

**CITY OF STEVENS POINT
POLICE AND FIRE COMMISSION**

TUESDAY, APRIL 5, 2017 – 4:00 P.M.
Stevens Point Fire Department, Station 1
1701 Franklin Street

1. **Roll Call:** Commissioners Carlson, Ostrowski and Wescott
Commissioners Kirschling and Moore excused

Also Present: Police Chief Skibba, Assistant Chief Gemza, Assistant Chief Baganz, Captain Zvara, Alderperson Dugan, Alderperson Morrow, City Treasurer Ladick, Brandi - Stevens Point City Times

2. **People to be heard and announcements**

None.

3. **Police Department future staffing needs presentation**

To best provide services for our citizens at the request of the Police and Fire Commission, the Stevens Point Police Departments (SPPD) Administrative team continues to evaluate how and why we accomplish these goals. To this point, Assistant Chief Zenner recently completed a detailed review and evaluation of departmental staffing. The review is longitudinal in nature, including data from 1992 through 2015 and the data in the evaluation came from SPPD annual reports. Over this 25 year period, the department's records management system has changed several times which has created slight differences in category descriptions. Additionally, this historical review identifies changes in the command structure, patrol scheduling, and operational needs (calls for service) of the SPPD.

The staffing study utilized four methods, per capita, minimum staffing, authorized level, and workload-based approaches to assess the operational staffing needs of the SPPD. The findings of public expectation and emerging trends showcase computer crimes/social media, quality of life/community policing, mental health, and emerging drug use as the greatest impact effecting the delivery of police services to Stevens Point. Moreover, the combined applied methods, public expectation, and emerging trends provide a comprehensive picture of current and future projected staffing needs of the SPPD.

Commissioner Westcott requested the report be distributed to all alderpersons and to the Police and Fire Commission. The Police Department was asked to continue the analysis and report its findings to the commission within the next several months.

4. **Fire Chief's Report/EMS Report**

Chief Finn reported:

- South Area Fire District Station 1 covered by SPFD with EMS and Fire personnel during officer funeral
- Temporary employee entering bills and payroll
- Administrative Assistant interviews
- Mutual Aid calls: 1

- Metro Fire calls: 4
- Structure fires: 1
- Vehicle fires: 1
- Bush, grass, wildland fires: 0
- Other fires: 1
- Rescue/EMS calls: 55
- False alarm responses: 11
- Hazardous materials responses: 5
- Other responses: 16
- Total fire losses: \$15,500
- Total property saved: \$58,000
- Total responses: 90
- Training: Ice/water rescue course taught, EMS tactical situations and completed EMS refresher training
- Total training hours: 62.75
- Public education: First Aid and Hand Only CPR. Books for PUB ED finalized with publisher. Number of students: 56
- Certificate of occupancy, 0; general fire inspections, 200; re-inspections, 12, special permit, 1
- Total inspections: 213

EMS Report:

- Hands Only CPR: We continue with our focus of providing hands only CPR classes to the citizens of Stevens Point and Portage County. Washington School, 30 people
- Cub scouts First Aid: Had a group of Cub Scouts who learned about bleeding control, choking and basic fire aid.
- Interviews: Conducted interviews for Administrative Assistant position.
- Paramedic refresher: Every two years SPFD conducts paramedic refresher. We completed the course in March.
- Ice Rescue/Water Rescue: We also did extensive ice rescue/water rescue training consisting of classroom and practical training.

Commissioner Wescott moved, seconded by Commissioner Carlson, to accept the Fire Chief's Report for March 2017.

Ayes, all; nays, none. Motion carried.

5. Police Chief's Report

Chief Skibba reported:

March:

Calls for Service:

- 1 use of force incident with deployment of taser and less lethal
- 9 weapon involved incidents (3 gun related)
- 64 mental health related incidents (9 emergency detentions)

Events:

- March, Auxiliary attending multiple home, high school and college sporting events.
- March, Peace United Church Walks, auxiliary assisting
- March 4, Point Bock Run, Auxiliary assisting
- March 4, UFC Fight Night – Buffalo Wild Wings, contractual officer assisting

- March 28-29, Sgt. Weiland Funeral
- March 30-31, Rescue Task Force training

April:

Events:

- April 3-4, Rescue Task Force training
- April 21, Trivia Parade, Auxiliary assisting
- April 22, SPASH prom, officers assisting
- April 29, Readers Ruck, Auxiliary assisting
- April 29, Car Seat Recycle program, Auxiliary assisting

Officers Beach and Brandt have successfully completed Step 2 and have moved to Step 3 of the Field Training Program.

Officer Joshua Hilgart is in Step 1 of the Field Training program.

Commissioner Carlson moved, seconded by Commissioner Ostrowski, to accept the Police Chief's report for March, 2017.

Ayes, all; nays, none. Motion carried.

6. Approval of Minutes

Commissioner Ostrowski moved, seconded by Commissioner Wescott, to approve the minutes of the March 7, 2017 meeting.

Ayes, all; nays, none. Motion carried.

7. Confirmation of Bills

Commissioner Ostrowski moved, seconded by Commissioner Wescott, to approve the confirmation of the March 2017 bills.

Ayes, all; nays, none. Motion carried.

8. Adjourn into closed session (approximately 5:00 p.m.) pursuant to Wisconsin Statute Section 19.85 (1) (e) [deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session] for an update on status of MOU with Plover Fire Department.

Commissioner Wescott moved, seconded by Commissioner Carlson, to adjourn into closed session.

Ayes: Carlson, Ostrowski, Wescott

Nays: None. Motion carried.

9. Adjournment

The meeting adjourned at 5:16 p.m.