions completely. Please print clearly. This application must be on file in the City Clerk's Office at least 60 days prior to the event.

1.) Please Check One: New Event As Previously Presented Changed Since Last Event

2.) Request is for: Parade Run/Walk Exhibition Other

3.) Name of Event: Stevens Point Running of the Flag Date of Event: July 4

4.) Name of Sponsoring Organization: Roberts Relief Fund

Address: 2024 Whiting Ave City: Stevens Point State: WI Zip Code: 54481

5.) Contact Person: Jim Foster

Phone: 715-488-8780 Fax: _____ Email: springingoftheflag@gmail.com

Address: _____ City: _____ State: _____ Zip Code: _____

6.) Assembly Time: 4:00 AM Start Time: 8:00 AM End Time: 11:00 AM

Specific Location of Event: Bukholt Park Boat Rاندy ← Tom ok

7.) Map of the Event Attached? Yes No Street Closures Required? Yes No

List of Street Blocks that will need to be closed: _____

8.) Estimated Number of Participants: 125 Spectators: ? Vehicles: ? Animals: 10

9.) Food Prepared/Served at event? Yes No If so, contact Portage Cty Health Dept. and Fire Dept.

10.) Will alcoholic beverages be served? Yes No If so, contact City Clerk's Office

11.) Will the event utilize any City Facilities? Yes No Note: Park facilities handled by Parks Dept.

12.) Check which services are needed: Police Bathrooms Auxiliary Officer

Please explain: _____

13.) Will any fireworks or other pyrotechnic devices be used during the event? Yes* No

*If yes, Please explain: _____

14.) Will tents as described below* or other temporary structures be erected? Yes* No

*If yes, you will need a permit from the Fire Department. Please contact them at 715-344-1833 and ask for the officer on duty.

*You will be erecting a tent or other temporary structure over 400 square feet or the aggregate area of smaller tents installed within 12 feet of each other is greater than 400 square feet. A tent is defined as a structure, enclosure, or shelter with or without sidewalls or drops, constructed of fabric or pliable material supported by any manner except air.

*You will be erecting a canopy over 700 square feet or the aggregate area of smaller canopies installed within 12 feet of each other is greater than 700 square feet. A canopy is defined as a tent that is open on all sides.

15.) Will smaller tents or other temporary structures be erected? Yes No

16.) Are Inflatables or Bounce Houses part of your event? Yes* No

*If yes, you must have a certificate of insurance on file. Contact the Treasurer's Office (715-346-1573) for more information.

Jodi Baganz notified 5/2/17

APPLICATION CONTINUED ON THE BACK

emailed to P.O. 4/24/17

17.) Briefly describe your Event (you may attach additional pages):

please see mission Statement

18.) Is any other special assistance from the City needed?

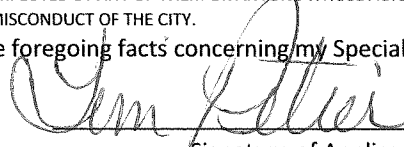
no

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable city ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

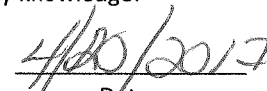
HOLD HARMLESS INDEMNIFICATION AND DEFENSE

THE APPLICANT AND/OR THE ORGANIZATION AGREES TO INDEMNIFY, DEFEND, AND HOLD HARMLESS THE CITY OF STEVENS POINT AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS FROM AND AGAINST ANY AND ALL LIABILITY, LOSS, DAMAGE, EXPENSES, COSTS, INCLUDING ATTORNEY FEES ARISING OUT OF THE ACTIVITIES PERFORMED AS DESCRIBED HERIN, CAUSED IN WHOLE OR IN PART BY ANY NEGLIGENT ACT OR OMISSION OF THE APPLICANT/ORGANIZATION, ANYONE DIRECTLY OR INDIRECTLY EMPLOYED BY ANY OF THEM OR ANYONE WHOSE ACTS ON BEHALF OF THEM MAY BE LIABLE, EXCEPT WHERE CAUSED BY THE SOLE NEGLIGENCE OR WILLFUL MISCONDUCT OF THE CITY.

I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:



Signature of Applicant



Date



Stevens Point Running of the Flag

Benefiting the Portage County Veterans Relief Fund

Our Mission:

A non-competitive and fun 5k Walk/Run to raise money for the underfunded Portage County Veterans Relief Fund.

Our Organization:

Our organization seeks to honor our nation's veterans and their sacrifices. We are a grassroots-volunteer run and donate all proceeds to the Portage County Veterans Relief Fund. Portage County Veterans Relief Fund helps veterans-in-need with basic emergency needs for survival such as housing, heat, medicine, food and more.

Our Story:

Inspired by his daughter, Tim Peltier started the running of the flag in 2015. The first year was a fun run with small group of friends. After the first successful run, Tim wanted to find a way to benefit veterans directly and partnered with Portage County Veterans Relief Fund.

