

**City of Stevens Point
Airport Commission
Monday, October 9, 2017
12:30 P.M.**

MINUTES

PRESENT: Paul Adamski, Carl Rasmussen, Anna Haines and Ray Schmidt.

ALSO PRESENT: Joel Lemke, Jason Draheim, Rob Molski, Mary Klesmith, Chris Lefebvre, Eric Southworth, and Jaime Zdroik

EXCUSED ABSENCE: Mae Nachman

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I. ADMINISTRATION

1. Approval of minutes of the September 11, 2017 meeting.

Motion made by Ray Schmidt, seconded by Anna Haines to approve the minutes of the September 11, 2017 Airport Commission meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. Discussion and possible action on approval of department claims.

AIRPORT

Paul Adamski presented the statement of claims for the Airport for September. The balance as of September 1, 2017 was \$227,938.28. The bank deposits recorded in September 2017 were \$73,491.84. Checks issued in September 2017 numbered 1716 through 1724 were in the amount of \$59,320.60. The net balance on hand September 30, 2017 was \$242,109.52.

Motion made by Carl Rasmussen, seconded by Ray Schmidt to approve the department claims for the month of September 2017 as audited and read.

Ayes all. Nays none. Motion carried.

III. AIRPORT MANAGERS REPORT

3. Update on current planning/design efforts.

Jason and Joel got together with the regional project manager with the Bureau of Aeronautics to discuss future projects that will be funded both locally and with block grants. Some of the projects include runway reconstruction, and hangar pavement reconstruction. This would also include City owned hangar development and operational/hangar space for Ascension.

The other projects would be to develop the airport frontage on Highway 66 for a service industry development conducive with Airport usage and concurrent with other usages around the area for example restaurants, car rentals, and park and rides etc.

Joel explained they will get lease obligation from Spirit before they put out RFP's to architects for total costs of construction and costs of services.

Paul suggested getting a signed contract from Spirit before they work the development of the Highway 66 frontage.

4. **Written report provided.**

The monthly report for September was reviewed by the Commission.

5. **Verbal report.**

The new POS terminals were successfully installed. Positive feedback was received from pilots and visitors regarding the new system. Jason thanked the Commissioners for their support.

The next Airport Commission meeting will be on Monday, November 13, 2017 immediately following the Board of Water & Sewerage Commission meeting.

IV. ADJOURNMENT

Motion made by Ray Schmidt to adjourn the meeting.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

1:22pm

AIRPORT COMMISSION



CARL RASMUSSEN, SECRETARY