

**CITY OF STEVENS POINT
POLICE AND FIRE COMMISSION**

TUESDAY, MAY 2, 2017 – 4:00 P.M.
Stevens Point Fire Department, Station 1
1701 Franklin Street

1. **Roll Call:** Commissioners Carlson, Kirschling, Moore, Ostrowski and Wescott

Also Present: Police Chief Skibba, Fire Chief Finn, Assistant Chief Baganz, Captain Zvara, Alderperson Morrow, Alderperson Kneebone, City Attorney Beveridge, Roger Trebiatowski, Bill Rowe, John Taylor, Louis Molepske, Greg Diemer, Troy Sippelt, Bernie Patterson, City Treasurer Ladick, Brandi - Stevens Point City Times, Courtney – Channel 9, Sari Lesk – Stevens Point Journal

2. **Election of Commission President, Secretary and appointment of liaisons**

Commissioner Carlson moved, seconded by Commissioner Ostrowski, to re-elect Gary Wescott as President.

Commissioner Wescott moved, seconded by Commissioner Moore, to re-elect Bob Ostrowski as Secretary.

Ayes, all; nays, none. Motion carried.

The following appointments are effective immediately:

- Ron Carlson is appointed as liaison to the Police Department
- Joe Kirschling is appointed as liaison to the Fire Department
- Bob Ostrowski is appointed as liaison to the EMS/Oversight Committee

Hearing no objection, Commission President Wescott moved discussion and action on UWSP Memorandum of Understanding as the next item.

3. **Discussion and action on UWSP Memorandum of Understanding**

A Memorandum of Understanding has been entered into by the Board of Regents of the University of Wisconsin System, the University of Wisconsin-Stevens Point University Police and Security Services and the City of Stevens Point Police Department. Designated crimes that will be handled by the Police Department will include the attempt or commission of first, second, and third degrees of sexual assault, arson, homicide, kidnapping, or any incident resulting in life threatening injury to any person.

Officials from UWSP, SPPD, the city and the District Attorney's office held meetings to finalize the details of the MOU.

Chancellor Bernie Patterson called the agreement "just a first step" in having a closer working relationship with the city. Patterson stated that he hopes the agreement gathers dust but in the event there is an issue, it is better that everyone is prepared.

Commissioner Carlson moved, seconded by Commissioner Moore, to authorize President Wescott sign the MOU on behalf of the Police and Fire Commission.

Ayes: Carlson, Kirschling, Moore and Ostrowski

Nays: None. Motion carried.

President Wescott, an employee of the University, abstained from the discussion and vote.

4. Discussion and action on Memorandum of Understanding with Plover Fire Department

Commissioner Ostrowski moved, seconded by Commissioner Kirschling, to approve the Memorandum of Understanding as presented.

Ayes, all; nays, none. Motion carried.

5. Update on ISO rating

This item is tabled.

6. Police Chief's Report

Chief Skibba reported:

April:

Calls for Service:

- Armed robbery on 4/16/17 (two arrested)
- 14 weapon involved incidents (8 gun related)
- 71 mental health related incidents (8 emergency detentions)

Events:

- April 3-4, Rescue Task Force Training (RTF)
- April 4, election day, contractual officer at Jefferson School
- April 6, Legal panel round table at UWSP with Corporal Spath and Officer Brandt participating
- April 15, City Easter Egg hunt, auxiliary assisting
- April 21, Trivia Parade, auxiliary assisting
- April 22, SPASH prom, officers assisting
- April 27, Legal panel round table at UWSP, Sgt. Babl assisting
- April 29, Readers Ruck, auxiliary assisting
- April 29, Car seat recycle program, auxiliary assisting

May:

Events:

- May 2, Transforming people 5K
- May 5, Main Street parks – downtown
- May 5, Finals Frenzy Run – UWSP
- May 6, Cultural Fest – SPASH
- May 20, Family/retiree shoot – Dewey Range
- May 20, Safety Fair Mark Motors
- May 20, Entry Level Law Enforcement exam
- May 28, SPASH project graduation

Officers Beach and Brandt have successfully completed Step 3 and have moved to shadow step of the Field Training Program.

Officer Joshua Hilgart has successfully completed Step 3 and has moved to step 3 of the Field Training Program.

Commissioner Wescott moved, seconded by Commissioner Kirschling, to accept the Police Chief's report for April 2017.

Ayes, all; nays, none. Motion carried.

7. Fire Chief's Report/EMS Report

Chief Finn reported:

- Administrative Assistant Amanda Simons has begun employment.
- Metro Fire calls: 4
- Structure fires: 3
- Vehicle fires: 2
- Bush, grass, wildland fires: 0
- Other fires: 1
- Rescue/EMS calls: 45
- False alarm responses: 14
- Hazardous materials responses: 1
- Other responses: 17
- Total fire losses: \$75,000
- Total property saved: \$175,000
- Total responses: 84
- Training: SPFA instructed on ground ladders & aerial operations with METRO partners at Plover training house. Pumping operations with P2, driving training, EMS leadership, Pipeline awareness.
- Total training hours: 63
- Public education: Portage County Youth Leadership, Boys and Girls Club (Youth Fire Play) Number of students: 179
- Fire Inspections: Certificate of occupancy, 3; general fire inspections, 329; re-inspections, 24, total inspections: 356
- Special Situations: FF Wastart and FF Howard taught ice/water rescue class to Rosholt Fire Department.

EMS Report:

- Rescue Task Force training: This year's annual joint Law Enforcement/EMS Rescue Task Force training took place in the month of April. This year's focus was on early establishment of Incident Command. Special thanks to Skyward who allowed us to use 2 unoccupied buildings and Johnson's towing who donated a car to simulate a damaged car on fire. Once again the instructors in both Law Enforcement and Fire/EMS continue to provide an educational experience that pushed the teams to react and work together to solve an active shooter and treatment and removal of patients issues in a real life realistic environment.
- Portage County Hoarding Task Force: Stevens Point Fire/Ambulance Department is participating in the newly developed task force to identify hoarding problems and help solve issues that affect people with hoarding disorder and work on long term solutions.
- Portage County Teen Leadership: We hosted Portage County Teen Leadership. The topic of focus during the day long visit was synergy. They learned the importance of synergy in the Fire/EMS service by participating in various hands-on skills stations. Check out the photos on our Facebook page.

- Cub Scouts: Pack 297 stopped by the Fire Department and learned basic first aid.
- Hands only CPR: The Department taught 20 adults at St. Stephen's Elementary holds only CPR.

Commissioner Carlson moved, seconded by Commissioner Ostrowski, to accept the Fire Chief's Report for April 2017.

Ayes, all; nays, none. Motion carried.

8. Approval of Minutes

Commissioner Ostrowski moved, seconded by Commissioner Kirschling, to approve the minutes of the April 5, 2017 meeting.

Ayes, all; nays, none. Motion carried.

9. Confirmation of Bills

Commissioner Ostrowski moved, seconded by Commissioner Wescott, to approve the confirmation of the April 2017 bills.

Ayes, all; nays, none. Motion carried.

10. Adjourn into closed session (approximately 5:00 p.m.) pursuant to Wisconsin Statute Section 19.85 (1) (e) [deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session] for the following:

- a. Update on MOU with St. Michael's Hospital for a medical Director
- b. Update on the possible addition of an ambulance to the EMS system

Commissioner Kirschling moved, seconded by Commissioner Carlson, to adjourn into closed session.

Ayes: Carlson, Kirschling, Moore, Ostrowski, Wescott
 Nays: None. Motion carried.

11. Adjournment

The meeting adjourned at 5:25 p.m.