Who Benefits:

The 4,705 veterans living in Portage County. The Portage County Veterans Relief Fund provides resources and assistance to 160+ veterans every month, over 1,950 veterans every year.

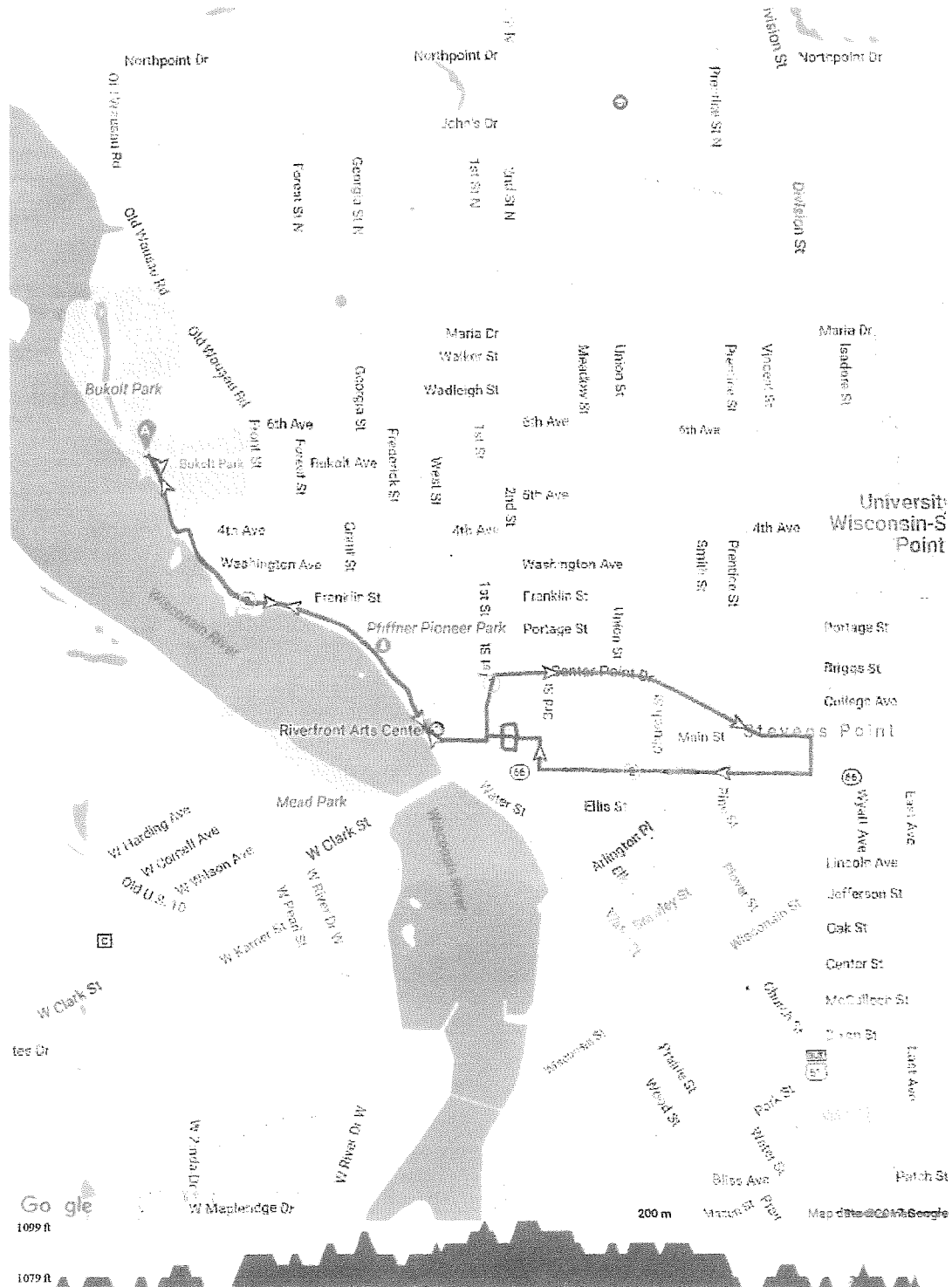
Sponsorship Opportunities:

We have many opportunities for your organization to be involved with us.

Various opportunities include -

Start Line Sign	Logo on T-shirt	Mention on website
Finish Line Sign	Logo on Poster	Business shout-out on Social Media
Hanging Banner		

plotaroute.com - Unnamed Route (3.343 miles)



From: Taylor, John [mailto:jtaylor@uwsp.edu]

Sent: Tuesday, May 2, 2017 3:15 PM

To: Anthony Zblewski <azblewski@stevenspoint.com>

Subject: Request For a Temporary Street Closure

Importance: High

1. Saturday, May 20th, 2017 UWSP will hold two Commencement ceremonies (9:30a & 2p).
2. I request that Fourth Avenue between Isadore and Reserve Streets be closed from 6:00 AM until 5:00 PM.
3. Protective Services will provide barricades and staff to accomplish the street closure.
4. Contacts for the street closure are Bill Rowe or John Taylor at 715-346-3456.

