

City of Stevens Point
Board of Water and Sewerage Commissioners
Monday, November 13, 2017
12:00 P.M.

MINUTES

PRESENT: Paul Adamski, Mae Nachman, Carl Rasmussen, and Anna Haines

ALSO PRESENT: Joel Lemke, Mary Klesmith, Chris Lefebvre, Eric Southworth Jason Draheim, Jaime Zdroik and Angel Gebeau-AECOM

EXCUSED ABSENCE: Ray Schmidt

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ADMINISTRATION

1. Approval of minutes of the October 9, 2017 meeting.

Motion made by Carl Rasmussen, seconded by Anna Haines to approve the minutes of the October 9, 2017 Water & Sewerage Commission meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. Discussion and possible action on approval of department claims.

WATER DEPARTMENT

Paul Adamski presented the statement of claims for the Water Utility for October. The balance as of October 1, 2017 was \$5,935,366.90; the bank deposits recorded in October, 2017 were \$1,588,138.35. Checks issued October 2017 numbered 51584 through 51672 were in the amount of \$1,837,152.49. The net balance on hand October 31, 2017 was \$5,686,352.76.

WASTEWATER DEPARTMENT

Paul Adamski also presented the statement of claims for the Sewage Treatment Utility for October. The balance as of October 1, 2017 was \$6,982,971.29; the bank deposits recorded in October 2017 were \$575,648.88. Checks issued October 2017 numbered 32702 through 32755 were in the amount of \$353,021.12. The net balance on hand October 31, 2017 was \$7,205,599.05.

STORMWATER DEPARTMENT

Paul Adamski also presented the statement of claims for the Stormwater Utility for October. The balance as of October 1, 2017 was \$1,708,872.11. The bank deposits recorded in October 2017 were \$200,032.02. Checks issued October 2017 numbered 1992 through 2012 were in the amount of \$176,672.33. The net balance on hand October 31, 2017 was \$1,732,231.80.

Motion made by Mae Nachman seconded by Anna Haines to approve the department claims for October 2017 as audited and read.

Ayes all. Nays none. Motion carried.

3. Discussion and possible action on Capital Improvement & Maintenance Plan

Proposal.

Joel explained that normally this is brought to the Commission in December or January but we'd like to get a head start on some items due to timing.

WATER: ¾ ton crew truck with utility box \$47,220; chemical scales at Well 4 \$7,000 and Inspection services Well 4 \$7,000. We do have enough approved dollars to do this. Joel would like to clean up items listed on the Capital Improvement & Maintenance Plan from previous years.

SEWER: 1st Payment of \$395,000 for Equipment procurement for the WWTP Upgrade, this would be for the dryer and the dewatering unit. This will probably be issued in December of this year.

STORM: ¾ ton crew truck with utility box \$47,200

Motion made by Carl Rasmussen, seconded by Mae Nachman to approve the 1st draft of the Capital Improvement & Maintenance Plan Proposal.

Ayes all. Nays none. Motion carried.

III. WATER OPERATIONS

4. Report on water distribution operations.

Eric stated all construction is complete for the year. The booster station on Georgia Street started to be torn down last week.

The water operations report was distributed and reviewed for the month of October.

5. Report on water supply operations.

Eric stated pumpage is up slightly for October.

Our pumpage in October was 151,878,000 gallons, an increase of 8,380,000 gallons of water from October 2016.

IV. SEWAGE TREATMENT OPERATIONS

6. Report on sewage treatment operations.

Chris stated the WWTP met all permit requirements for October. The SCADA & PLC upgrade went very well they are about 90% done with the upgrade. The land application for biosolids was completed in October. United Liquid did the hauling for the plant. They fertilized 123 acres of farmland in Portage County with 1.5

million gallons of our biosolids. WPS was able to upgrade the power last week on the West Side Lift Station. The biogas generator is back up and running as of last week. The DNR inspection of the WWTP is to be done tomorrow.

B.O.D. (4 average ppm), Phosphorus (.417 average ppm) and Suspended Solid (5.52 average ppm) limits were met for the month of October 2017.

V. STORMWATER OPERATIONS

7. Report on Stormwater operations.

Joel stated our staff completed the ditching project off of Sandpiper and it lowered the water approximately 4 feet.

The stormwater operations report was reviewed by the commission.

8. Discussion and possible action on a contract for stormwater modeling and improvement alternatives for areas affected by flooding (north side).

Joel explained this in response to the claimants for damage from the June 12th storm. This is an addendum to our existing Urban Nonpoint Stormwater Design contract with Brown & Caldwell. They will use modeling to see what it will take to increase the capacity of our system in that area to reduce the chance of surcharging issues.

Paul would like someone to contact the claimants/homeowners and inform them of the pending improvements and keep them updated once we closer to being done.

Motion made by Mae Nachman, seconded by Carl Rasmussen to approve the contract for stormwater modeling and improvement alternatives for areas affected by flooding (north side) in the amount of \$39,524.00.

Ayes all. Nays none. Motion carried.

VI. DIRECTOR'S REPORT

9. Verbal Report.

Joel informed the Commission that the Chief Operator resigned and the Water Operator has been temporarily assigned to the position. We are in the process of hiring. The first round of applicants weren't qualified so we will be re-advertising. Also, both the City and the Town of Hull acted to approve the settlement agreement in regards to the Well 11 pumping matter.

The next Water & Sewerage Commission meeting will be on Monday, December 11, 2017 at noon.

VII. ADJOURNMENT

Motion made by Carl Rasmussen to adjourn the meeting.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

12:25 pm

BOARD OF WATER AND SEWERAGE COMMISSIONERS

A handwritten signature in cursive script that reads "Carl Rasmussen".

CARL RASMUSSEN, SECRETARY