

CITY OF STEVENS POINT

PERSONNEL COMMITTEE AGENDA

Monday, November 13, 2017 – 6:55 p.m.

(or immediately following previously schedule meeting)

Lincoln Center – 1519 Water Street

[A quorum of the City Council may attend this meeting]

Discussion and possible action on:

1. Request to Reallocate hours between fixed route and paratransit.
2. Adjourn into closed session (approximately 6:57 p.m.) pursuant to Wisconsin State Statute 19.85(1) (b) Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand that the evidentiary hearing or meeting be held in open session. This paragraph and par. (f) do not apply to any such evidentiary hearing or meeting where the employee or person licensed requests that an open session be held.
 - a. Employment Termination Grievance
3. Reconvene into open session (approximately 15 minutes after adjourning into closed session) for action on:
 - a. Employment Termination Grievance
4. Adjournment.

Any person who has special needs while attending this meeting or needs agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00 p.m.



October 23, 2017

Mayor and Personnel Committee:

Concurrent to the Transit operation experiencing a decrease in hours on the Campus Shopping route, we are experiencing a shortage of availability in our paratransit service. The request below outlines a request to redirect the funds that will be cut out of the Campus Shopping route to provide additional Paratransit availability.

The specific request is to add a 25 hour/week paratransit driving position to the Transit Division beginning in January 2018. The City "door to door" paratransit service provides special transportation service to individuals with disabilities who are unable to use fixed route bus service. Appointments are scheduled every 15 minutes throughout the day, Monday through Friday. Due to increased demands for the service, current drivers are being overtaxed and are commonly unable to meet the demands for the service. Per FTA regulations the demand for the service must be met, denial of service due to lack of staff is not permitted.

The cost for the added service hours will be offset by the discontinuation of the campus shopping, Monday through Friday service. That bid route was 4.75 hours per day Monday through Friday. Therefore, the number of paid driver hours in 2018 will be very similar to 2017. Adequate funding for this position is included within the proposed 2018 operating budget.

We respectfully request your permission to reallocate 25 hours per week to paratransit from the 23.75 hours per week on the Campus Shopping route that will be eliminated. This will result in the addition of an employee, but not an increase in the number of net employees.

Best Regards,

A handwritten signature in black ink that reads "Joel Lemke". The signature is written in a cursive, flowing style.

Joel Lemke
Director