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MAY 08 2017

CITY CLERKS OFFICE

CITY OF STEVENS POINT

APPLICATION FOR SPECIAL EVENT PERMIT

City of Stevens Point, 1515 Strongs Ave. Stevens Point, WI 54481

Answer all questions completely. Please print clearly.

This application must be on file in the City Clerk's Office at least 60 days prior to the event.

- 1.) Please Check One: New Event As Previously Presented Changed Since Last Event
- 2.) Request is for: Parade Run/Walk Exhibition Other Closing of alley

3.) Name of Event: High School Graduation Party Date of Event 5-27-17

4.) Name of Sponsoring Organization: Michelle + Mark Konkol

Address: 1224 City: Stevens Point State: WI Zip Code: 54481

5.) Contact Person: Michelle Konkol

Phone: 715-344-8763 Fax: 715-321-2030 Email: mmkonkol@gmail.com

Address: 1224 Soo Marie Ave. City: Stevens Point State: WI Zip Code: 54481

6.) Assembly Time: _____ Start Time: 2:00 p.m. End Time: 7:00 p.m.

Specific Location of Event: 1224 Soo Marie Ave - house, yard, alley

7.) Map of the Event Attached? Yes No ^{Alley} Street Closures Required? Yes No

List of Street Blocks that will need to be closed: The alley to the south of Marie Ave. 1224 Soo Marie and Frontenac entrances.

8.) Estimated Number of Participants: 75-100 Spectators: _____ Vehicles: _____ Animals: _____ 1 block only

9.) Food Prepared/Served at event? Yes No If so, contact Portage Cty Health Dept. and Fire Dept.

X 10.) Will alcoholic beverages be served? Yes No If so, contact City Clerk's Office

11.) Will the event utilize any City Facilities? Yes No Note: Park facilities handled by Parks Dept.

12.) Check which services are needed: Police Auxiliary Officer

Please explain: None

13.) Will any fireworks or other pyrotechnic devices be used during the event? Yes* No

*If yes, Please explain: _____

14.) Will tents as described below* or other temporary structures be erected? Yes* No

*If yes, you will need a permit from the Fire Department. Please contact them at 715-344-1833 and ask for the officer on duty.

*You will be erecting a tent or other temporary structure over 400 square feet or the aggregate area of smaller tents installed within 12 feet of each other is greater than 400 square feet. A tent is defined as a structure, enclosure, or shelter with or without sidewalls or drops, constructed of fabric or pliable material supported by any manner except air.

*You will be erecting a canopy over 700 square feet or the aggregate area of smaller canopies installed within 12 feet of each other is greater than 700 square feet. A canopy is defined as a tent that is open on all sides.

X 15.) Will smaller tents or other temporary structures be erected? Yes No

16.) Are Inflatables or Bounce Houses part of your event? Yes* No

*If yes, you must have a certificate of insurance on file. Contact the Treasurer's Office (715-346-1573) for more information.

APPLICATION CONTINUED ON THE BACK

*sent to P.D., City Attorney
& F.D. 5/8/17*

17.) Briefly describe your Event (you may attach additional pages):

We are having a high school graduation party at our house. We would like to set up tables and lawn games in the driveway and alley. With many children present, we do not want to have to worry about traffic through the alley.

18.) Is any other special assistance from the City needed? We would like to block off the entrance on Soo Marie Ave. and Frontenac, alley.

Will the city block off the alley? Otherwise, we can come up with barricades.

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable city ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations. Additional fees such as park facilities, tent, and firework permits are in addition to the fees submitted for the Special Event Application.

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I hereby certify that the foregoing facts concerning my Special Event are true to the best of my knowledge:

Michelle J Konkol

Signature of Applicant

5-8-17

Date

* There will be a cooler of beer for invited adults.

* Small 12' x 12' canopy tents in case of rain.

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MAY 09 2017

CITY CLERKS
OFFICE

Alley Closure

Date: Saturday, May 27, 2017

Time: 2:00 p.m. -7:00 p.m.

I understand that the alley between Soo Marie Ave. and Limburgh Ave. will be closed to traffic due to a party at the Konkol residence. (1224 Soo Marie Ave.)

I do not have a problem with the alley being closed to traffic on this date.

Name Susan Halkowski

Address 1225 Lundbergh Ave

Signature Susan Halkowski

Date 5/8/17

Name Walter Belsha

Address 2908 Main St

Signature Walter Belsha

Date 5-8-17

Name Anne Eckman

Address 1232 Soo Marie Ave

Signature Anne Eckman

Date 5-8-17