

**CITY OF STEVENS POINT**  
**POLICE AND FIRE COMMISSION**  
WEDNESDAY, AUGUST 2, 2017 - 4:00 P.M.  
Stevens Point Fire Department, Station 1  
1701 Franklin Street

1. **Roll Call:** Commissioners Carlson, Kirschling, Moore, and Ostrowski  
Commissioner Wescott, excused

**Also Present:** Police Chief Skibba, Fire Chief Finn, Assistant Chief Baganz, Alderperson Mary Kneebone, Brandi - Stevens Point City Times

2. **People to be heard an announcements**

None.

3. **Approval of Minutes**

Commissioner Moore moved, seconded by Commissioner Kirschling, to approve the minutes of the July 11, 2017 meeting.

Ayes, all; nays, none. Motion carried.

4. **Confirmation of Bills**

Commissioner Kirschling moved, seconded by Commissioner Carlson to approve the confirmation of the July 2017 bills.

Ayes, all; nays, none. Motion carried.

5. **Fire Chief's Report/EMS Report**

Chief Finn reported:

- Riverfront Celebration
- Downtown shooting response
- Annual DOT, Pump and Aerial testing of each apparatus
- Bunk room divider purchase and install
- Turn out gear lockers install
- FF Heise swearing in
- Metro Fire calls: 12
- Structure fires: 7
- Vehicle fires: 2
- Bush, grass, wildland fires: 0
- Other fires: 2
- Rescue/EMS calls: 39
- False alarm responses: 9
- Hazardous materials responses: 3
- Other responses: 24
- Total fire losses: \$44,800
- Total property saved: \$457,500
- Total responses: 91
- Training: METRO partners... Sprinkler systems and stand pipes, drafting with relay pumping

- AC Baganz, Captain Zvara & Administrative Assistant Simons to MN for RMS training. Total training hours: 89.50
- Public education: Fire safety education for CBRF, Hondas only CPR, Fire safety for group homes. No. of students: 167
- Fire Inspections: Certificate of occupancy, 1; general fire inspections, 113; re-inspections, 18, sprinkler system, 1, tent inspection, 1; total inspections: 134

Commissioner Carlson moved, seconded by Commissioner Moore, to accept the Fire Chief's Report for July 2017.

Ayes, all; nays, none. Motion carried.

## 6. Building Needs Assessment Update

Chief Skibba reported he is proposing an agenda item on the Public Protection Committee agenda at the August 14<sup>th</sup> meeting which seeks approval for the Police Department to relocate to 933 Michigan Avenue. The Chief is also proposing an agenda item on the Finance Committee agenda at the August 14<sup>th</sup> meeting which secures funding for the initial phase of relocating to 933 Michigan Avenue.

Police personnel have been viewing the property at Mid-State to discuss layout and how space can be used most effectively. The commissioners are welcome to contact either Assistant Chief to take a tour of the Mid-state building if interested.

## 7. Police Chief's report

Chief Skibba reported:

### July:

Calls for Service:

- July 8<sup>th</sup> PD responded to shots fired at 929 Main Street. The investigation is ongoing
- 7 weapon involved incidents (2 gun related)
- 69 mental health related incidents (5 emergency detentions)

Events:

- July 1<sup>st</sup> - 2<sup>nd</sup> Riverfront Rendezvous
- July 4<sup>th</sup> - Running of the Flag 5K
- July 4<sup>th</sup> - Parade
- July 5<sup>th</sup> - Internship, Alexia Ulrich started
- July 14<sup>th</sup> - Kids Duathlon
- July 15<sup>th</sup> - Adult Duathlon
- July 21<sup>st</sup> - Movie in the Park, Emergency Services Night
- July 22<sup>nd</sup> - Discover Downtown
- July 29<sup>th</sup> - Brat Fry Fundraiser by Auxiliary

### August:

Events:

- August, Auxiliary assisting High School and College sporting events
- August 4<sup>th</sup> - Honor Guard for MABAS Conference
- August 4<sup>th</sup> - Movie in the Park, Emergency Services night
- August 5<sup>th</sup> - Aim for the Cure run
- August 5<sup>th</sup> - Race for Violet run
- August 5<sup>th</sup> - Bike for Boys and Girls
- August 5<sup>th</sup> - Corn on the Curb
- August 13<sup>th</sup> - Bolerjack Gospel music on the square
- August 18<sup>th</sup> - Wine Walk downtown

Note of appreciation: Community Support, Auxiliary brat fry raised over \$650.00 in sales and donations.

Commissioner Moore moved, seconded by Commissioner Carlson, to accept the Police Chief's report for July 2017.

Ayes, all; nays, none. Motion carried.

**8. Discussion with possible action Memorandum of Agreement with North Central Emergency Response Team**

Commissioner Kirschling moved, seconded by Commissioner Carlson to approve the Memorandum of Agreement as presented.

Ayes, all; nays, none. Motion carried.

**9. Discussion of 2018 capital and operational budgets**

Police Department capital budget requests for 2018 are as follows:

- Vehicle Camera system/body camera system, \$60,000.00
- SWAT equipment uniforms and protective vests, \$32,000.00
- Vehicle radio purchases, \$20,000.00
- Tasers, \$11,000.00
- Traffic Enforcement equipment laser unit, \$5,000.00
- Radar sign and trailer/radar board, \$5,000.00
- Firing Range, \$5,000.00

Fire Department capital budget requests for 2017 are as follows:

- Update Plymovent system at stations 1 and 2, \$25,000.00
- Install new Plymovent in chiefs and car 4 bay, \$18,000.00
- Remodel station 1 kitchen (includes asbestos removal), \$45,000.00
- Carpet bunkroom station 1, \$7,500.00
- Keyless fob system stations 1 and 2, \$7,500.00
- Turnout gear replacement, \$20,000.00
- Hose tester from 2017 capital request, \$5,000.00
- Gear dryer, \$18,000.00

- 10. Adjourn into closed session (approximately 4:45 p.m.) pursuant to Wisconsin Statute Section 19.85 (1) (c) [considering employment, promotion, compensation or performance evaluation data of any public employee of which the governmental body has jurisdiction or exercises responsibility] and Section 19.85 (1) (e) [deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session] for the following:**
- a. Update from city attorney regarding legal issues pertaining to EMS information sharing and associated open records request with Portage County
  - b. Update for the possible addition of an ambulance to the EMS system
  - c. Probationary Police Officer Applicant interview

**Discussion of Items A and B are postponed.**

Commissioner Moore moved, seconded by Commissioner Carlson, to adjourn into closed session.

Ayes: Carlson, Kirschling, Moore, Ostrowski  
Nays: None. Motion carried.

**11. Reconvene into open session for possible action**

Commissioner Carlson moved, seconded by Commissioner Ostrowski, to reconvene into open session.

Ayes: Carlson, Kirschling, Moore, Ostrowski  
Nays: None. Motion carried.

Commissioner Ostrowski moved, seconded by Commissioner Kirschling, to extend a conditional offer of employment to Daniel Lindstrom upon the successful completion of all hiring protocols and testing. Daniel Lindstrom's first day of employment would be August 21, 2017.

Ayes: Carlson, Kirschling, Moore, Ostrowski  
Nays: None. Motion carried.

**12. Adjournment**

The meeting adjourned at 5:21 p.m.