

## REPORT OF BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

August 9, 2017 - 9:00 AM

Conference Room, County-City Building  
1515 Strongs Avenue, Stevens Point, WI 54481

PRESENT: Janis Borski, Michael O'Meara, Trevor Roark

STAFF PRESENT: Kyle Kearns (Associate Planner), Alderperson Tori Jennings

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1. Call to order.
2. Minutes and actions of the July 9, 2017 regular meeting.
3. Persons who wish to address the committee for up to three (3) minutes on a non-agenda item.\*  
**Consideration and Possible Action on the Following:**
4. Staff Update.
5. Review Transportation Alternatives Grant (WisDOT) request for proposals/qualifications (provided at meeting)
6. Discuss September 2017 Bicycle and Pedestrian Counts
7. Review of draft Comprehensive Plan Chapter 7 (Economic Development)
8. Review and discuss City bicycle parking standards/ordinance and other community's ordinances
9. Discuss minute taking techniques/efficiency/recording.
10. Schedule next meeting
11. Adjourn.

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### 1. Call to Order.

Meeting called to order at 9:03 a.m. by Chair Trevor Roark.

### 2. Minutes and Actions of the July 9, 2017 regular meeting.

**Motion by O'Meara to approve the minutes of July 9; seconded by Borski. Motion Carried 3-0.**

### 3. Persons who wish to address the committee for up to three (3) minutes on a non-agenda item.

Alderperson T. Jennings spoke to the Advisory Committee asking for support and input on developing posters entitled "Sidewalks are for Walking." These posters would be distributed around the UWSP campus. BPAC supports this project and offered a few ideas where to distribute the posters and possible on-campus contacts.

Michael O'Meara shared information on changing some of the Farmers Market logistics allowing more space for all. Michael O'Meara worked with D. Mielke (Chair of the Stevens Point Area Farmers Market Association/Manager Stevens Point Farmers Market/Board Member) on this idea. He identified that the widening they did on the pedestrian area near the parking and planters of the City Square is a positive one. It widened pedestrian space from 5' to 8' by pulling the tents outward towards the street. Feedback is positive thus far according to Michael.

### Consideration and Possible Action on the Following:

### 4. Staff Update.

No updates

5. Review Transportation Alternatives Grant (WisDOT) request for proposals/qualifications (provided at meeting)  
Some discussion was postponed. Scott Beduhn (Department of Public Works) was scheduled to attend but was unable to present and participate in the discussion. Staff member Kearns reiterated that the Transportation Alternatives Grant (TAP Grant) is a long and laborious project with waiting periods, state timelines which will extend through 2018 and into 2019 for construction. BPAC asked permission to participate in all RFP/SOQ interviews. Staff member Kearns approved and will keep the committee updated. Alderperson Jennings reminded everyone the importance of keeping in mind that all suggested routes and any possible alternative route changes are not first for recreational biking. Alderperson Jennings called to our attention the importance of remembering the routes were outlined for economic development and connection of access points. If any route changes occur this needs to be reconsidered.
6. Discuss September, 2017 Bicycle and Pedestrian Counts  
Updates on this item are postponed until the September 13<sup>th</sup> meeting when committee member Fehrenbach will be in attendance.
7. Review of draft Comprehensive Plan Chapter 7 (Economic Development)  
Draft copies of the Comprehensive Plan Chapter 7 were distributed to the committee. Brief discussion took place. Discussion and review will continue at future BPAC committee meetings. All members are asked to contribute their ideas and concerns.
8. Discuss housing study and recommendation implication for bicycle & pedestrians access/equity/planning.  
This agenda item was postponed. Committee members are to continue their assigned city research.
9. Discuss minute taking techniques/efficiency/recording  
The committee reviewed BPAC's current techniques, efficiencies, and recording of BPAC minutes following Roberts Rules of Order and then making sure we are also in compliance with the directions of the Mayor's Office.
10. Schedule Next Meeting  
The next meeting is scheduled for September 13<sup>th</sup> (Wednesday).
11. Adjourn  
Meeting adjourned at 10:00 a.m.